|  |
| --- |
| **Programme Reinstatement** |
|  |
| **A. Programme/subject component details** |
|  |
| **Programme title:** |  |
|  |
| **Target (or entry) award(s):** |  |
|  |  |
| **Code:** |  |
|  |
| **Combined Degrees:** (if applicable) | **25%** [ ]  | **50%** [ ]  | **75%** [ ]  |
|  |
| **Campus:** (Liverpool,  |  |
| Kaplan Open Learning) |  |
|  |
| **Mode of delivery:** (full-time;  |  |
| part-time; online distance learning, part-time |  |
|  |
| **Programme Leader:** |  |
|  |  |
| **Lead contact:** (if different from  |  |
| the Programme Leader) |  |
|  |  |
| **Curriculum Board:** |  |
|  |
| **School Scrutiny Panel:** |  |
|  |
| **School/Institute** |  |
|  |  |
| **Faculty:** |  |
|  |
| **B. Proposal details** |
|  |
| **Please tick as relevant:** |
| **1. The programme was suspended and the proposed new entry date is within the maximum two-year suspension period** |[ ]
|  |
| **2. The programme was withdrawn and the proposed new entry date is within two years of the entry date from which the withdrawal was effective** |[ ]
|  |
| **3. The programme was suspended and the proposed new entry date is after the expiry of the maximum two-year suspension period** |[ ]
|  |
| **4. The programme was withdrawn and the proposed new entry date is more than two years of the entry date from which the withdrawal was effective** |[ ]
|  |
| **Date from which the suspension or withdrawal took effect** |
|   |
|  |
| **Rationale for the suspension or withdrawal** |
|  |
|  |
| **Rationale for reinstating the programme** |
|  |
|  |
| **Proposed new recommencement date for the programme** |
|  |
|  |
| **Number of students registered on the programme in the last intake** |
|  |
|  |
| **Target number of students for the proposed new recommencement date with the marketing data and evidence to support this** |
|  |
|  |
| **Please set out the plans for marketing the programme and recruiting to the entry date above.**  |
|  |
|  |
| **Please set out the schedule for marketing the programme in the University’s hard copy prospectus and the online prospectus.** |
|  |
|  |
| **If you ticked B1 or B2[[1]](#footnote-1) above, please complete the following regarding resources:** |
| **Library** |  |
|  |  |
| **IT Services** |  |
|  |  |
| **Staffing** |  |
|  |  |
| **Non-pay** |  |
|  |  |
| **Equipment** |  |
|  |  |
| **Accommodation** |  |
|  |  |
| **Other services** |  |
|  |
| **C: Consultation** |
|  |
| **Academic consultation – give details of consultation with other areas in the University that will affected by the proposed reinstatement:** |
| Department/School:Name of person consulted:Position of person consulted:Details of supporting evidence of consultation:Comments: |
|  |
| **Student consultation – give details of consultation with students in the subject area to assess interest in the programme:** |
|  |
|  |
| **Collaborative consultation – give details of consultation with collaborative partners who will be affected by the proposed reinstatement:** |
|  |
|  |
| **PSRB consultation – if applicable, give details of consultation with the relevant PSRB(s):** |
|  |
|  |
| **D: Additional comments** |
|  |
| **Provide other relevant information, not covered above:** |
|  |
|  |
| **E: Decision** |
|  |
| **Joint Governing Board (JGB)** – this records the Board’s consideration of the proposalThis section should only be completed for online programmes delivered in partnership with Kaplan Open Learning |
|  |  |
| **JGB Chair:** |  |
|  |  |
| **Date:** | Click here to enter a date. |
|  |  |
| **Decision** |
| **Endorse (no conditions)** |[ ]
| **Endorse with conditions** |[ ]
| **Reject, programme is withdrawn** |[ ]
|  |
| **Conditions for endorsement, if applicable:** |
|  |
|  |
| **Reasons for rejection and programme withdrawal, if applicable:** |
|  |
|  |
| **Curriculum Board** – this records the decision of the Curriculum Board  |
|  |
| **Curriculum Board Chair:** |  |
|  |  |
| **Date:** | Click here to enter a date. |
|  |  |
| **Decision:** |
| **Endorse (no conditions)** |[ ]
| **Endorse with conditions** |[ ]
| **Recommendation to reject, programme is withdrawn** |[ ]
|  |
| **Conditions for endorsement, if applicable:** |
|  |
|  |
| **Reasons for recommendation to reject and programme withdrawal, if applicable:** |
|  |
|  |
| **Dean of Level 2 School/Institute** – this records the Dean of School/Institute’s consideration of the proposal  |
|  |
| **Name:** |  |
|  |  |
| **Date:** | Click here to enter a date. |
|  |  |
| **Decision:** |
| **Endorse (no conditions)** |[ ]
| **Endorse with conditions** |[ ]
| **Reject, programme is withdrawn** |[ ]
|  |
| **Conditions for endorsement, if applicable:** |
|  |
|  |
| **Reasons for rejection and programme withdrawal, if applicable:** |
|  |
|  |
| **Faculty senior management team** – this records the Faculty’s senior management consideration of the proposal  |
|  |
| **Name:** |  |
|  |  |
| **Date:** | Click here to enter a date. |
|  |  |
| **Decision:** |
| **Endorse (no conditions)** |[ ]
| **Endorse with conditions** |[ ]
| **Recommendation to reject, programme is withdrawn** |[ ]
|  |
| **Conditions for endorsement, if applicable:** |
|  |
|  |
| **Reasons for recommendation to reject and programme withdrawal, if applicable:** |
|  |
|  |
| **School Scrutiny Panel** – this records the decision of the Panel |
|  |
| **School Scrutiny Panel Chair:** |  |
|  |  |
| **Date:** | Click here to enter a date. |
|  |  |
| **Decision:** |
| **Approve** |[ ]
| **Approve subject to conditions** |[ ]
| **Reject, programme is withdrawn** |[ ]
|  |
| **Conditions of approval, if applicable:** |
|  |
|  |
| **Date of first intake of reinstated programme:** | Click here to enter a date. |
|  |
| **Notification of approval by SSP** |
|  |  |
| **Date of notification:** | Click here to enter a date. |
| *Please notify those below, as applicable, and enter further details where relevant* |
| * Programme leader
 |
| * Lead contact for the proposal (if different from the programme leader)
 |
| * Chair and Secretary of Faculty AQSC/EEAC
 |
| * Chair and Secretary of relevant Curriculum Board(s)
 |
| * Head of School/Institute
 |
| * Faculty SMT contact
 |
| * AQSD: aqsd@liverpool.ac.uk
 |
| SAS:  |
| * Banner team
 |
| External Relations – Marketing |
| * Emily Bell
 |
| * Mike Deyes
 |
| * Michelle Goulding
 |
| * Laura Mallaber
 |
| * Layla McGuirk
 |
| * Tim Seamans
 |
| Student Recruitment, Admissions and Widening Participation – Admissions  |
| * Alicia Bethel
 |
| * Ursula Callaghan
 |
| * Stephen Davies
 |
| * Jude King
 |
| * Luisa Lovering
 |
| * Robyn Morris
 |
| * Vikki Marshall
 |
| * Ian Roberts
 |
| * Julie Wilson
 |
| Strategic Planning:  |
| * John Callaghan
 |
| * Joint Governing Board for programmes delivered with Kaplan (if applicable): Lauren King
 |
| * Others, not covered above, who have been consulted in the process, e.g. staff from other contributing Departments, School, Institutes or Faculties, please enter details:
 |
|  |
| * Others as necessary under local requirements, please enter details:
 |
|  |

1. If B3 or B4 were ticked, the resource requirements for delivering the programme will be covered in the revalidation documentation. [↑](#footnote-ref-1)