Recognition of Prior Learning (RPL) process

1. Initial enquiry: advice and relevant paperwork issued by RPL Adviser
2. Advice/support provided to claimant by Adviser
3. If fee is payable the invoice is issued by School/Institute
4. Claim compiled and submitted to Adviser
5. Claim assessed by Assessor and decision counter-signed by Faculty RPL Lead
6. Decision reported to the Adviser
7. Claimant informed of decision by Adviser
8. Adviser records the outcome of the application
9. Adviser notifies SAS of the assessment decision
10. SAS enters credit via Banner

Note: Re-submission (once only) available if interview if required. Where evidence is insufficient or incomplete.