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| **Programme Reinstatement** | | | | | | | | |
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| **A. Programme/subject component details** | | | | | | | | |
|  | | | | | | | | |
| **Programme title:** | |  | | | | | | |
|  | | | | | | | | |
| **Target (or entry) award(s):** | |  | | | | | | |
|  | |  | | | | | | |
| **Code:** | |  | | | | | | |
|  | | | | | | | | |
| **Combined Degrees:** (if applicable) | | **25%** | | | **50%** | | | **75%** |
|  | | | | | | | | |
| **Campus:** (Liverpool, | |  | | | | | | |
| Kaplan Open Learning) | |  | | | | | | |
|  | | | | | | | | |
| **Mode of delivery:** (full-time; | |  | | | | | | |
| part-time; online distance learning, part-time | |  | | | | | | |
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| **Programme Leader:** | |  | | | | | | |
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| **Lead contact:** (if different from | |  | | | | | | |
| the Programme Leader) | |  | | | | | | |
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| **Curriculum Board:** | |  | | | | | | |
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| **School Scrutiny Panel:** | |  | | | | | | |
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| **School/Institute** | |  | | | | | | |
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| **Faculty:** | |  | | | | | | |
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| **B. Proposal details** | | | | | | | | |
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| **Please tick as relevant:** | | | | | | | | |
| **1. The programme was suspended and the proposed new entry date is within the maximum two-year suspension period** | | | | | | |  | |
|  | | | | | | | | |
| **2. The programme was withdrawn and the proposed new entry date is within two years of the entry date from which the withdrawal was effective** | | | | | | |  | |
|  | | | | | | | | |
| **3. The programme was suspended and the proposed new entry date is after the expiry of the maximum two-year suspension period** | | | | | | |  | |
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| **4. The programme was withdrawn and the proposed new entry date is more than two years of the entry date from which the withdrawal was effective** | | | | | | |  | |
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| **Date from which the suspension or withdrawal took effect** | | | | | | | | |
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| **Rationale for the suspension or withdrawal** | | | | | | | | |
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| **Rationale for reinstating the programme** | | | | | | | | |
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| **Proposed new recommencement date for the programme** | | | | | | | | |
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| **Number of students registered on the programme in the last intake** | | | | | | | | |
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| **Target number of students for the proposed new recommencement date with the marketing data and evidence to support this** | | | | | | | | |
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| **Please set out the plans for marketing the programme and recruiting to the entry date above.** | | | | | | | | |
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| **Please set out the schedule for marketing the programme in the University’s hard copy prospectus and the online prospectus.** | | | | | | | | |
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| **If you ticked B1 or B2[[1]](#footnote-1) above, please complete the following regarding resources:** | | | | | | | | |
| **Library** |  | | | | | | | |
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| **IT Services** |  | | | | | | | |
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| **Staffing** |  | | | | | | | |
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| **Non-pay** |  | | | | | | | |
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| **Equipment** |  | | | | | | | |
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| **Accommodation** |  | | | | | | | |
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| **Other services** |  | | | | | | | |
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| **C: Consultation** | | | | | | | | |
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| **Academic consultation – give details of consultation with other areas in the University that will affected by the proposed reinstatement:** | | | | | | | | |
| Department/School:  Name of person consulted:  Position of person consulted:  Details of supporting evidence of consultation:  Comments: | | | | | | | | |
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| **Student consultation – give details of consultation with students in the subject area to assess interest in the programme:** | | | | | | | | |
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| **Collaborative consultation – give details of consultation with collaborative partners who will be affected by the proposed reinstatement:** | | | | | | | | |
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| **PSRB consultation – if applicable, give details of consultation with the relevant PSRB(s):** | | | | | | | | |
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| **D: Additional comments** | | | | | | | | |
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| **Provide other relevant information, not covered above:** | | | | | | | | |
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| **E: Decision** | | | | | | | | |
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| **Joint Governing Board (JGB)** – this records the Board’s consideration of the proposal  This section should only be completed for online programmes delivered in partnership with Kaplan Open Learning | | | | | | | | |
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| **JGB Chair:** | | |  | | | | | |
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| **Date:** | | | Click here to enter a date. | | | | | |
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| **Decision** | | | | | | | | |
| **Endorse (no conditions)** | | | | | |  | | |
| **Endorse with conditions** | | | | | |  | | |
| **Reject, programme is withdrawn** | | | | | |  | | |
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| **Conditions for endorsement, if applicable:** | | | | | | | | |
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| **Reasons for rejection and programme withdrawal, if applicable:** | | | | | | | | |
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| **Curriculum Board** – this records the decision of the Curriculum Board | | | | | | | | |
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| **Curriculum Board Chair:** | | |  | | | | | |
|  | | |  | | | | | |
| **Date:** | | | Click here to enter a date. | | | | | |
|  | | |  | | | | | |
| **Decision:** | | | | | | | | |
| **Endorse (no conditions)** | | | | | |  | | |
| **Endorse with conditions** | | | | | |  | | |
| **Recommendation to reject, programme is withdrawn** | | | | | |  | | |
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| **Conditions for endorsement, if applicable:** | | | | | | | | |
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| **Reasons for recommendation to reject and programme withdrawal, if applicable:** | | | | | | | | |
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| **Dean of Level 2 School/Institute** – this records the Dean of School/Institute’s consideration of the proposal | | | | | | | | |
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| **Name:** | | |  | | | | | |
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| **Date:** | | | Click here to enter a date. | | | | | |
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| **Decision:** | | | | | | | | |
| **Endorse (no conditions)** | | | | | |  | | |
| **Endorse with conditions** | | | | | |  | | |
| **Reject, programme is withdrawn** | | | | | |  | | |
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| **Conditions for endorsement, if applicable:** | | | | | | | | |
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| **Reasons for rejection and programme withdrawal, if applicable:** | | | | | | | | |
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| **Faculty senior management team** – this records the Faculty’s senior management consideration of the proposal | | | | | | | | |
|  | | | | | | | | |
| **Name:** | | |  | | | | | |
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| **Date:** | | | Click here to enter a date. | | | | | |
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| **Decision:** | | | | | | | | |
| **Endorse (no conditions)** | | | | | |  | | |
| **Endorse with conditions** | | | | | |  | | |
| **Recommendation to reject, programme is withdrawn** | | | | | |  | | |
|  | | | | | | | | |
| **Conditions for endorsement, if applicable:** | | | | | | | | |
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| **Reasons for recommendation to reject and programme withdrawal, if applicable:** | | | | | | | | |
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| **School Scrutiny Panel** – this records the decision of the Panel | | | | | | | | |
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| **School Scrutiny Panel Chair:** | | |  | | | | | |
|  | | |  | | | | | |
| **Date:** | | | Click here to enter a date. | | | | | |
|  | | |  | | | | | |
| **Decision:** | | | | | | | | |
| **Approve** | | | | | |  | | |
| **Approve subject to conditions** | | | | | |  | | |
| **Reject, programme is withdrawn** | | | | | |  | | |
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| **Conditions of approval, if applicable:** | | | | | | | | |
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| **Date of first intake of reinstated programme:** | | | | Click here to enter a date. | | | | |
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| **Notification of approval by SSP** | | | | | | | | |
|  | | | | | | |  | |
| **Date of notification:** | | | | | | | Click here to enter a date. | |
| *Please notify those below, as applicable, and enter further details where relevant* | | | | | | | | |
| * Programme leader | | | | | | | | |
| * Lead contact for the proposal (if different from the programme leader) | | | | | | | | |
| * Chair and Secretary of Faculty AQSC/EEAC | | | | | | | | |
| * Chair and Secretary of relevant Curriculum Board(s) | | | | | | | | |
| * Head of School/Institute | | | | | | | | |
| * Faculty SMT contact | | | | | | | | |
| * AQSD: [aqsd@liverpool.ac.uk](mailto:aqsd@liverpool.ac.uk) | | | | | | | | |
| SAS: | | | | | | | | |
| * Banner team | | | | | | | | |
| External Relations – Marketing | | | | | | | | |
| * Emily Bell | | | | | | | | |
| * Mike Deyes | | | | | | | | |
| * Michelle Goulding | | | | | | | | |
| * Laura Mallaber | | | | | | | | |
| * Layla McGuirk | | | | | | | | |
| * Tim Seamans | | | | | | | | |
| Student Recruitment, Admissions and Widening Participation – Admissions | | | | | | | | |
| * Alicia Bethel | | | | | | | | |
| * Ursula Callaghan | | | | | | | | |
| * Stephen Davies | | | | | | | | |
| * Jude King | | | | | | | | |
| * Luisa Lovering | | | | | | | | |
| * Robyn Morris | | | | | | | | |
| * Vikki Marshall | | | | | | | | |
| * Ian Roberts | | | | | | | | |
| * Julie Wilson | | | | | | | | |
| Strategic Planning: | | | | | | | | |
| * John Callaghan | | | | | | | | |
| * Joint Governing Board for programmes delivered with Kaplan (if applicable): Lauren King | | | | | | | | |
| * Others, not covered above, who have been consulted in the process, e.g. staff from other contributing Departments, School, Institutes or Faculties, please enter details: | | | | | | | | |
|  | | | | | | | | |
| * Others as necessary under local requirements, please enter details: | | | | | | | | |
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1. If B3 or B4 were ticked, the resource requirements for delivering the programme will be covered in the revalidation documentation. [↑](#footnote-ref-1)