



FINANCIAL SUPPORT FOR PH.D. STUDENTS PRESENTING RESEARCH AT CONFERENCES/WORKSHOPS

APPLICATION FORM

PLEASE USE BLOCK CAPITALS

NAME..... STUDENT NO.....
E-MAIL ADDRESS..... DATE OF REGISTRATION.....
SUPERVISOR..... DEPARTMENT.....
PROJECT TITLE
.....YEAR OF STUDY.....

DETAILS OF REQUEST FOR FINANCIAL ASSISTANCE

NAME OF CONFERENCE/WORKSHOP, ETC
.....
CITY AND COUNTRY.....
DATES..... I AM PRESENTING A PAPER/POSTER.....
TITLE OF PAPER/POSTER
.....

ESTIMATED COST OF TRIP

NUMBER OF DAYS.....TRAVEL £.....REGISTRATION FEES £.....ACCOMMODATION/SUBSISTENCE £.....
TOTAL COST £.....
AMOUNT OF FUNDS REQUESTED FROM OTHER SOURCES £.....
AMOUNT OF FUNDS SUCCESSFULLY SECURED FROM OTHER SOURCES £.....
AMOUNT REQUESTED FROM THE FACULTY BURSARY SCHEME £.....
(MAX=£100)

FOR COMPLETION BY SUPERVISOR: (DELETE AS APPROPRIATE)

Do you support this application (YES/NO), certify that all other possible sources of funding have been applied for (YES/NO) and agree with the cost estimates above (YES/NO).

Please rank the importance of this conference to this student..... Signature.....
(1=useful, 2=important, 3=essential)

FOR COMPLETION BY DEPARTMENTAL PG MANAGER:

Do you agree with the supervisor's comments?
.....

If your Department is submitting more than 1 application in this round, please indicate where this application lies in your ranked order:

NO. OF APPLICANTS..... RANKED ORDER OF THIS APPLICATION..... Signature.....

THANK YOU FOR THIS APPLICATION. YOU WILL BE INFORMED IF IT HAS BEEN SUCCESSFUL
USUALLY WITHIN 2 WEEKS OF THE APPLICATION CLOSING DATE.

CLOSING DATES ARE NORMALLY 1 APRIL AND 1 OCTOBER

(Updated Version 1.1)

FINANCIAL SUPPORT FOR PHD STUDENTS PRESENTING THEIR RESEARCH AT CONFERENCES

The Director of PG Research has at his disposal an annual sum of money to promote research dissemination by Ph.D. Students in the Science Faculty.

DETAILS

- The student and supervisor(s) should seek conference funds from external sources (sponsoring bodies) and/or their own Department in the first instance.
- If unsuccessful in achieving funding or only part funding, they should make a case for Faculty funding to their Departmental PG Manager.
- Each departmental Manager will assess the merit of the case (stage in Studentship, prestige of conference, etc.) and, if necessary, prioritize cases from their Department.
- Applications, via Departmental PG Managers (only) will be considered by the Faculty Director twice per year.
- Applications will be made only on the form provided
- Only applications from Ph.D. students in their second and third year of study will be accepted, although first year students will be considered in exceptional cases. **No funds will be allocated to students who are in their 4th year of full-time registration.**
- ***ONLY ONE APPLICATION PER STUDENT PER YEAR.***