1. Where do I start?

Welcome to the University of Liverpool Library. Let us help you get started.

Find out which Library to use, when we’re open and how to find the books you need. With group, quiet and silent zones and an online library you can access from anywhere, there will always be somewhere to work that suits you. Discover how your Library can help you.

2. When can I use the library?

The Library is open 24 hours throughout the academic year.

Staff support is available:
- 9:00am till 9:30pm on both the Sydney Jones and Harold Cohen Libraries during the week, and 12 noon till 5:00pm at weekends.

Bank holiday and summer vacation opening times can be found at libguides.liverpool.ac.uk/hours

3. Which library should I use?

These are the University Libraries you can use.

Harold Cohen Library
Tel 0151 794 9500 Building 431 on the campus map
Subjects: computer science, dentistry, earth, ocean & ecological sciences, engineering, health & life sciences, medicine, physical sciences, veterinary science
* There is also a Library at the Latchford Campus on the Wirral

Sydney Jones Library
Tel 0151 794 9500 Building 433 on the campus map
Subjects: arts, geography & planning, humanities, languages, law & social justice, management, social sciences.
There is also a Library at our London Campus.

Library online
Available 24 hours a day. The Library provides access to a vast collection of online resources and is available both on and off campus. To find out what’s available go to liverpool.ac.uk/library

Special Collections & Archives
Tel 0151 794 2696 liverpool.ac.uk/library/sca/
Special Collections & Archives house the Library’s unique, rare and distinctive material. It is based in the Sydney Jones Library. Please ring in advance to make an appointment to visit Special Collections & Archives, which is open Monday – Friday: 9:30am till 4:45pm.

4. How do I find the books I need?

- Use the library catalogue:
  - at one of the Infopoints in the Libraries
  - on the web at library.liv.ac.uk
  - on your mobile device at m.library.liv.ac.uk/

- Check the status to see if the book is available or on loan

- If the book is available, note down the location and call number (where you will find the book on the shelves)

- If all the copies of the book you need are out on loan you can request a copy – see the library website for details at liverpool.ac.uk/library

Reading Lists @ Liverpool
For quick, easy access to the resources your lecturers are recommending – use readinglists.liverpool.ac.uk

5. How do I borrow books?

- Use the self-service points located throughout the Libraries
- Fines are charged on late returned books with a reservation
- You can renew your books online

What if the book I want has been borrowed by someone else?

Request the book via the library catalogue and it will be kept for you to collect when it is returned.

What if I need the books for longer?

You can renew your books online if they are not required by anyone else. Log into ‘Your library record’ and renew.

- 1-day loan material cannot be renewed.

How many books can I borrow at one time?

- Undergraduate – 20 plus up to two from 1-day loan
- Taught postgraduate – 30 plus up to two from 1-day loan

How long can I borrow for?

- Standard loan – three weeks (UG) or four weeks (PGT)
- 7-day loan – seven days
- 1-day loan – one day (or until Monday if borrowed at the weekend)

Still need help?

Ask your Liaison Librarian for in-depth help finding and managing information for your studies.

To find out more go to your subject at libguides.liverpool.ac.uk

6. Where can I study?

All Libraries provide a mixture of different environments for different needs.
- Silent and quiet study areas
- Group study areas where you can chat
- Bookable individual and group study rooms
- Infopoints

How do I keep in touch and find out more?

Visit us:
liverpool.ac.uk/library
libanswers.liverpool.ac.uk
@LivUniLibrary
Like us:
facebook/livunilibrary
There’s a lot more to your library than just books…

The Library has a wealth of different resources that you will use during your time at University:
As well as print books and journals, we also have an impressive collection of online resources, including databases, e-books and e-journals. The Library is also a place you can study and take time to read around your subject.

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How we can be of service…

- Phone us on 0151 794 9500
- Text us on 0151 329 2657
- Email us on ask@liv.ac.uk.libanswers.com
- Tweet us @LivUniLibrary

Library staff are here to help you make the most of the library.
- Ask us for help online.
  Ask a librarian online via the Digital University student.liverpool.ac.uk
- Ask your Liaison Librarian for in-depth help finding and managing information for your studies.
- Ask for help at the Help Desk in the Libraries.
- Ask a Roving Assistant who will be walking around the Libraries. Or you can email them hchelp@liverpool.ac.uk and sjhelp@liverpool.ac.uk

Network PCs and laptop loan

- Find a networked PC: pcseats.liv.ac.uk
- Laptops available for loan 24/7
- Print/scan/photocopy
- Wireless and wired internet access is available for your laptop or mobile device
- Collaborative working with bookable ‘Media:Scape’ and ‘Team-mates’ equipment

Printing, photocopying and scanning

To pay for printing and photocopying, credit your print account online via the Digital University student.liverpool.ac.uk
Printing and photocopying costs approx. 3.6p per A4 sheet. Free scanning is available.

Eating and drinking

There are vending machines in both Libraries and a café in the Sydney Jones Library. You can eat cold snacks and hot and cold drinks in both libraries. Please use a lid with hot drinks.

Talking and noise

The Library is zoned into different types of study area. Look for the signs to find the correct zone for you.
If you need to work together or if you just want to relax with friends, please use the appropriate study areas.

The Library is yours to use whenever you want. Whether you need to study, work or chat with your friends, the Library offers a range of facilities to help you:

- Low level academic chat
- Work silently at all times
- Work and chat with your friends
- Laptops available for loan 24/7
- Print/scan/photocopy
- Wireless and wired internet access is available for your laptop or mobile device
- Collaborative working with bookable ‘Media:Scape’ and ‘Team-mates’ equipment

How do I keep in touch and find out more?

Visit us:
liverpool.ac.uk/library
Ask us:
libanswers.liverpool.ac.uk
Follow us:
@LivUniLibrary
Like us:
facebook/livunilibrary
View us:
livunilibrary
Follow us:
livunilibrary