Recognition of Prior Learning (RPL) process

1. Initial enquiry: advice and relevant paperwork issued by RPL Adviser
2. Advice/support provided to claimant by Adviser
3. Claim compiled and submitted to Adviser
4. Claim assessed by Assessor and decision counter-signed by Faculty RPL Lead
5. Decision reported to the Adviser
6. Claimant informed of decision by Adviser
7. Adviser records the outcome of the application
8. Adviser notifies SAS of the assessment decision
   - If fee is payable the invoice is issued by School/Institute
9. SAS enters credit via Banner
10. Re-submission (once only)
11. Interview if required
12. Where evidence is insufficient or incomplete