MRes in Biomedical Sciences and Translational Medicine

PROGRAMME HANDBOOK

2016 - 2017

Master of Research Strands:
Biology of Cancer
Cancer Medicine
Cellular & Molecular Physiology
Drug Safety
Medical Sciences
Molecular and Clinical Gastroenterology
Molecular and Clinical Pharmacology
Neuroscience
Stem Cells, Tissues and Disease
Women’s, Children’s and Perinatal Health
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Section 1
Introduction

1.1 A welcome to new students

I am pleased to welcome you as a new student into the Institute of Translational Medicine and hope that you will find your time studying on the MRes in Biomedical Sciences and Translational Medicine programme an enriching experience. The course combines hands-on laboratory research work with lectures and tutorials to give you direct knowledge and experience of cutting-edge biomedical and clinical research. You will also receive training in transferable skills, which will broaden your existing skill set and help prepare you for your subsequent careers. Feedback from previous MRes students indicates that you will need to work hard, but that the course is both enjoyable and rewarding.

This handbook contains essential information about all aspects of the MRes programme, so it is important that you read and understand it. Additional information and announcements about the programme will also be issued during the course, either electronically by email or through VITAL (the University’s online teaching resource), or via posters on the MRes notice boards. It is therefore very important that you check your e-mail, relevant VITAL pages and the notice board every day, as there may be important messages relating to the course or changes in schedule, etc.

One of the first things you will want to know is who to contact for help, information and advice. The MRes programme is run by a team consisting of the Programme Director, the Programme Administrators and the Strand Convenors. They are happy to help you if you are having any difficulties, whether academic, administrative or personal in nature, including disability-related issues. Any problems should initially be discussed with your Strand Convenor, who will either deal with the issue directly or will refer the matter to the Programme Director or Administrator as appropriate. If the issue has not been resolved within two weeks, you should contact the Programme Director, who will then deal with the matter. If the Programme Director fails to resolve the issue within two weeks of being alerted, you should then refer the matter to the Director of Postgraduate Research for the Institute of Translational Medicine, Prof Andrea Varro. She will be happy to discuss any unresolved problems with you provided that the appropriate line of communication described above has been followed and exhausted. Contact details for each member of the team can be found in Section 2.1 of this handbook, along with a brief description of their area of responsibility, to guide you to the most suitable person to deal with your question.

I hope that you find the MRes in Biomedical Sciences and Translational Medicine both useful and enjoyable. Good luck with your studies.

Programme Director: Dr Alec Simpson
Email: Awms@liverpool.ac.uk
Telephone: 0151 794 5510
### 1.2 Induction Timetable for MRes Students

The first two weeks of the programme will provide you with essential introductory information and practical training that will be of benefit to you throughout the programme. It is compulsory to attend these activities on time. You should also check you know how to find the activities that will take place outside of the Sherrington Buildings.

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<td>STRAND CONVENORS – one hour basic info</td>
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**Later Events:**

Some induction activities are scheduled to take place after the first 2 weeks. Details of these are given below:

- **Event:** Basic Radiation Training by Pete Cole  
  **Date:** Friday 7th October 2016  
  **Time:** 9:00 – 11:00  
  **Location:** North West Cancer Research Centre, 200 London Road

- **Event:** Laser Radiation Training by Pete Cole  
  **Date:** Friday 28th October 2016  
  **Time:** 9:00 – 11:00  
  **Location:** North West Cancer Research Centre, 200 London Road

- **Event:** University Safety Seminar  
  **Date:** *to be confirmed*  
  **Time:**  
  **Location:**

- **Event:** English Language Classes for International Students  
  **Date:** Commencing every Thursday  
  Semester 1: week beginning 03/10/16 - 16/12/16  
  Semester 2: week beginning 30/01/17 - 31/03/17  
  **Time:** 9:00 – 10:00  
  **Location:** TBC – Please check the English Language Centre website for confirmed venue details: [https://www.liverpool.ac.uk/english-language-centre/in-sessional-support/academic-classes-international-research-students/](https://www.liverpool.ac.uk/english-language-centre/in-sessional-support/academic-classes-international-research-students/)

- **Event:** Demonstrator Training Workshop  
  **Date:** *to be confirmed*  
  **Time:**  
  **Location:**

- **Event:** Biostatistics Workshop  
  **Date:** Wednesday 16th November  
  Wednesday 23rd November  
  **Time:** 12:30 – 17:00  
  **Location:** Sherrington Building Computer Centre

- **Event:** IP and Commercialisation Workshop  
  **Date:** *to be confirmed*  
  **Time:**  
  **Location:**
1.3 Using the Handbook

This handbook is to be used in conjunction with other information you may be given about different aspects of the MRes Programme, and compulsory courses organized by the University of Liverpool. It provides essential information required for the Degree Programme; you should read it carefully and keep it in a safe place. It also presents information on how the student charter is implemented in this course. It includes details of:

- the broader aims and objectives of the MRes
- the modules available
- the means by which the course will be assessed overall
- the assessment criteria that will be used.
- the aims and objectives of each individual module or similar unit of study and what you should be able to achieve by the end of it
- the teaching and learning methods that will be used and the means by which more general skills (such as working in teams and making oral presentations) will be developed and assessed.
- the facilities and support services provided by the University that may be useful to you.
- the staff responsible for organising the programme and its strands or who undertake other duties of relevance and their contact details
- the means by which your views on individual modules or units on courses of study overall and on other aspects of your experience will be sought — both individually and collectively — and how information on the responses to those views will be fed back to you.
- how you will be provided with systematic information on your individual progress, on your areas of strength and weakness, and on the means by which you can improve your performance.
Section 2
Programme Organisation and Student Support

The MRes in Biomedical Sciences and Translational Medicine programme is run by a team consisting of Strand Convenors, Programme Director and Programme Administrators. They are happy to help you if you are having any difficulties, whether academic, administrative or personal in nature, including disability-related issues. In addition, the University provides many useful services to help you adjust to life on campus and to help with various difficulties you may face.

Any problems should initially be discussed with your Strand Convenor, who will either deal with the issue directly or will refer the matter to the Programme Director or Administrator, as appropriate. If the issue has not been resolved within two weeks, you should contact the Programme Director, who will then deal with the matter. If the Programme Director fails to resolve the issue within two weeks of being alerted, you should then refer the matter to the Director of Postgraduate Research for the Institute of Translational Medicine, Prof Andrea Varro. She will be happy to discuss any unresolved problems with you provided that the appropriate line of communication described above has been followed and exhausted. In addition, we are offering a voluntary mentoring system to all MRes students. There are four mentors throughout the Institute (2 females and 2 males). Their names and affiliation are below. You can choose to go to any of them if you have any personal problems that you are reluctant to discuss with your strand convenor or the course organizer. If your problems continue don’t hesitate to contact Professor Varro. Please note, that any course related issues should be discussed through the mechanisms as described above starting with the strand convenor.

Dr Carrie Duckworth  Gastroenterology  carried@liverpool.ac.uk
Dr Janet Risk  Molecular & Clinical Cancer  mq25@liverpool.ac.uk
Dr Lakis Liloglou  Molecular & Clinical Cancer  tililoglo@liverpool.ac.uk
Dr Lee Haynes  Cellular & Molecular Physiology  leeh@liverpool.ac.uk

Contact details for each member of the team can be found below, along with a brief description of their area of responsibility, to guide you to the most suitable person to deal with your question.

2.1 The MRes Team

Strand Convenors
Responsible for the organisation of the various MRes strands, convenors will help with any academic and administrative problems relating to their specific MRes strand. Strand convenors will be able to help with most issues and should normally be the first person you contact when problems arise. If they are unable to help, they will refer you to the Programme Director/Administrator or other staff as appropriate. Contact details for the various strand convenors are given below:
Biology of Cancer:
Dr. Eithne Costello-Goldring  Tel: 0151 706 4178  email: Ecostell@liverpool.ac.uk
Dr. Carlos Rubbi  Tel: 0151 706 4099  email: C.Rubbi@liverpool.ac.uk

Cancer Medicine:
Dr. Jason Parsons  Tel: 0151 794 8848  email: jparsons@liverpool.ac.uk

Cellular & Molecular Physiology:
Dr. Jeff Barclay  Tel: 0151 794 5307  email: Barclayj@liverpool.ac.uk

Drug Safety:
Dr. Takao Sakai  Tel: 0151 795 2704  email: sakait@liverpool.ac.uk

Medical Sciences:
Dr. Carrie Duckworth  Tel: 0151 794 6811  email: carried@liverpool.ac.uk

Molecular and Clinical Gastroenterology:
Dr. John Jenkins  Tel: 0151 794 6828  email: jrl1@liverpool.ac.uk

Molecular and Clinical Pharmacology:
Dr Simon Keller  Tel: 0151 529 5943  email: kellers@liverpool.ac.uk

Neuroscience:
Dr. Graeme Sills  Tel: 0151 795 5391  email: g.sills@liverpool.ac.uk

Stem Cells, Tissues and Disease:
Dr Antonius Plagge  Tel: 0151 795 4987  email: plagge@liverpool.ac.uk

Women’s, Children’s and Perinatal Health:
Dr. Dharani Hapangama  Tel: 0151 795 9559  email: dharani@liverpool.ac.uk

Programme Director – Dr Alec Simpson
Responsible for the overall organisation of the MRes programme, he will help with general academic and administrative problems relating to the MRes course. He will also help with any specific issues that are not able to be resolved by strand convenors. Alec’s office, room 136 can be accessed from the 2nd floor of the Nuffield Wing of the Sherrington Building (Building 312 on the campus map). He can be contacted by email, Awms@liverpool.ac.uk or telephone on (0151) 794 5510.

Issues that cannot be resolved by the Programme Director will be referred to the Institute Director of Postgraduate Studies (Prof Andrea Varro).

Programme Administrator – Lee Wainwright
Responsible for the general administration of the MRes programme, he will help with non-academic problems related to the course, including attendance issues, deadlines, schedule alterations, etc. Lee can be found in the ITM Postgraduate Office in Room LG43 on the ground floor of the Sherrington Building on Ashton Street. He can be contacted by e-mail at itmpgr@liv.ac.uk or by telephone on (0151) 794 8293.

ITM Postgraduate Students Team
The ITM PGR team is based in Room LG43, Sherrington Building, they will help you with general administrative issues and non-academic related problems. The team can be contacted by e-mail at itmpgr@liv.ac.uk.
2.2 Academic Staff involved in the MRes programme

In addition to those listed above involved in organizing the MRes, a large number of staff contribute to the delivery of the course and supervision of research projects. Most staff are based in the Institute of Translational Medicine, although staff from other Institutes also contribute to the programme.

2.3 Safety

Institute of Translational Medicine has a dedicated Safety Officer. All students must attend a safety talk given by Geoff Williams in the first week and will receive written guidelines from him on safety within the Institute. You are also required to attend University training sessions dealing with general safety and radiation protection, as detailed in the induction timetable in Section 1.2. Additional safety information will be given by Departmental safety officers within the Departments in which you conduct your Research Projects. Risk assessment forms must be completed for your Research Projects and copies of these provided to the appropriate safety officers in your department.

It is the duty of every employee and every student of the University to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions; and to act in accordance with the University Safety Policy and with the Health and Safety arrangements made by the University and its departments.

Working with human subjects and/or human material
Supervisors have a responsibility to ensure that all work involving human subjects is covered by appropriate Ethics Committee Permission. They should also ensure that students conducting research projects involving human subjects and/or material understand the permission given for their work, and in writing their dissertation, they make a clear statement of the Ethics Committee Approval for the work.

Working with animals
Supervisors have a responsibility to ensure that the appropriate Home Office Authority (both personal and project licence) are in place before working with experimental animal is started. They should also ensure that students conducting research projects involving experimental animals understand the permission given for their work, and in writing their dissertation, they make a clear statement of the Home Office Approval for the work.

You need to read carefully and obey all the instructions regarding safety that have been given to you before commencing experimental work in the laboratory. Normal working hours are 9.00-5.30 Monday – Friday. Work outside these hours, including weekends, is only permitted if either your supervisor or a suitably qualified person approved by your supervisor is present.

Further information, including current safety codes of practice and guidance, can be found at www.liv.ac.uk/safety.

Staying Safe in Liverpool
The University is constantly working to make all its buildings and grounds a safe place to be. It is, however, in a busy urban area and, like any major city, Liverpool suffers from its share of crime. There is no reason why this should affect your enjoyment of life here, but you should be aware of it and take care to ensure you do not become one of the victims of crime.
You should be aware of your own safety. This is relevant to men as well as women; while women may sometimes be physically more vulnerable, most violent crime is directed against men.

All students should take care to avoid walking or cycling after dark in poorly lit areas, especially if alone, even if it means taking a longer route. Here are some points to consider:

- If walking at night, carry a torch
- Walk on the lit walkways on campus
- Don’t walk alone, get a friend to go with you, especially at night
- Make sure someone knows where you are and when you expect to be back
- Unless you have pre-booked a taxi do not get into a mini cab for whatever reason. Only licensed Hackney cabs should be used unless your journey has been booked through a reputable mini cab firm
- Women should be extra cautious – keep your handbag tucked closely under your arm and don’t overload yourself with bundles
- If you are being followed, change direction and head for a public place
- Have your keys ready when you approach your car, room or apartment, and enter immediately
- Always check inside your car before you drive off - someone could be hiding there
- Don’t accept lifts from strangers
- Keep a £1 coin in your pocket – this will be useful if your purse or wallet is stolen
- Take particular care when withdrawing money from bank cash points. Be aware that you are vulnerable when handling your cash and card. Do not use cash points at night – think ahead and draw out any cash during the day

At Home
You should take just as much care at home. Wherever you live, in a University Residence or in private accommodation, it is important that you are aware of security, and that you secure your home. Having your accommodation burgled can be distressing, and is certainly inconvenient, so make it more difficult for a thief to get in. Here are some useful tips:

- Lock doors when you are at home to keep out unwanted guests
- Close and lock your doors and windows when you leave your room even to go to the bathroom or kitchen
- Ensure that you lock doors and windows whenever you go out, even if it is only for a few minutes. When you are sharing a house or flat with others, it is easy to assume that someone else has closed the windows and locked the door when you go out. Don’t assume!
- Ensure windows and doors are secured before going to sleep
- Do not leave valuable portable items within easy reach of the windows
- Never leave notes on your door stating you are away or what time you will be back
- If you see a stranger near your room, ask if you can help him or her. If your suspicions are aroused, ring Security or the Police.

When you are looking for private rented accommodation it is worth taking into account the level of security at the property: are there window locks, for example, and good locks on the front and back doors?

Everyone in a University Residence should be aware of the need for attention to security. Don’t let anyone into a block unless you know they are residents, or bona fide guests of a
resident. Investigate politely, and if you are suspicious report them to the Porter’s Lodge or to a senior resident.

The outside doors of all buildings should be kept locked. Do not leave them propped open - we have learnt from bitter experience that this is a clear invitation to intending thieves.

**Personal Property**
If you leave bags or coats unattended you make it very easy for thieves. You do need to take care with your possessions, especially wallets, purses and cheque books. If possible leave things at home, or otherwise take advantage of somewhere secure to leave them. The University cannot take responsibility for any losses of your property – please take care of your possessions.

If you own a car or bicycle, you need to take care to secure it in the same way as you would any other possession, on the campus and elsewhere. Following these points can help to secure your vehicle:

**Cars**
- When you leave your car, ensure it is locked, and all windows are closed
- Always remove the ignition key
- Don’t make it easier for a thief by leaving driving documents in the car; these could help to sell it
- Don’t leave valuables on view in your car
- You may wish to consider buying a lock to fit on the steering wheel, or having an alarm fitted, which might deter a thief
- If possible, leave the car in an open area, where regularly overlooked; at night, try and choose a well lit area

**Bicycles**
- The University provides the use of bike pods. Your student smart card can be uploaded free of charge to gain entry into the pods. This is done by the Vehicle Parking Department on the 1st floor of Bedford House (Building no. 505; Ref D4; www.liv.ac.uk/maps/).
- Lock your bike securely within the bike pod, preferably with a metal ‘D’ lock. Even if the bike is in the pod, it still needs to be securely locked inside.
- Get your bike registered and security stamped with your postcode.

**Insurance**
It is important that you have adequate insurance for any possessions you bring to Liverpool. If you live in a University Residence you will automatically be charged for insurance of your possessions up to a certain level, under the Block Hall Scheme arranged with Endsleigh Insurance. You will receive details of what is covered by this scheme, and you should read these carefully, and take out additional cover if necessary.

If you are living in private rented accommodation you will need to make your own arrangements to insure your belongings.

**Reporting a Crime and Getting Help**
Any theft or incident should be reported immediately to the Police, and to the University’s Security Office at 30 Oxford Street (Building no. 444; Ref C4; www.liv.ac.uk/maps/). The Security Office can also be contacted on +44(0)151 794 3252. If your call is an emergency
(from an internal phone) you should ring 2222. Further information is available at www.liv.ac.uk/facilities.

The Security Office is staffed 24 hours a day, 7 days a week. It is designed to provide a central control point to deal with enquiries and to control the University’s security arrangements. A two way radio system between the Office and the outside security staff is in operation whereby immediate assistance can be organised in an emergency.

With the aim of preventing unauthorised persons from entering buildings, the building management staff and security staff have been instructed to ask strangers to produce evidence of identity, and students should therefore be prepared to show their smart cards on request. Naturally, the University regrets the need for such measures, but we hope that our members will accept them as a means of safeguarding their own personal property as well as that of the University.

If you lose property anywhere within the campus, other than in the Guild of Students, you should enquire as to whether it has been found, either from the building management staff of the building in which it was lost, or from the Security Office. A register of property that has been found and has been handed in to the building management staff or to Security is maintained by the Security Manager. Found property is normally held for a period of a week at the reception desk in the building in which it is handed in, before being transferred to the Security Office.

Separate arrangements apply to lost property recovered within the Guild of Students building, and you should enquire at the reception desk.

2.4 Emergency Information

Any theft or incident should be reported immediately to the Police, and to the University’s Security Office at 30 Oxford Street (Building no. 444; Ref C4; www.liv.ac.uk/maps/). The Security Office can also be contacted on +44(0)151 794 3252. If your call is an emergency (from an internal phone) you should ring 2222. Further information is available at www.liv.ac.uk/facilities.

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Separate arrangements apply to lost property recovered within the Guild of Students building, and you should enquire at the reception desk.

**Fire**

You should read the fire procedure notices and familiarise yourself with the fire procedures in buildings you use, including what to do if you discover a fire, what to do if an alarm sounds or flashes and where to assemble should you have to evacuate the building. The normal way into a building may not be available to you in a fire situation so ensure that you know the alternative fire exits in the buildings you use regularly. The following is a general guide to procedures in the event of fire.

*On discovery or suspicion of fire*
- Sound the fire alarm by breaking the glass on the nearest fire alarm point
- Telephone the fire brigade from a safe place (for internal telephones the emergency number is 2222) and give a clear address
- Evacuate the building and go to the assembly point. Assembly points are indicated on the Fire Notices in each building.

*If you hear the fire alarm (continuous sounding)*
- Leave the building quickly and calmly by the nearest exit
- Do not use the lifts. If the exit is blocked, use an alternative route.
- Do not stop for personal belongings
- When clear of the building, go to the assembly point
- Do not re-enter the building until told to do so by the building Fire Officer

*At your Residence or Room*

The following can help cut down the risk of fire:
- Do not smoke in bed (smoking is not permitted in Halls of Residence)
- Do not use candles or oil burners in study bedrooms
- Do not leave cooking unattended in the kitchen. Please take care not to burn toast or do anything to activate smoke detectors, which will cause a fire alarm and evacuation of the building
- Do not overload electrical sockets.
- Do not wedge open fire door

**2.5 Mail and Messages**

Mail coming into the Institute addressed to students will be left in the Postgraduate Student Office, Sherrington Building. An email alert will be sent to you if any post arrives. Urgent messages received for students, wherever possible, are relayed either by telephone or email. There are also MRes notice boards in two locations: outside the Seminar Room in Physiology, near to the main entrance; and outside the Postgraduate Student Office, Sherrington Building. Information and announcements about the programme will also be issued during the course, either electronically by email or through VITAL (the University’s online teaching resource), or via posters on the MRes notice boards. It is therefore very important that you check your e-mail, relevant VITAL pages and the notice board every day for important information and schedule changes etc.
2.6 Common Rooms

Tea and coffee facilities and chilled water are available in the Physiology Common Room, where you will also find a microwave and vending machines. There is also Meeting Room 3.04 available for group interactions and group working, or the Physiology Committee room located next door to the Physiology Seminar Room, which can be booked via the Programme Administrator.

2.7 Computer, Library and Other Academic Services

There are three computers in the Physiology common room connected to University Network (Physiology Cybercafé) for all students to use. There is also a computer suite on the ground floor of the Sherrington Building, near the main entrance, which has 50 computers available for general use (the room is occasionally booked; bookings are shown on a diary on the door). All students registered for the MRes will also have access to all the University services. These are detailed in the postgraduate handbook and on the University website: http://www.liv.ac.uk/gradschool/pgrhandbook/index.htm. Students are expected to make full use of these services.

The Harold Cohen Library, with 295 PCs and seating for 500 readers, contains the main collections in Dentistry, Engineering, Science, Medicine, Veterinary Science and Mathematics. Facilities for both group and quiet study are available. There is also a branch library at the Veterinary Teaching Hospital on the Wirral.

Your student smart card will give you access to the libraries and enable you to self-issue and return books. There are introductory talks and tours available for new students and staff will help you find your way around and show you how to use the online catalogue. Printed and web guides to the various libraries and services are available and staff at the Information Support Desks or Computing Helpdesks will be happy to help if you have a problem or a question.

Further information can be found at www.liv.ac.uk/library.

Computing Services

The Computing Services Department provides central computing and information technology services to assist the University in carrying out its learning, teaching, research and administration.

There are a number of PC Teaching Centres which are primarily used for teaching but, when not booked for classes, they are available for individual student use. These are located in centres across the campus and at the Leahurst Veterinary Centre. There are also a number of Learning Centres on the campus and in some Halls of Residence that are not bookable by tutors for classes and are therefore available for individual student use.

The Teaching and Learning Centres each contain PCs linked together by a network. To use the PCs, you first need to self-register by following the information on the screen of a PC Teaching or Learning Centre, or at www.liv.ac.uk/register on any computer connected to the internet.

The PC Teaching Service is based on Microsoft Windows and provides access to a wide range of services, including electronic mail, the internet, VITAL (the University’s Virtual Learning Environment), word processing, spreadsheets and databases.
There are a number of locations within the precinct where students may use either WiFi (wireless) or a wired connection to connect their own laptop computer (or other mobile device) to the University’s network.

The main CSD Helpdesk is located in the Brownlow Hill Building (Building no. 224; Ref F7; www.liv.ac.uk/maps/), with satellites available in the two main libraries. The Helpdesk provides a full range of support services including problem solving, software sales and registration queries. More information about the support offered by the Helpdesk can be found at www.liv.ac.uk/csahelpdesk/.

2.8 Liverpool Life

This is one of the most important facilities you will need to use. Liverpool Life is your portal to all of your essential personal and academic information. It provides PIN protected access to the following information, activities and services:

- Academically register for your studies
- Re-register for each year of study
- Register for modules in advance of each year of study
- Access the online module catalogue
- Check your programme and module registration status
- Check and update your term-time, permanent and ‘graduation correspondence’ addresses, telephone numbers and emergency contact details
- Check notes, guidance and regulations relating to examinations
- View your assessment details
- View your examination timetables (dates, times and venues)
- View your provisional marks following the Semester 1 examinations
- View your approved module marks and overall year results
- View your degree classification at the end of your programme
- View an ongoing transcript of studies (your modules and marks)
- View your University financial account
- Apply for University accommodation
- Request documentation such as Council Tax Student Certificates and Student Status Letters

Liverpool Life can be accessed by entering the URL liverpool-life.liv.ac.uk into your browser or by following the ‘Liverpool Life’ link on the Digital University (student.liv.ac.uk). You will need your student ID (displayed on your student smart card) and PIN.

You should familiarise yourself with Liverpool Life as a matter of priority. Further information about Liverpool Life, including user guides, can be found at www.liv.ac.uk/student-administration/liverpool-life/.

2.9 Support for International Students

The International Support Team (IST) provides specialist advice to international students on a variety of issues such as visas, accommodation and financial matters.

Services offered by the IST include:

- events for international students
- information about UK life
- workshops and presentations
- guidance notes and publications, including a monthly newsletter covering the latest issues affecting international students.

**Welcome event**

The IST hosts a Welcome event in September, which all new international MRes students should attend.

The event is designed to introduce you to the city and the University and to also give you the opportunity to meet all the other new international students.

**Contacts**

For more information contact:
Tel: +44 (0)151 794 4716
Email: ist@liv.ac.uk
Web: www.liv.ac.uk/studentsupport/ist/

**2.10 Students with disabilities**

The University Disability Support Team co-ordinates and maintains the support required to help you succeed on your course.

**Practical support**

The team can help you to:

- inform academic departments about your support requirements
- arrange appropriate support in using the libraries and other academic support services
- organise study assistants
- find financial support for services.

With consent, and when appropriate, the team can liaise on a continual basis with your academic department and prepare documentation to confirm your support arrangements.

**Advice**

The Disability Support Team also provides advice on:

- support requirements
- how to apply for Disabled Students Allowance and other sources of funding
- who to contact for support and advice.

You can find further information and details of who to contact regarding disability issues from the following website:

http://www.liv.ac.uk/studentsupport/disability/index.htm
The Institute contact for disability matters is Professor Andrea Varro.

2.11 Mental Health Advisory Service

Based in the Student Services Centre, the main function of the Mental Health Adviser (MHA) is to provide support to students with any mental health difficulties by facilitating their access to study successfully in the University.

The MHA works with individual students who have declared mental health needs during their application process to the University, or who develop mental health problems whilst at University. The role of the MHA is to offer support, advice and liaison between the student and the appropriate University departments to ensure that the student’s mental health needs are adequately and appropriately responded to. Additionally, the MHA is able to offer consultation to students and staff regarding concerns about themselves or their concerns for others. The MHA works closely with the Disability Support Team and other Student Services, including the Student Health Service, Counselling Service, University Residences and academic departments.

The Mental Health Adviser can be contacted on +44(0)151 794 2320 or by email at mentalhealthadviser@liv.ac.uk. Further information can be found at www.liv.ac.uk/mhealth

2.12 Students with financial hardship

If you need help with managing your finances whilst at university, you can talk to the Financial Support Team. The FST provides personalised, independent and confidential support on a wide range of financial issues.

FST is part of the national Money Doctors programme, which provides advice to students on how to improve financial capability. Throughout the year, the team organises a variety of interactive workshops and one to one sessions aimed at improving budgeting and money management. The team also offers a specialist debt advice service for students experiencing problems with debt. The team’s Money Adviser can discuss any options you may have and negotiate with creditors a repayment plan that you can afford.

The team also offers the following:

- Discretionary financial help through the Access to Learning Fund (ALF) for students experiencing financial hardship
- Calculation of student support funding
- Calculation of welfare benefits and help with appeals if necessary
- Advice on alternative sources of funding

The Financial Support Team can be contacted on +44(0)151 794 6673 or by email at fst@liv.ac.uk. Further information can be found at www.liv.ac.uk/studentsupport/finance/

2.13 University Counselling Service

Based at 14 Oxford Street (Building no. 436; Ref C4; www.liv.ac.uk/maps/), the Counselling Service helps students deal with a wide range of personal and emotional difficulties or worries that may be affecting their capacity to study effectively or indeed their lives in general. The counsellors are professionally qualified and experienced and enable students to talk over their difficulties in confidence.
You can contact the Counselling Service for support with a variety of issues such as home and family relationships, depression, anxiety, panic attacks, bereavement and loss, sex, sexuality, relationship difficulties and loneliness. Support is available either through drop-in sessions, one-to-one counselling sessions or through a programme of themed workshops and groups on topics including building confidence and self-esteem, making presentations, stress management, assertiveness, as well as sessions aimed at particular groups of students (e.g. postgraduates, international students, first year and final undergraduates).

The Drop-In service runs each weekday between 1.00pm and 2.30pm and on Monday mornings between 8:30am and 9:30am (no pre-booking necessary). This walk-in service gives you the opportunity to meet for up to twenty minutes with a counsellor to talk over any difficulties you are having, or for you to obtain advice about managing difficult situations; e.g. when supporting a friend in distress. Drop-In is the main point of access to one-to-one counselling and you can register for individual counselling after attending a Drop-In session. There is also a weekly Men’s Space Drop-In run by the male counsellors for male students, every Wednesday between 3.00pm and 4.00pm. Men are sometimes reluctant to seek out support for themselves when they are experiencing difficulties, however, when men do talk to others and access help, they often find it to be invaluable.

The Counselling Service also has an informative website with lots of self help information on a wide range of topics as well as links to other useful sites. There is also an online relaxation programme that offers a series of relaxation recordings that can be downloaded to manage stress or just for pleasure!

The Counselling Service can be contacted on +44(0)151 794 3304 or by email at counserv@liv.ac.uk. Further information can be found at www.liv.ac.uk/counserv.

2.14 Careers and Employability Service

The Careers and Employability Service provides information, advice and guidance on all you need to know about planning your career - be it working for a big firm, supporting a community organisation, studying for a higher degree, or taking time out to travel the world.

Located on the first floor of the Student Services Centre, the service is aimed at all students, regardless of what stage in the career planning process they are at. Whether you are clued up or clueless about your future, we can provide you with all you need to take the next step. We can put you in touch with leading employers, introduce you to lots of new and exciting career ideas, and even help you write winning CVs and applications. All you have to do is take the first step and visit the team either in person or online.

The Careers and Employability Service offers you:

- Access to part time, term-time job vacancies
- Internships and work experience opportunities
- Graduate job vacancies with leading national and local employers
- Opportunities to meet organisations that want to recruit Liverpool graduates
- Volunteering opportunities in Liverpool, across the UK and overseas
- Specialist help with CVs, applications and interviews
- Information on further study options
- Advice and information on taking a year out
- Skills development opportunities
- Holiday jobs and work experience opportunities across the world (and in Liverpool)
• Impartial advice about options with your degree

You can contact the Careers and Employability Service on +44(0)151 794 4647 or by email at careers@liv.ac.uk. Further information can be found at www.liv.ac.uk/careers. You can also follow us on Facebook at www.facebook.com/TheCareersandEmployabilityService.

2.15 Student Charter

The University of Liverpool Student Charter is issued jointly by the Senate and Council of the University and by the Liverpool Guild of Students. It makes explicit some of the reciprocal responsibilities which members of the University, both staff and students, have to each other and which policies and procedures in individual areas of the University should reflect. All new students will receive a copy of the Charter as part of the publication ‘Your University’ upon arrival at the University. ‘Your University’ is also available from the Student Administration and Support Division in the Foundation Building.

Access to the Student Charter for all staff and continuing students is web based only.

The Student Charter can be downloaded from the following web page:

https://www.liverpool.ac.uk/media/livacuk/student-administration/student-administration-centre/documents/Student_Charter_final_June_15.pdf

2.16 Food and Drink

In addition to the Physiology Common Room, hot and cold drinks and light snacks can be purchased in the nearby Maddison’s Café located on the ground floor, next to the foyer of the Sherrington Building.
Section 3
Programme Overview & Timetable

3.1 Aims & Learning Outcomes

**Aims**

The MRes in Biomedical Sciences and Translational Medicine provides a supportive learning environment to enable students to:

1. Develop intellectual, practical, learning and research skills.
2. Acquire, within an interdisciplinary environment, an understanding of methods in biomedical sciences and translational medicine relevant to modern research at the forefront of the subject.
3. Develop the capacity for individual work and teamwork.
4. Develop academic competence at the highest level attainable leading to the forefront of current knowledge in biomedical sciences.
5. Take the first postgraduate steps required for future roles leading biomedical research in clinical, industrial and public sectors.

**Learning outcomes**

On completion of the programme students will be able to:

Demonstrate systematic understanding and knowledge and a critical awareness of:

a. Cutting edge topics in biomedical sciences and translational medicine.

b. How scientific understanding advances, and how current awareness of physiological, biomedical, biotechnological and socio-economic issues can be maintained and incorporated into ongoing projects.

c. Cutting edge techniques applicable to research in biomedical sciences and translational medicine.

d. Interdisciplinary approaches and techniques that can be deployed to work towards a defined goal in biomedical sciences and translational medicine research.

e. The relevance of biomedical research to business opportunities and the commercial sector.

f. The importance and complexity of ethics in scientific research

g. How research is communicated to scientific and lay communities
Demonstrate application of knowledge to:

a. Evaluate critically current research in biomedical sciences and translational medicine.

b. Plan, manage and execute research projects in a rigorous scientific manner within the prescribed timeframe and, where appropriate, formulate scientific hypotheses.

c. Use laboratory equipment correctly and safely to generate new data.

d. Analyse experimental data, interpret their validity and apply statistical analyses.

e. Effectively record experimental procedures and laboratory protocols.

f. Prepare scientific reports in an appropriate format.

g. Prepare grant applications to obtain research funding

h. Prepare business plans to exploit research findings commercially

i. Debate complex ethical issues in biomedical research

j. Communicate research findings via oral and poster presentations
3.2 Programme Content

The programme has a modular framework and is based around 3 semesters (i.e. one year, full time). It is delivered through lectures, tutorials, seminars, short courses and research projects with individual tuition. Each of these activities contributes to the Research or Taught Module components of the programme. The MRes comprises three 45-credit Research Modules and two Taught Modules (30-credit Techniques and Frontiers in Biomedical sciences; and 15-credit Transferable Skills). These five modules are assessed separately, and together make up the 180 credits required for the MRes degree. An overview of each module is given below, but further detailed information can be found later in this handbook.

A) Research Project modules

Students will undertake three research projects, comprising 10 weeks of lab work followed by 2 weeks in which to write a project report and prepare a presentation. In most strands the research project is chosen by the student after discussion with the appropriate strand convenor, who is responsible for matching student interests with available projects and supervisors. In the Cellular & Molecular Physiology strand, the first two research projects are allocated to students and are chosen to augment their existing technique and knowledge base. For example those who have previously followed courses in molecular biology might do a project involving electrophysiology and vice versa. The third project is chosen by Cellular & Molecular Physiology strand students after discussion with staff involved in the program. During the course of the project, all students will be encouraged to suggest experiments, design experimental protocols, as well as being taught subject specific techniques and advanced knowledge in transferable skills. Each of the three research projects taken should include a different research technique to enhance experimental training skills that need to be clearly stated at the end of each 10 week project. Students will have regular (usually daily) contact with the supervisors or other laboratory members for advice and guidance (see later section 3.6). Time will be allowed to undertake the necessary literature searches during the 10-week experimental period, and a further 2 weeks is to be spent out of the lab in order to write a project report and make an oral or a poster presentation to the Institute at the end of each project. Students will be assessed on their project report, their presentation and their general performance in the lab.

B) Techniques and Frontiers in Biomedical sciences module

Techniques in Biomedical Sciences
This part of the module consists of a series of lectures on a wide range of modern research techniques, including transgenic approaches, use of fluorescence and electron microscopy, gene expression analysis, proteomic approaches, etc. These lectures are complemented by tutorials designed to develop the fundamental skills required for laboratory research, including data handling, generation of figures, scientific writing and preparation of poster and oral presentations.

Frontiers in Biomedical Sciences
In this part of the module, the emphasis is on how state-of-the-art research techniques are used to advance knowledge in specific biomedical research areas and on modern methods/approaches employed in the diagnosis of disease and the treatment of patients. Lectures on these topics are complemented by tutorials and journal clubs designed to develop analytical and critical thinking skills.

The Techniques and Frontiers module is enhanced by Institute Seminars and Biomedical Review Lectures within the Institute of Translational Medicine. Eminent scientists from
throughout the UK contribute to this by presenting their research on a variety of topics. It is important that MRes students attend both Seminars and Biomedical Review Lectures to broaden their knowledge and range of learning experiences. Seminars are organized by the individual Departments within the Institute and are advertised regularly via email. Attendance at certain Departmental Seminars may be recommended by strand convenors to enhance awareness of research that is particularly relevant to individual MRes strands.

Finally, strand-specific activities are an important part of the Techniques and Frontiers module, as they facilitate awareness of the science associated with particular research strands.

**Students will be assessed on this module via one short review based on a Techniques lecture, one short review based on a Frontiers lecture, and a referees report based on a Journal Club.**

C) **Transferable Skills module**

Training in this module is on-going throughout the year and is delivered by staff involved with the program and the University via central provisions. It includes training in research techniques and the development of personal and professional transferable skills. Topics include research philosophy, principles and ethics, managing research progress, data analysis and presentation, health and safety, scientific and technical writing, patent law, exploitation of research, team work skills, time and resource management, communication skills, self-assessment skills and leadership skills. In addition, there is a weekly “English Support” session run by The English Language Unit to improve communication skills for students with English as a second language. Important and innovative parts of the transferable skills module include the “IP and Commercialization” and “Writing a PhD Studentship” workshops and debates for public understanding of science (science & society). At the end of the module you will need to prepare a Portfolio of Assessment commentary as part of the transferable skills training. Finally, you will attend a Demonstrator Training session as part of the transferable skills training. Further information on the 3 assessed components of the module is given below (detailed information can be found later in this handbook):

The **IP and Commercialization Workshop** will raise awareness of the issues associated with, and necessary for, successful commercialisation of academic research. Intellectual property is a key component for business success. You will learn about the types and importance of intellectual property and how to search for patent information on the Web. The routes available for creating value from basic research will be described. There will be a comparison of the licensing and spin-out routes, together with detail of the business planning process and the role of the technology transfer office. You will be working as a group to prepare a written business plan for potential commercialisation of research. In addition, you will be required to present your idea as a ‘pitch’ to a panel of judges in a similar way to the popular television programme “Dragons’ Den”.

The “**Writing a PhD Studentship**” workshop will enable students to create a coherent and feasible research proposal for a scientific project to continue studying for a PhD, and to present this in a form suitable for external scrutiny.

The **Portfolio of Assessment Commentary** will enable students to evaluate and reflect on the aims and objectives of the individual programme components, as well as their own achievements. Students will be required to assemble a professional-looking portfolio that documents their progression through the programme in a form suitable for external scrutiny.
Students will be assessed on the business plan and presentation given in the IP and Commercialisation component, on the PhD Studentship application, and on the Portfolio of Assessment Commentary.
### 3.3 Timetable and Deadlines

<table>
<thead>
<tr>
<th>Research Projects</th>
<th>Techniques and Frontiers Module</th>
<th>Transferable Skills Module, University Courses</th>
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<tbody>
<tr>
<td><strong>October - July</strong></td>
<td><strong>October - June</strong></td>
<td><strong>October - August</strong></td>
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<tr>
<td>9.00am - 5.30pm, Monday-Friday (except Monday pm)</td>
<td>2.00pm – 5.00pm Wednesdays commencing 5th October</td>
<td>Timings vary</td>
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<tr>
<td><strong>Research Project 1</strong></td>
<td>Techniques In Biomedical Sciences</td>
<td><strong>Prospective Licensee Training Course</strong></td>
</tr>
<tr>
<td>(3rd October – 9th December 2016)</td>
<td>Short review 1 deadline: 13th February 2017</td>
<td><strong>Monday 26th September – Friday 30th September</strong></td>
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<tr>
<td>Oral/poster presentations: 13th January 2017</td>
<td>Journal Clubs</td>
<td><strong>University Demonstrator Training Workshop</strong></td>
</tr>
<tr>
<td>Project report deadline: 16th January 2017</td>
<td>Referee’s report deadline: 8th May 2017</td>
<td>(Dates to be announced)</td>
</tr>
<tr>
<td><strong>Research Project 2</strong></td>
<td><strong>Frontiers In Biomedical Sciences</strong></td>
<td><strong>IP and Commercialization Workshop</strong></td>
</tr>
<tr>
<td>(16th January – 24th March 2017)</td>
<td>Short review 2 deadline: 19th June 2017</td>
<td><strong>July/August 2017</strong> (dates to be confirmed later)</td>
</tr>
<tr>
<td>Oral/poster presentations: 13th April 2017</td>
<td><strong>Biostatistics workshop</strong></td>
<td><strong>Writing a Grant Application Workshop</strong></td>
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<tr>
<td>Project report deadline: 18th April 2017</td>
<td>Wednesday 16th November 12:30 – 17:00</td>
<td><strong>11th July 2017</strong></td>
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<tr>
<td><strong>Research Project 3</strong></td>
<td>Wednesday 23rd November 12:30 – 17:00</td>
<td>Application deadline 11th Aug 2017</td>
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<tr>
<td>(18th April – 23rd June 2017)</td>
<td></td>
<td><strong>Submission of portfolio by 18th August 2017</strong></td>
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<tr>
<td>Oral/poster presentations: 7th July 2017</td>
<td><strong>Institute Seminars</strong></td>
<td><strong>English Support Classes</strong></td>
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<tr>
<td>Project report deadline: 11th July 2017</td>
<td>(dates to be announced)</td>
<td>Commencing every Thursday</td>
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<td>Semester 1: week beginning 03/10/16 - 16/12/16</td>
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<td>Semester 2: week beginning 30/01/17 - 31/03/17 9:00 – 10:00</td>
</tr>
</tbody>
</table>

Please note: Students need to be resident in Liverpool until 16th August 2017 except for the timetabled holidays indicated below. Permission to be absent from University outside of these holidays can only be granted by the Programme Director following a written request.

**Timetabled holidays:**
- 16th December 2016 – 3rd January 2017
- 1st April 2017 – 8th April 2017
- 19th August 2017 – 3rd September 2017 (Inclusive)
Students MUST attend a viva with the MRes external examiner in order to be awarded an MRes degree. The specific date for your viva will be set nearer the time but you must be available in Liverpool from 4th – 8th September 2017, when vivas will be held.

English Support Classes are compulsory for students with English as a second language. Please visit the English Language Centre page here for more information about classes for international research students: https://www.liverpool.ac.uk/english-language-centre/in-sessional-support/academic-classes-international-research-students/

More general English language support can be found here: https://www.liverpool.ac.uk/english-language-centre/in-sessional-support/

3.4 Quick Overview of Daily Activities

<table>
<thead>
<tr>
<th>Days</th>
<th>Research Projects</th>
<th>Techniques, Frontiers</th>
<th>English Support Classes</th>
<th>Seminars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>All day</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Tuesday</td>
<td>All day</td>
<td></td>
<td></td>
<td>TBA</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Morning</td>
<td>2.00-5.00pm</td>
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<td></td>
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<tr>
<td>Thursday</td>
<td>All day</td>
<td>9.00-10.00am</td>
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<td>TBA</td>
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<tr>
<td>Friday</td>
<td>All day</td>
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</tbody>
</table>

Event                               Location
Techniques/Frontiers lectures       Venue to be confirmed later
English Support Classes             Venue to be confirmed later
Seminars                            Venue to be confirmed later

3.5 Schedule of Techniques, Frontiers and Transferable Skills sessions

Time: 2.00pm – 5.00pm Wednesdays
Venue: Venue to be confirmed later

Precise details of lectures will be sent separately to students and staff via email.
3.6 Expectations of MRes project supervisors:

1. Supervisors are responsible for ensuring that appropriate risk assessments are in place and that all work involving human subjects or animals is covered by the appropriate Ethics Committee or Home Office documentation.

2. Supervisors are expected to have regular meetings with MRes students during the research projects to discuss progress and plan experiments - at least 1 hour per week is recommended for this. If assistance with day-to-day lab work is delegated to post-docs or graduate students, this should be made clear to the MRes student.

3. Normal working hours are 9.00am-5.30pm, Monday-Friday. In cases where it is necessary for students to work outside these hours, supervisors must ensure that a suitably experienced supervisor is present (students are not permitted to perform lab work alone). In such cases, the out of hours work book must be signed on entering and leaving the building stating the name of the person who is supervising the student.

4. If students are absent from lab work without authorisation or explanation, supervisors should inform both the MRes programme administrator and the student’s Strand Convenor.

5. In addition to their research project, students have various other commitments that they must attend (Wednesday afternoon lectures, training courses, seminars, strand specific activities, etc). Supervisors should timetable lab work around these sessions to enable students to attend these compulsory activities.

6. Supervisors should be prepared to give advice on the content and organisation of their students’ assignments (project reports, talks, posters, studentship application) and to listen to practice talks. However, supervisors should not give feedback on written drafts of reports.

3.7 Expectations of MRes students:

1. Be familiar with the content of the MRes Programme Handbook.

2. Be professional in your dealings with your supervisor, and other research staff you encounter.

3. Attend punctually for both lectures and lab work.

4. Ensure that you inform your supervisor and strand convenor as soon as possible if you are absent and subsequently complete the appropriate absence form.

5. Ensure that you check your email regularly, and respond promptly to messages from your supervisor and other MRes staff.

6. Submit all assignments promptly by the deadlines stated in the Handbook.
Section 4
Assessment

4.1 Overview of Assessment

The accreditation for a Research Masters Degree is regulated by The University of Liverpool Ordinances and Regulations. Detailed rules about assessment can be found within the University Framework for Postgraduate Modular Provision and appropriate sections of the Code of Practice on Assessment, which can be accessed via the University website: https://www.liv.ac.uk/tqsd/code-of-practice-on-assessment/

The award of MRes requires that a minimum of 180 credits be obtained. In order to be eligible for the award of an MRes, candidates must achieve a minimum mark of 50% in each of the modules that comprise the programme (three Research project modules, the Techniques and Frontiers in Biomedical Sciences module, and the Transferable Skills module). Where the average of the total marks in all modules is 50% or above, a mark in the range 40-49% may be deemed compensatable only in the Transferable Skills module. In addition, a minimum of 70% recorded attendance at the compulsory sessions in the Techniques/Frontiers and Transferable Skills modules is required to pass the MRes degree.

Candidates who fail to satisfy the examiners in a module assessment shall be permitted to re-present the failed work on one further occasion only, at a time specified by the examiners. For the purposes of calculating the overall average mark and determining classification, marks for modules passed by reassessment will be capped at 50%.

4.1.1 Late submission of work
Please note that the standard University penalty for late submission of written work applies; 5% of the total marks available for the assessment will be deducted from the final mark for each day after the submission date up to maximum of five working days. Work received after this time will receive a mark of zero.

4.1.2 Marking of submitted work
We aim to assess all written work and provide feedback to students three working weeks after submission.

4.1.3 Extenuating Circumstances
When awarding degrees, the Board of Examiners will take into consideration any extenuating circumstances that may have adversely affected a candidate’s performance providing these have been notified in writing to the Programme Director. Where illness is involved a medical certificate should be supplied. Rules and regulations can be downloaded from the University website: http://www.liv.ac.uk/tqsd/pol_strat_cop/cop_assess/appendix_M_cop_assess.pdf

Please note that the appropriate application form needs to be filled out to be eligible for consideration. A copy of the extenuating circumstances form can be found at the back of this handbook. Documentation must be supplied within a reasonable timeframe, forms submitted long after the event will not be considered. The form and supporting evidence must be submitted as soon as possible (normally within five days) after the events under consideration occur, and no later than one week before the meeting of the Board of Examiners at which the results of the assessments
concerned will be considered. If you are unable to submit the form within the normal five days please contact the MRes Programme Administrator.

4.1.4. External Examiner
The External Examiner(s) will oversee course assessment procedures and assess annually the quality and relevance of the subjects taught. The External Examiner(s) will conduct a *viva voce* examination on the research elements of all candidates. Attendance at the viva is a prerequisite for obtaining the MRes degree.

4.1.5 Award of Merit or Distinction
A Merit or Distinction grade will be awarded in accordance with the CODE OF PRACTICE ON ASSESSMENT APPENDIX C University Framework for Postgraduate Modular Provision, which can be accessed from the following website https://www.liverpool.ac.uk/tqsd/code-of-practice-on-assessment/
*‘CoPA appendix C 15-16: University Framework for Full-time and Part-time Modular Postgraduate Programmes - framework for the 2061-17 cohort’*

4.1.6 Progression to PhD
Progression to PhD of MRes graduates is subject to obtaining 65% or above in the Research Projects and is also subject to the discretion of the supervisor.

4.2 Role of the External Examiners
The MRes external examiners have the important task of checking and validating the marks and degree recommendations of the Board of Examiners for the MRes. This process is carried out at several levels by Strand examiners, who oversee the research elements, and by the Lead examiner, who oversees the taught module components and has overall responsibility for the programme.

- The Lead external examiner views all marks and examples of in-course assessment work from all taught modules.
- The Lead external examiner also assesses all student portfolios.
- Strand external examiners are provided with the marks and all research project reports for each student in their strand.
- Strand examiners viva all students for around 20-30 minutes. The focus of the viva is the student’s research projects and its assessment in the portfolio. The Strand Convenor is also present throughout the viva process.
- External examiners perform a significant role at the final Examiners Board meeting. The examiner might comment at this meeting on each student’s performance and on the course in general.
- All external examiner write an annual report on the course and on the assessment process.
There will be several Strand external examiners representing research expertise in the main strands of the MRes degree programme.

The vivas will take place in September (4-8 September 2017) and attendance at the viva is a prerequisite for obtaining the degree.

4.3 Academic Integrity

Academic integrity is concerned with the moral and ethical code that applies to the standards by which the academic community operates. Students who embrace academic integrity understand that they must produce their own work, acknowledging explicitly any material that has been included from other sources or legitimate collaboration, and to present their own findings, conclusions or data based on appropriate and ethical practice.

There are conventions of academic practice, such as established referencing and citation protocols, which both display and ensure academic integrity. Failure to adhere to these conventions can result in poor academic practice or, if there is a clear intention to deceive examiners and assessors, to unfair or dishonest academic practice.

Cases of suspected breaches of academic integrity will be dealt with in accordance with the University of Liverpool's Code of Practice on Academic Integrity. Cases will be considered by the Strand Convenor and Programme Director, taking advice from the Plagiarism Assessment Officer and Director of Postgraduate Studies. Penalties applied will depend on the severity of the offence in keeping with the guidelines in the Code of Practice.

A talk on how to avoid plagiarism in bioscience and use of the Turnitin system for plagiarism/collusion detection will be given in the 1st semester.

Definitions of various breaches of academic integrity taken from the Code of Practice are given below for your attention. All students must read this section and be aware and observe these rules in regard of all written work submitted for assessment. An academic integrity form should be signed to cover all written work submitted for the MRes programme (a copy of this form can be found at the back of this handbook).

Poor academic practice
Poor academic practice occurs when there has been failure, due to lack of academic ability or understanding, to observe the expected standards associated with academic integrity when undertaking academic work. Poor academic practice covers a range from minor errors such as missing quotation marks or mistakes in referencing to plagiarism, copying from others or embellishment, fabrication or falsification of data. This category also captures first offences in which dishonesty can be presumed but intent to deceive cannot be established because there has been no prior warning.

Unfair and dishonest practice
Unfair and dishonest practice occurs when a student intends to gain an advantage over other students by wilfully seeking to deceive assessors and/or examiners. Such acts are often but not always premeditated and would include offences subsequent to a prior written warning of academic malpractice.

Minor Errors
Minor errors arise when a student has attempted to adopt academically acceptable practices but has failed to do so accurately or fully. Examples would be forgetting to insert quotation marks, minor mistakes in referencing or citation, gaps in the bibliography or reference list, non-compliance with some aspects of presentation guidelines.

**Collusion**

Collusion occurs when, unless with official approval (e.g. in the case of group projects), two or more students consciously collaborate in the preparation and production of work which is ultimately submitted by each in an identical or substantially similar form and/or is represented by each to be the product of his or her individual efforts. Collusion also occurs where there is unauthorised co-operation between a student and another person in the preparation and production of work which is presented as the student’s own. Coercive collusion would be considered a serious breach of academic integrity.

**Copying**

Copying occurs when a student consciously presents as their own work material copied directly from a fellow student or other person without their knowledge. It includes the passing off of another’s intellectual property, not in the public domain, as one’s own. It differs from collusion in that the originator of the copied work is not aware of or party to the copying. Copying of work from published sources would be dealt with as plagiarism.

**Submission of commissioned or procured coursework**

The dishonest practice occurs when a student presents as their own work coursework assessment tasks (or parts thereof) which have been intentionally procured (by financial or other inducement means) for this purpose. The definition includes the practice of requesting another party to prepare all or part of a course assignment (with or without payment) on the student’s behalf.

**Fabrication**

Throughout this policy the term “fabrication” is used to cover one or more of the following: 
- **Embellishment or Falsification of Data** occurs when a proportion of the total data is altered, enhanced or exaggerated in order to emphasise data which has been obtained by legitimate means.
- **Fabrication of Data** occurs when a student creates and presents an extensive amount or significant piece of data in order to conceal a paucity of legitimate data; or wholly fabricates a set of data in the absence of legitimate data.

**Plagiarism**

Plagiarism occurs when a student misrepresents, as his/her own work, the work, written or otherwise, of any other person (including another student) or of any institution. Examples of forms of plagiarism include:
- the verbatim (word for word) copying of another’s work without appropriate and correctly presented acknowledgement and citation of the source;
- the close paraphrasing of another’s work by simply changing a few words or altering the order of presentation, without appropriate and correctly presented acknowledgement and citation of the source;
- failure to reference appropriately or to adequately identify the source of material used;
- unacknowledged quotation of phrases from another’s work;
- the deliberate and detailed presentation of another’s concept as one’s own.
4.4 Academic Integrity form

An academic integrity form should be signed to cover all written work submitted for the MRes programme (a copy of this form can be found at the back of this handbook).

4.5 Procedure for requesting a deadline extension

In cases where you are unable to meet assessment deadlines, for example due to illness, you must request an extension to the deadline from your Strand Convenor, who will decide whether or not to grant your request in consultation with the Programme Director.
Section 5
Research Projects

Students will undertake three research projects, comprising 10 weeks of lab work followed by 2 weeks in which to write a project report and prepare an oral or poster presentation. During the course of the project, all students will be encouraged to suggest experiments, design experimental protocols, as well as being taught subject specific techniques and advanced knowledge transferable skills. The research projects will include at least three different research techniques to enhance experimental training skills. Students will have regular (usually daily) contact with supervisors and other laboratory members for advice and guidance during the 10 weeks in the lab. Time will be allowed to undertake the necessary literature searches during the 10-week experimental period, and a further 2 weeks is to be spent out of the lab in order to write a project report and make an oral or a poster presentation to the Institute at the end of each project. Supervisors will provide advice on which results should be included in the project report, the presentation of Figures, the interpretation of results and the overall structuring of the project report. However, supervisors are not permitted to comment on written draft reports. Supervisors are also expected to provide advice on the preparation of the oral and poster presentations. Students will be assessed on their project report, their presentation and their general performance in the lab. Further information on these assessments is provided later in this Section.

5.1 Laboratory safety and working hours

You need to read carefully and obey all the instructions regarding safety that have been given to you before commencing experimental work in the laboratory. You are normally expected to work in the lab between 9.00am-5.30pm, Monday to Fridays, although flexibility is required depending on the type of experiments undertaken after discussion with supervisor. A supervisor who is frequently away from the laboratory is expected to allocate a post doc or a experienced PhD student to help with your day to day supervision. Work outside these hours, including at weekends, is only permitted if either your supervisor or a suitably qualified person approved by your supervisor is present. The out of hours work book must be signed on entering and leaving the building stating the name of the person who is supervising you. You are not expected or advised to work in the lab longer than the 10 weeks allocated for your project, in order to allow you enough time to complete your writing and prepare your talk or poster by the end of your project placement.

If for any reason you need to be absent (e.g. other meetings, courses, illness, etc) you should inform your supervisor as soon as possible, at the latest by 9.30am on the day that you will be away from the lab, by calling or emailing them. You must provide information on when and why you will be absent, and ask him/her to make arrangements for any ongoing experiments that you cannot complete that day. You must also call or email your strand convenor to formally report your absence.

Working with human subjects and/or human material

Supervisors have a responsibility to ensure that all work involving human subjects is covered by appropriate Ethics Committee Permission. They should also ensure that students conducting research projects involving human subjects and/or material understand the permission given for their work, and in writing their dissertation, they make a clear statement of the Ethics Committee Approval for the work.
Working with animals
Supervisors have a responsibility to ensure that the appropriate Home Office Authority (both personal and project licence) are in place before working with experimental animal is started. They should also ensure that students conducting research projects involving experimental animals understand the permission given for their work, and in writing their dissertation, they make a clear statement of the Home Office Approval for the work.

Laboratory Books
Laboratory books are the property of Liverpool University and are to be handed to the supervisor at the end of the project placement along with a completion of project work form.

Completion of project work
A Completion Form must be filled out and signed by your project supervisor(s) at the conclusion of the research projects, to confirm that all material has been safely accounted for and that any useful data has been passed on to your supervisor.

5.2 Preparation of Research Project Reports
These notes are intended to help you in the preparation of the report describing your project. You will also be given a lecture on how to prepare a good project report as part of the Techniques in Biomedical Sciences lecture series. Your project should be prepared in the format of a research paper recently published in the *Biochemical Journal*. Please consult a recent issue of this journal to check on the appropriate style to adopt. The report should be produced on a computer using appropriate word processing, bibliographic and graphic software. It is expected that your report will be produced to “publication quality”, which means that you should pay close attention to spelling, punctuation and grammar, as well as scientific content. You should also take care with the quality of figures, clarity of legends, and citation of references. Figures and tables should be embedded in the text, in the style of papers published in the *Biochemical Journal*. An example of a project report is given at the end of this Section for you to refer to.

Your report should be typed single spaced, in Calibri font size 12 and must be 4000 ± 400 words in length. This word limit covers all text sections of the report, including the Abstract and legends to Figures/Tables, but does not apply to text contained within Figures/Tables or to the References section (i.e., the list of citations at the end does not count toward the 4000 words). Marks will be deducted proportionally for exceeding the upper limit of 4400 words. For example, 4600 words = 200 words above the limit = 5% deducted; 4800 words = 400 words above the limit = 10% deducted. However, the mark will not be reduced below the pass mark of 50% for the assignment. Marks will not be deducted for being below the lower limit of the word count (i.e. 3600 words), but students should be aware that short reports are highly likely to be awarded lower marks due to a lack of coverage and discussion of key areas.

Please attach a front cover sheet to your report stating your name, your student number, the title of the report, the name of your supervisor, the name of your internal assessor (2nd marker) if known, and the word count of your report. A template cover sheet is supplied at the end of this Section for this purpose. You should submit three copies of your final project report; one to your supervisor, one to your internal assessor, and one to the ITM PGR office. You also need to submit an electronic copy of the final version via Turnitin. These files need to be able to be uploaded onto Turnitin with all Figures included so where necessary your files will need to be compressed. Deadlines for submission of the project reports and dates of the oral/poster presentations are given in Section 3.3.
The report must conform to the following style:

1. **Abstract.** This is a concise summary of the work. It should deal with the reasons why the work was performed, the methods used, the results obtained, and the major conclusions reached. This section must not exceed 250 words.

2. **Introduction.** This should describe the background to the relevant scientific literature and the work performed. The rationale for the work and the hypothesis to be tested should be explained, and the major aims should be specified.

3. **Methods.** The description of methods should be adequate for a competent worker in the area to follow and repeat your experiments. You should however be concise; again recent papers in your field of study should provide a guide for you.

4. **Results.** This section should consist of text which describes the experimental data obtained and where appropriate describes the rationale that links one experiment to the next. The text should be cross-referenced to the relevant figure or table. Is it not necessary to reproduce the same material in tables and figures. This section must not take the form of a diary of your experimental observations in the laboratory, nor need every single experimental observation be recorded. Instead, you must take responsibility for collating the data, and whatever statistical analysis are appropriate, and presenting your findings in a way that makes it possible for the reader to understand your major conclusions. Each figure should have an explanatory legend that enables the reader to understand how the experiment was performed. Figures and tables should be inserted into the main body of the text as close as possible to the relevant section.

5. **Discussion.** This section should focus on the interpretation of your results, and set them in the context of current knowledge in the field. It should not be necessary to repeat your description of the experimental data, but you will want to summarise your main findings and explain how they are meaningful.

6. **References.** Again, this should follow the the *Biochemical Journal* style. It is strongly recommended that you use reference organising software (such as EndNote) to construct your references, which will ensure that you use the correct *Biochemical Journal* style. References in the text should be cited as a number in the order in which they appear. The reference list should be correspondingly numbered, and references listed in order of their citation in the text.

7. **Footnotes.** Abbreviations and acronyms used in the text must be defined immediately after the first use of the abbreviation. In addition, a complete list of all abbreviations used should also be cited in a single Footnote section. The abbreviations of some important biochemical compounds, e.g. ATP, NADH, DNA, and amino acids in proteins, need not be defined.

### 5.3 Preparation of Oral and Poster Presentations

You will be required to make a presentation for each of your Research projects. This will comprise 2 poster presentations and 1 oral presentation. The dates of these presentation sessions are given in Section 3.3, but the scheduling of oral/poster presentations for individual strands will be announced nearer the time. You will be given instructions on how to prepare good oral and poster presentations as part of the Science Skills series in the 1st semester. You will also be given advice and assistance from your supervisor in preparing
your presentations. The cost of printing your poster will be provided by your supervisor.

5.4 Assessment of Research Projects

For each research project, students will be assessed on their project report, their presentation and on their general performance in the lab. Assessment of the project report will be conducted by the supervisor (1st marker) and an internal assessor (2nd marker). Continual assessment of performance in the lab is provided by the supervisor alone. Assessment of the presentation is by 2 independent markers. Each research project contributes 45 credits out of a total of 180 credits for the MRes. A brief explanation of how marks are awarded for these individual assessments and how they are combined to give the final mark is given below:

Supervisor and Internal Assessor

Mark 1: Awarded for the project report; this will reflect the scientific quality of the dissertation, its clarity and thoroughness, and quality of presentation; the internal assessor will also base his/her mark on a short informal mini-viva (project discussion).

Supervisor

Mark 2: This will be a continual assessment mark awarded for assessment of the student’s conduct during the project taking into account organization, initiative, effort and performance in the lab.

Two Internal Assessors

Mark 3: Awarded for oral/poster presentation.

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<thead>
<tr>
<th>Supervisor and Internal Assessor</th>
<th>Mark 1 - Project report</th>
<th>40 marks</th>
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<tbody>
<tr>
<td>Supervisor</td>
<td>Mark 2 - Continual Assessment</td>
<td>10 marks</td>
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<tr>
<td>Internal Assessors</td>
<td>Mark 3 - Oral/poster Presentation</td>
<td>10 marks</td>
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<td>Total = 60 marks</td>
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Details of the assessment criteria used and the assessment forms that will be used by markers are given on the on the pages that follow.
5.4.1 Assessment Form for research project reports

MRes in Biomedical Sciences and Translational Medicine
Research Project Write Up Assessment Form

<table>
<thead>
<tr>
<th>Student:</th>
<th>Rotation:</th>
<th>Project Title:</th>
<th>Supervisor:</th>
<th>Second marker:</th>
<th>Moderator:</th>
</tr>
</thead>
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Please complete this form electronically and email it to ITMPGR@liv.ac.uk by the 2-week deadline. Note that not all headings may be relevant to a particular project.

**INDICATION OF POTENTIAL DEGREE CLASS BY MARK ATTAINED:** Distinction 70-100; Pass 50-69; Fail <50.

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<tr>
<td>Clarity and content of abstract</td>
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<td>Introduction/rationale</td>
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<td>Literature review appropriate</td>
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<td>Aim(s) clearly stated</td>
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<td>Description of materials and methods used</td>
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<td>Clear description of results</td>
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<td>Appropriate Figure legends</td>
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<td>Interpretation of results</td>
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<td>Discussion of results in context of meeting original aim(s)</td>
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<td>Discussion of results in the context of other published works</td>
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<td>Justification and statement of conclusions</td>
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**FOCUS AND CLARITY OF ARGUMENT:**

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<thead>
<tr>
<th>Understanding of subject</th>
<th>Clarity of expression</th>
<th>Critical use of information</th>
<th>Innovative showing originality</th>
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</thead>
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**STATISTICAL ANALYSIS:**

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<th>Appropriate analysis</th>
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**PRESENTATION:**

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<tr>
<th>Grammar and spelling</th>
<th>Writing style</th>
<th>Style of references/citations</th>
<th>Word processing skills</th>
<th>Use of Figures and Tables</th>
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</table>

Overall mark by assessor (note: overall marks will not necessarily be the mean of all indicative mark grades)

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<th>Mark</th>
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Continual Assessment (SUPERVISOR ONLY)

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<th>Mark</th>
</tr>
</thead>
</table>

COMMENTS AND FEEDBACK FROM ASSESSOR SHOULD BE GIVEN ON THE PAGE OVERLEAF TO ENABLE THIS TO BE GIVEN TO STUDENTS AS A SEPARATE PAGE

Please note: Feedback comments are mandatory for all markers.
(You are also encouraged to give detailed comments on the report itself, but DO NOT PUT YOUR MARK ON IT).

Date:..................................................

Name:..................................................
### 5.4.2 Marking Criteria for assessment of written assignments

<table>
<thead>
<tr>
<th>Distinction Level</th>
<th>100% - 90%</th>
<th>Outstanding.</th>
<th>No (or virtually no – use scaling) better result conceivable at Masters level. Entirely correct and complete, with extensive evidence of critical thinking. Evidence of extensive research of relevant literature. Extremely logical structure, faultlessly written and presented. Clear evidence of highly original thought and cogent scientific argument.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>89% - 80%</td>
<td>Excellent.</td>
<td>Clear evidence of achievement on a scale reserved for exceptionally high quality work at Masters level. Essentially correct and complete, with significant evidence of critical thinking and excellent use of relevant literature. Highly logical structure, extremely well written and presented, displaying a significant amount (use scaling) of original thought and cogent scientific argument.</td>
</tr>
<tr>
<td></td>
<td>79% - 70%</td>
<td>Very Good.</td>
<td>High quality work that demonstrates comprehensive understanding and shows some evidence of critical thinking. Evidence of very good research of relevant literature, with all key literature identified/discussed. Very well written and presented, with a very logical structure. Some evidence of original thought and cogent scientific argument</td>
</tr>
<tr>
<td>Merit Level</td>
<td>69% - 60%</td>
<td>Good.</td>
<td>Good quality work that demonstrates generally sound scientific understanding. Evidence of good research of relevant literature, but some relevant literature not identified/discussed. Generally well written and presented, with a logical structure. Evidence of original/critical thinking may be limited</td>
</tr>
<tr>
<td>Pass Level</td>
<td>59% - 50%</td>
<td>Satisfactory.</td>
<td>Learning objectives achieved, but may contain deficiencies in one or more aspects of knowledge of the relevant literature, scientific understanding, structure and presentation.</td>
</tr>
<tr>
<td>Fail Level</td>
<td>49% - 40%</td>
<td>Unsatisfactory.</td>
<td>Learning objectives not achieved. Essentially an incomplete report with significant flaws or omissions and major deficiencies in one or more aspects of knowledge of the relevant literature, scientific understanding, structure and presentation.</td>
</tr>
<tr>
<td></td>
<td>39% - 0%</td>
<td>Poor.</td>
<td>Severely deficient in content, understanding and application and containing many serious errors and omissions.</td>
</tr>
</tbody>
</table>
### 5.4.3 Marking Criteria for continual assessment of student performance

<table>
<thead>
<tr>
<th>Distinction Level</th>
<th>Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>100% - 90%</td>
<td><strong>Outstanding.</strong> Student capable of working independently at the highest level on all aspects of project. As good as can be expected at Masters level. No room for improvement in project understanding, design, execution and motivation.</td>
</tr>
<tr>
<td></td>
<td>89% - 80%</td>
<td><strong>Excellent.</strong> Student able to design and execute project work independently at a very high level with the minimum of assistance. Little room for improvement in project understanding, design, execution and motivation.</td>
</tr>
<tr>
<td></td>
<td>79% - 70%</td>
<td><strong>Very Good.</strong> Student able to generate and analyse data at a high level of proficiency with the minimum of assistance. Demonstrates very good motivation, understanding of the project and critical scientific judgement.</td>
</tr>
<tr>
<td>Merit Level</td>
<td>69% - 60%</td>
<td><strong>Good.</strong> Student able to generate and analyse data at a good level of proficiency with some assistance. Demonstrates generally good motivation, understanding of the project and some evidence of critical scientific judgement.</td>
</tr>
<tr>
<td>Pass Level</td>
<td>59% - 50%</td>
<td><strong>Satisfactory.</strong> Learning objectives achieved, but student needs significant assistance to generate and analyse data. Some deficiencies in motivation, understanding of the project and critical scientific judgement may be apparent.</td>
</tr>
<tr>
<td>Fail Level</td>
<td>49% - 40%</td>
<td><strong>Unsatisfactory.</strong> Learning objectives not achieved. Student requires constant help, produces work of poor quality and is unable to analyse data effectively. Significant deficiencies in motivation, understanding of the project and critical scientific judgement are apparent.</td>
</tr>
<tr>
<td></td>
<td>39% - 0%</td>
<td><strong>Poor.</strong> Student displays inability to understand or carry out project work and low or no motivation (use scaling)</td>
</tr>
</tbody>
</table>
5.4.4 Assessment Form for oral presentations

### Presentation, grammar & readability

<table>
<thead>
<tr>
<th>Description</th>
<th>Guide</th>
<th>Mark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very good structure. Slides clear, and well matched to talk itself.</td>
<td></td>
<td>&gt; 70%</td>
</tr>
<tr>
<td>Excellent communication with audience. Very confident delivery.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Perfect timing and pace.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Good talk structure, with informative slides showing well-selected content.</td>
<td></td>
<td>60 – 69%</td>
</tr>
<tr>
<td>Good communication with audience. Confident delivery.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Timing and pace acceptable.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room for improvement in the talk structure and content of the slides.</td>
<td></td>
<td>50 – 59%</td>
</tr>
<tr>
<td>Limited contact with audience. Lack of confidence in delivery.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Problems with timing and/or pace.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structure and/or content of slides poor.</td>
<td></td>
<td>40 – 49%</td>
</tr>
<tr>
<td>Little or no communication with audience. Delivery hard to follow.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Talk badly timed (i.e. very brief, or had to be stopped mid-way).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unsatisfactory</td>
<td></td>
<td>&lt; 40%</td>
</tr>
</tbody>
</table>

### Scientific content

<table>
<thead>
<tr>
<th>Description</th>
<th>Guide</th>
<th>Mark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent understanding of the topic and interpretation of the science.</td>
<td></td>
<td>&gt; 70%</td>
</tr>
<tr>
<td>Answers to questions were rational and confident.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Good understanding of the topic and interpretation of the science.</td>
<td></td>
<td>60 – 69%</td>
</tr>
<tr>
<td>Answered most questions well.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Covered the basic concepts fairly well. Provided some interpretation of the science.</td>
<td></td>
<td>50 – 59%</td>
</tr>
<tr>
<td>Problems with answering some (more complex) questions.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Very limited understanding of the topic. Little or no interpretation of the science</td>
<td></td>
<td>40 – 49%</td>
</tr>
<tr>
<td>Had difficulty answering even basic questions.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unsatisfactory</td>
<td></td>
<td>&lt; 40%</td>
</tr>
</tbody>
</table>

### Overall Mark

<table>
<thead>
<tr>
<th>Overall Mark</th>
<th>marked</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### General comments (if applicable)


5.4.5 Assessment Form for poster presentations

### Presentation, grammar & readability

<table>
<thead>
<tr>
<th>Guide</th>
<th>Mark %</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>&gt;70%</td>
</tr>
<tr>
<td>☐</td>
<td>60 – 69%</td>
</tr>
<tr>
<td>☐</td>
<td>50 – 59%</td>
</tr>
<tr>
<td>☐</td>
<td>40 – 49%</td>
</tr>
<tr>
<td>☐</td>
<td>&lt; 40%</td>
</tr>
</tbody>
</table>

- **Presented in a logical and very easy to follow format. Excellent use of language with no or very few grammatical/spelling errors.**
- **Excellent quality figures and tables, with clear and informative legends.**
- **Presented in a clear, easy to follow style with good use of English. Few grammatical or spelling errors.**
- **Figures, tables and associated legends well presented.**
- **Some issues with style and format that make it somewhat difficult to follow in parts. Several grammatical and/or spelling errors.**
- **Figures, tables and legends reasonable, but clarity and/or content could be improved.**
- **Significant issues with style and format. Difficult to read and follow. Numerous problems with grammar and spelling.**
- **Figures, tables and/or legends are not well presented, or are absent.**
- **Unsatisfactory**

### Scientific content

<table>
<thead>
<tr>
<th>Guide</th>
<th>Mark %</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>&gt; 70%</td>
</tr>
<tr>
<td>☐</td>
<td>60 – 69%</td>
</tr>
<tr>
<td>☐</td>
<td>50 – 59%</td>
</tr>
<tr>
<td>☐</td>
<td>40 – 49%</td>
</tr>
<tr>
<td>☐</td>
<td>&lt; 40%</td>
</tr>
</tbody>
</table>

- **Background:** Excellent introduction to topic. Very clear project aims.
- **Results:** Data presented extremely clearly and logically. Interpretation faultless.
- **Verbal Presentation:** Explained the project impecably. Answers to questions were rational and confident.
- **Background:** Good introduction of the topic and project aims.
- **Data:** Very clear presentation of data. Few problems of interpretation.
- **Verbal Presentation:** Explained the project competantly. Answered most questions well.
- **Background:** Introduced basic concepts and aims.
- **Data:** Data reasonably well presentated, but gaps and/or errors in interpretation.
- **Verbal Presentation:** Explained the project fairly well. Problems with answering more complex questions.
- **Background:** Poor description of background and aims.
- **Data:** Significant issues with both presentation and analysis of the data.
- **Verbal Presentation:** Explanation of project poor; had difficulty answering even basic questions.
- **Unsatisfactory**

### Overall Mark

<table>
<thead>
<tr>
<th>Guide</th>
<th>Mark %</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>&lt; 40%</td>
</tr>
</tbody>
</table>

**General comments (if applicable)**
5.5 Submitting your Research Project Report

You must adhere to the following instructions:

1. Use the example in section 5.6 to create a front sheet for each of your project reports
2. Submit one hard copy to your supervisor
3. Submit one hard copy to your internal assessor (allocated to you by your Strand Convenor)
4. Submit one hard copy to the ITM Postgraduate Student Team office, Room LG43, Sherrington Building, by 10.00am on the submission date
5. You must also submit an electronic copy via Turnitin which includes all figures and must be the final version of the project.
Research Project Report [Insert number]

TITLE OF YOUR RESEARCH PROJECT REPORT

Joe Bloggs
Student I.D. 200700000

Supervisor: [Insert name]
Internal Assessor: [Insert name]
Strand: [Insert name of your strand]

Word Count: [Insert word count]
5.7 Example of a Research Project Report

Counting Calories in Yeast: Investigating Mechanisms of Lifespan Extension Associated with Dietary Restriction

Name
Department of xxx, Institute of Translational Medicine, University of Liverpool, Crown St, Liverpool, L69 3BX, UK.

Dietary restriction (DR) extends the lifespan of several animal models, though the exact mechanisms underlying this remain unclear. The decline of heat shock protein (HSP) chaperone activity is closely tied to aging. Small HSPs 12 and 26 are expressed in response to DR in Saccharomyces cerevisiae and HSP12 is essential for lifespan extension associated with DR. Up-regulated in response to stress, HSPs of the α–crystallin family such as HSP26 act as intracellular chaperones. HSP12 aids membrane stability. To elucidate the role of these HSPs, two genome-wide screens for genetic interactions (GIs) were recently performed: synthetic genetic array (SGA) and quantitative fitness analysis (QFA). These identify GIs based on synthetic sickness whereby viable deletion mutants are combined resulting in reduced fitness. This implicates both gene products in crucial cellular functions. This study validated a subset of the putative interactions from QFA and SGA data with a 20% success rate, highlighting the need for validation of high-throughput (HTP) GI screens. Reproducible GIs of hsp12 were linked to genes of the stress response while autophagy was enriched in GIs with hsp26. Further analysis of double-mutant strains in a second genetic background highlights the potential lack of strain-specific GIs.

INTRODUCTION
Dietary Restriction (DR) is the single robust physiological intervention known to extend lifespan in a variety of organisms including: Saccharomyces cerevisiae, Drosophila Melanogaster, Caenorhabditis elegans and rodents [1–4]. Also known as calorie restriction, the beneficial effects of DR include protection against cancer and age-related disease [5], delayed senescence and extension of good health [6]. Whether these effects are seen in non-human primates is debated [7,8]. Few studies have analysed the effect of DR on humans, not least because adherence to DR is challenging. However, available data suggests DR with suitable nutrient intake results in a reduction of risk factors for cancer, cardiovascular disease and diabetes [9,10].

The exact mechanisms mediating longevity remain unclear. Sirtuins, a family of NAD⁺-dependent deacetylases, regulate glucose and lipid metabolism in response to energy status and stress resistance [4]. The yeast homologue, silent information regulator (Sir2), mediates longevity via increased silencing of DNA, ultimately avoiding extrachromosomal rDNA circle formation [11]. However, DR mediated longevity has been induced in sir2Δ strains [12]. Mechanisms independent of sirtuins include nutrient sensing pathways: insulin/insulin-like growth factor 1, AMP kinase and the target of rapamycin (TOR)
The TOR pathway modulates growth, metabolism and stress resistance. Inhibition of TOR via drugs such as rapamycin, reduces rDNA recombination and enhances oxidative stress resistance, mitochondrial function and autophagy [2].

In yeast, DR is achieved by limiting glucose levels in media from 2% to 0.5% and 0.05%. This has been shown to extend both replicative and chronological lifespan (RLS and CLS respectively) [2]. Yeast is a simple, genetically tractable, primary organism with a short lifespan. Moreover, a variety of homologues to humans have been identified in the genome of S.cerevisiae [6].

The majority of heat shock proteins (HSPs) are synthesised in response to stress, mediate protein stability and disaggregation. By avoiding proteotoxicity and inhibiting apoptosis, HSP are thought to aid longevity [14]. Their age-related decline in chaperone activity is well established [15] while overexpression of transcription factors activating HSPs also extends lifespan [16]. Small HSPs 12 and 26 are up-regulated in response to DR in S.cerevisiae. Deletion of hsp12 results in the loss of lifespan extension induced by DR [17]. Identified by Preakelt and Meacock, HSP12 has no effect on growth of yeast cells and is devoid of any chaperone activity [18]. Though natively unfolded, HSP12 acquires a helical confirmation when associated with membranes. Combined with localization of the protein to cellular membranes and the cytosol, HSP12 is likely to be involved in lipid rather than protein stabilization [19].

RLS extension under extreme DR, was abolished in hsp12Δ hsp26Δ strains with a drastic reduction in mean and maximum lifespan (unpublished data). These perturbations suggest both genes are required to delay senescence. HSP26 is activated in response to heat shock via dissociation of dimers from an inactive oligomeric form of the protein [20]. It localises to the nucleus and cytoplasm. Though HSP26 is not required for therмотolerance, the intracellular holdase functions of the HSP are well established [21]. The protein also contains an alpha-crystallin domain of which there are human homologues.

In order to elucidate the role of these HSPs, genome-wide screens for genetic interactions (GIs) were conducted. Negative GIs are defined as adverse deviations from the expected fitness of a double deletion mutant [22]. Synthetic lethality (SL) is an extreme form of negative interaction, whereby double deletion mutants produce a lethal phenotype that is not apparent in either single deletion mutant [23]. Synthetic sickness interactions (SSIs) demonstrate functional cross talk between cellular pathways and physically associated processes [24].

Developed by Tong et al., synthetic genetic array (SGA) assesses the fitness of deletion mutants simultaneously [25]. The open reading frame (ORF) of non-essential genes are replaced with dominant selectable markers NatMX and KanMX conferring resistance to nourseothricin (ClonNAT) or kanamycin (G418) [26]. Query mutations (bait) are crossed with a deletion mutant array (Fig.1) and the fitness of each double-mutant quantified. Large-scale genetic screens have profiled GIs for over 75% of S.Cerevisiae genome [22]. Compilation of GI networks reveal clustering of genes with mutual functionality which may shed light on potential protein interactions, drug targets, uncharacterized gene function and ultimately a better understanding of the genotype-phenotype relationship [24].
Quantitative fitness analysis (QFA) facilitates measurement of growth phenotypes to a higher resolution by taking

These screens were the first to incorporate hsp12 and hsp26 as bait which have isolated a myriad of putative genetic interactions. However, both screens were performed using isogenic strains. Various genetic backgrounds differ in sensitivity to mutational perturbation and little is known about their influence on GI network topology [29]. This study aims to verify putative interactions from both the SGA and QFA screens via manual replication through spot test assays. Recreation of the double-mutants in a different background strain may provide insight into strain specific interactions. Ultimately the analysis of these interactions may shed light on the roles of these proteins in lifespan extension accompanying DR.

Fig.1 SGA Procedure: The query mutant hsp12::N containing the NatMX resistance cassette (filled red circle) is systematically crossed with a library of deletion mutants (filled blue circle) containing KanMX cassettes (xxx::K). These dominant markers provide resistance to nourseothricin (ClonNAT) and kanamycin (G418) respectively. Haploids containing each deletion mutant are mated. Sporulation of the diploid is induced on media containing reduced nitrogen. The progeny of MATα are selected on –HIS media, due to the inclusion of the mating-type specific promoter (MFA1pr-HIS3). Double-mutants are isolated and assembled into an array via robotic manipulation (Based on Tong and Boone, 2007).

multiple photographs of plates during the incubation phase [27]. While fewer strains are grown on each plate, time allocated for growth is greater in QFA than SGA screens [28]. This makes growth phenotypes more apparent.

EXPERIMENTAL PROCEDURES
All chemicals were of laboratory grade and obtained from Sigma-Aldrich (Poole, UK) unless otherwise stated. Reagents used for growth media were also provided by Formedium (Norwich, UK). PCR primers were from Sigma-Aldrich (Poole, UK) and PCR reagents supplied by Bioline (London, UK). Materials for gel electrophoresis were obtained from GE-Healthcare.

Strains and Growth media – The strains used in this study included a library of DLY7325 deletion mutants (MATα lyp1::HPH::LEU2 can1Δ::STE2pr-Sp_his5 his3Δ leu2Δ ura3Δ met15Δ (plus hsp12::NATMX or hsp26::NATMX plus xxx::KANMX as appropriate) provided by Peter Banks (Newcastle University). These were generated by mating an DLY7325 starter strain (MATα ade2-1 ura3-1 his3-11,15 leu2-3, 112 trp1-1 can 1-100 TELVII::URA3), donated by Dr Downs (University of Sussex), is a W303 derivative
with URA3 marker at the telomeric region of chromosome VII [30]. PDL222 plasmids, analogous to pAG25, were provided by Peter Banks [26].

Growth media contained either 2%, 0.5% or 0.05% (w/v) D-glucose. Yeast peptone dextrose (YPD) 2% glucose media (2% peptone, 1% yeast extract and 2% D-glucose) was used to culture cells. Strains were spotted onto agar plates similar to those used by the genome-wide screens: SGA final media (0.1% (w/v) monosodium glutamate (MSG), 0.2% (w/v) complete supplement mix (CSM) –HIS –ARG –LYS drop out and 2% (w/v) agar) supplemented with clonNAT (100 mg/ml) (Werner Bioagents, Germany), G418 (200 mg/ml), hygromycin (30 mg/ml), thialysine (50 mg/ml) and canavanine (50 mg/ml). Synthetic complete (SC) media (0.1% (w/v) MSG, 0.2% (w/v) CSM and 2% (w/v) agar) and YPD agar (YPD media and 2% (w/v) agar) were also used with the addition of clonNAT, G418 or both where appropriate. AEY1017 strains were cultured in YPD media and –URA media (0.1% (w/v) MSG, % (w/v) CSM –URA drop out media and 2% agar) supplemented with clonNAT.

Overnight cultures of strains were generated by inoculating 5 ml or 10 ml aliquots of YPD 2% glucose with a single colony. The cultures were incubated at 30°C, on the shaker at 200RPM overnight.

**In silico analysis** – QFA data was examined to construct a list of representative negative genetic interactions. These were chosen for analysis based on strength of assigned genetic interaction score (GIS), that fell outside two standard deviation of mean GIS, statistical significance (P = <0.05) and genes from same chromosome as query strain were removed to rule out cross over events. Analysis of gene ontological (GO) terms was conducted using data from the *Saccharomyces* gene database (www.sgd.org).

**Spot test assay** – 5 ml overnight liquid cultures of each strain were grown. Cells were diluted to an OD600 value of 0.6 and 200 µl pipetted into the first column of a 96 well plate. Strains were serially diluted five-fold in dH2O, to a final volume of 300 µl in the subsequent wells of each row of the plate. A 48-prong replica plater (Sigma-Aldrich, Poole UK) was used to spot the liquid cultures onto media. DLY7325 strains were grown on SGA final media, SC and YPD media, all with the addition of ClonNAT and G418. AEY1017 strains were spotted onto –URA media with ClonNAT. All plates were incubated at either 30°C or 37°C and photographed after 2-6 days.

**Disruption and Cloning** – Double-mutant strains were constructed in the AEY1017 background via PCR-mediated gene disruption (Fig.2). Deletion cassettes were amplified from gDNA of DLY7325 strains and PDL1222 plasmid DNA using primers (Table.1.) designed to amplify the deletion cassette and flanking sequences facilitating homologous recombination. The PCR products were used to transform cells of the AEY1017 background.

**Fig.2 PCR mediated gene disruption**

Homologous recombination of the deletion cassette is facilitated by A and D primers (white arrows) that anneal to the flanking regions of the ORF of the target gene. These amplify the deletion cassette and flanking sequences allowing homologous recombination. The PCR products were used to transform cells of the AEY1017 background.
in combination with A and D primers respectively.

**Table 1** Primer sequences and expected product sizes

<table>
<thead>
<tr>
<th>Primers</th>
<th>Sequence 5’ to 3’</th>
<th>Wildtype Product (bp)</th>
<th>Deletion Cassette Product (bp)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nat B A</td>
<td>GGCAGGGCATGCTCATGTAGA</td>
<td>N/a</td>
<td>N/a</td>
</tr>
<tr>
<td>Nat B D</td>
<td>GCTTGGATTTGAGACGGATTTC</td>
<td>1023</td>
<td>2040</td>
</tr>
<tr>
<td>hsp26 A</td>
<td>CCTGTCAGGCTGATTTGTGGG</td>
<td>1555</td>
<td>2257</td>
</tr>
<tr>
<td>hsp26 D</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp12 A</td>
<td>GTATACGCAAGCATTAATACCAACCC</td>
<td>1023</td>
<td>2040</td>
</tr>
<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
<td>1555</td>
<td>2257</td>
</tr>
<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
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<td>1023</td>
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<td>GTGGAGGTTTTAAGGCTATTTACC</td>
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<td>hsp12 A</td>
<td>GTATACGCAAGCATTAATACCAACCC</td>
<td>1023</td>
<td>2040</td>
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<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
<td>1555</td>
<td>2257</td>
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<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
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</tr>
<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp26 D</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp12 A</td>
<td>GTATACGCAAGCATTAATACCAACCC</td>
<td>1023</td>
<td>2040</td>
</tr>
<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
<td>1555</td>
<td>2257</td>
</tr>
<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp26 D</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
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</tr>
<tr>
<td>hsp12 A</td>
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</tr>
<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
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<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
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<td>hsp26 D</td>
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<tr>
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<td>1023</td>
<td>2040</td>
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<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
<td>1555</td>
<td>2257</td>
</tr>
<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp26 D</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp12 A</td>
<td>GTATACGCAAGCATTAATACCAACCC</td>
<td>1023</td>
<td>2040</td>
</tr>
<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
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<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
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<tr>
<td>hsp26 D</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
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<tr>
<td>hsp12 A</td>
<td>GTATACGCAAGCATTAATACCAACCC</td>
<td>1023</td>
<td>2040</td>
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<tr>
<td>hsp12 D</td>
<td>GGCTTGGATTTGAGACGGATTTC</td>
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<td>2257</td>
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<tr>
<td>hsp26 A</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
<tr>
<td>hsp26 D</td>
<td>GTGGAGGTTTTAAGGCTATTTACC</td>
<td>2586</td>
<td>1826</td>
</tr>
</tbody>
</table>

**gDNA extraction** – 10 ml liquid cultures were inoculated with single colonies and grown overnight. gDNA was extracted from the cultures with a Yeast gDNA Extraction Kit (Thermo Scientific, UK) and stored at -20°C.

**PCR and gel electrophoresis** – 50 µl PCR reactions were generated in the following manner: 22 µl dH2O, 1 µl each of forward and reverse primers (100 µM), 1 µl of plasmid DNA or purified gDNA from deletion strain and 25 µl 2X My Taq® (Bioline, London UK). In order to aid amplification of HSP26:N, 5% dimethylsulfoxide (DMSO) was included in the reaction as previously described [26]. Reactions were run with an annealing temperature of 94°C and 1 min extension time at 55°C per cycle. PCR products were resolved on 1% agarose gel and photographed.

**Transformation of AEY1017 strain** – Following the method previously described by Schiestl and Geitz [31], AEY1017 cells were transformed with successfully amplified deletion cassettes. Solutions consisting of: 240 µl 50% (w/v) polyethylene glycol, 36 µl 1M lithium acetate, 50 µl salmon testes single stranded DNA and 34 µl of the PCR product were incubated at 30°C for 30 min and 42°C for the following 30 min. The cells were pelleted and resuspended in 1 ml dH2O. 4 ml YPD 2% glucose were added to each solution and cells grown overnight.

Transformants were selected on YPD 2% glucose media containing 100 mg/ml clonNAT. Double-mutants were grown on YPD media containing 100 mg/ml clonNAT and 200 mg/ml G418. Successful integration of cassettes were determined via gDNA
RESULTS

Initial analysis of QFA data – As negative GIs are more likely to reveal functional cross talk between pathways than positive interactions [32], we first compiled a list of statistically significant, negative GIs from the QFA dataset (Table.S1 and Table.S2). These genes displayed deleterious growth defects.

Table 2. Genetic interactions from QFA and SGA screens:

<table>
<thead>
<tr>
<th>Genes interacting with hsp12</th>
<th>Genes interacting with hsp26</th>
</tr>
</thead>
<tbody>
<tr>
<td>ash1</td>
<td>ald4</td>
</tr>
<tr>
<td>fmt1</td>
<td>cbi1</td>
</tr>
<tr>
<td>ire1</td>
<td>hpa4</td>
</tr>
<tr>
<td>pol2</td>
<td>qri7</td>
</tr>
<tr>
<td>slm1</td>
<td>tim5</td>
</tr>
<tr>
<td>col1</td>
<td>fre1</td>
</tr>
<tr>
<td>jji1</td>
<td>rad9</td>
</tr>
<tr>
<td>rad9</td>
<td>tcf7</td>
</tr>
<tr>
<td>cdc34</td>
<td>atg13</td>
</tr>
<tr>
<td>fus2</td>
<td>csm1</td>
</tr>
<tr>
<td>kns1</td>
<td>inp51</td>
</tr>
<tr>
<td>ras1</td>
<td>rps16b</td>
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<tr>
<td>tir4</td>
<td>vac17</td>
</tr>
<tr>
<td>cka2</td>
<td>atg2</td>
</tr>
<tr>
<td>gal11</td>
<td>cyk3</td>
</tr>
<tr>
<td>mbf1</td>
<td>kex2</td>
</tr>
<tr>
<td>rfa1</td>
<td>sdb2</td>
</tr>
<tr>
<td>tma16</td>
<td></td>
</tr>
<tr>
<td>crn1</td>
<td>atg23</td>
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<td>db1r</td>
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<td>1hs1</td>
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<td>sok1</td>
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<td>eic1</td>
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<td>spe1</td>
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<td>bst1</td>
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<td>bud17</td>
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<td>git1</td>
</tr>
<tr>
<td>pno1</td>
<td>pph21</td>
</tr>
<tr>
<td>ser33</td>
<td>ssa2</td>
</tr>
</tbody>
</table>

Representative negative genetic interactions identified by SGA (Blue) and QFA screens. (Grey) Double-mutant strains not present in the DLY7325 library prevented further analysis. (Underlined) Genes related to autophagy.

in combination with the query mutant, under a range of stressful conditions. A subset of this list, comprising of the top double-mutants displaying growth defects under a range of conditions (core GIs) and those specific to certain stressors (stress-specific GIs), were selected. These were combined with genes represented in the SGA screen (Table.2). GO term analysis revealed an enrichment of genes associated with autophagy, in putative GIs with hsp26. Due to the SL phenotypes of core interactions, some double-mutant strains were not present in the library and so only a subset could be examined.

Reproduction of genetic interactions – In order to compare double-mutant fitness with that of the query mutant, spot test assays were performed. This technique facilitates comparison of growth phenotypes to a medium through-put scale [33]. All strains of the DLY7325 background contained the null mutation his3Δ1. Therefore double-mutant strains with his3Δ were included as controls for query mutant fitness. Fig.2 illustrates SSIs in combination with hsp12. Cells were spotted onto minimal media including SGA final media and SC media. Plates were subject to stressful conditions similar to SGA and QFA. All
**Fig. 2 First round of spot test assays:** Serial dilutions of strains were spotted to SGA final media containing 2% glucose and incubated at 30°C. *hsp12Δ his3Δ* strain was included as a control for query mutant fitness. (Red) Double-mutant strains display synthetic sickness.

![Cell Density](2% Glucose (30 °C))

**hsp12Δ his3Δ**  
**hsp12Δ ibd2Δ**  
**hsp12Δ jji1Δ**  
**hsp12Δ mnt4Δ**  
**hsp12Δ nbp2Δ**  
**hsp12Δ pno1Δ**  
**hsp12Δ ras1Δ**  
**hsp12Δ slm1Δ**  
**ΔΔ**

**hsp12Δ dut1Δ**  
**hsp12Δ fus2Δ**  
**hsp12Δ mbf1Δ**  
**ΔΔ**

**hsp12Δ cdc34Δ**  
**hsp12Δ crn1Δ**  
**hsp12Δ dut1Δ**  
**hsp12Δ fus2Δ**  
**hsp12Δ gal11Δ**  
**hsp12Δ mnt1Δ**  
**ΔΔ**

![Cell Density](2% Glucose (30 °C))

**Fig. 3 Second round of spot test assays:** Serial dilutions of strains were spotted onto SGA final media containing 2% glucose and incubated at either 30°C or 37°C. *his3Δ* double-mutants were included as controls for query mutant viability. Strains displaying growth defects when combined with the query mutant *hsp12Δ* (red) or with *hsp26Δ* (blue). These phenotypes are not due to in-viability of the single mutant as strains are viable in combination with the opposite query mutant.

![Cell Density](2% Glucose (37 °C))

- *hsp12Δ nbp2Δ*
- *hsp26Δ nbp2Δ*
- *hsp12Δ pdr5Δ*
- *hsp26Δ pdr5Δ*

Strains failed to grow on 0.8M NaCl plates and those subject to an additional stress of 37°C. All SSIs are listed Fig.S1.

A second round of spot tests were performed to assess the viability of both single-mutants. This included all strains that had shown synthetic sickness in the first stage of analysis. Fig.3 highlights SL in *hsp12Δ gal11Δ* and *hsp26Δ gal11Δ*. This could be due to a shared GI between query
mutants or in-viability of gal11Δ strains. For this reason, strains exhibiting SSIs in both query mutant combinations were discounted. Instead, phenotypes specific to each query mutant combination were included. Fig.S2 and Fig.S3 list all negative GIs isolated in the second stage of validation.

This generated a list of reproducible genetic interactions specific to hsp12 or hsp26 (Table.3 and Table.4). Analysis of GO term enrichment, in genes partnered with hsp12, illustrated the prevalence of genes related to the nucleus and membrane of the endoplasmic reticulum. Genes associated with the high osmolarity glycerol (HOG) pathway and DNA stress response were also apparent. GIs with hsp26 were enriched in nuclear and plasma membrane related genes. Most phenotypes reflected initial QFA analysis. However bdf2, csm1, and lhs1 (Table.3) are not interactions with hsp12 identified by the QFA screen (Table.S1). This is also the case for pdr5 and rpp2b (Table.4) for hsp26 interactions (Table.S2). These genes were identified in GIs with the opposite query mutant. This study reproduced GIs with roughly a 20% success rate.

Replicating interactions using rich media – In a further spot test assay, we analysed growth phenotypes on nutrient rich media (Table.S4). This facilitated faster growth of strains and analysis of phenotypes under conditions that proved difficult with minimal media (such as salt and 37°C). The majority of the SSIs on YPD are evident on plates with additional stress conditions such as heat.

Analysis of fitness in AEY1017 genetic background – In order to extract general principles concerning budding yeast,

Table.3 Validated genetic interactions with hsp12 and associated GO terms: Genes highlighted blue interact with hsp26 in QFA data.

<table>
<thead>
<tr>
<th>Gene</th>
<th>GO: Biological Process</th>
<th>GO: Cellular Component</th>
<th>GO: Molecular Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>bdf2</td>
<td>negative regulation of heterochromatin assembly</td>
<td>nucleus</td>
<td>core promoter binding, histone acetyl-lysine binding, histone binding, TFID-class transcription factor binding</td>
</tr>
<tr>
<td>csm1</td>
<td>homologous chromosome segregation, meiotic chromosome segregation, protein localization to nucleolar rDNA repeats, rDNA condensation</td>
<td>monoplin complex, nuclear envelope, nucleolus</td>
<td>Unknown</td>
</tr>
<tr>
<td>gir2</td>
<td>cytoplasmic translation,</td>
<td>polyosome</td>
<td>Unknown</td>
</tr>
<tr>
<td>gre2</td>
<td>ergosterol metabolic process, filamentous growth, osmotic stress response</td>
<td>cytoplasm, nucleus</td>
<td>3-methylbutanol: NAD(P) oxidoreductase activity, methylglyoxal reductase (NADPH-dependent) activity</td>
</tr>
<tr>
<td>ire1</td>
<td>endoplasmic reticulum unfolded protein response, fungal-type cell wall organization, inositol metabolic process, protein homooligomerization, protein phosphorylation</td>
<td>integral component of endoplasmic reticulum membrane, nucleus</td>
<td>endoribonuclease activity, protein homodimerization activity, protein serine/threonine kinase activity, unfolded protein binding</td>
</tr>
<tr>
<td>lhs1</td>
<td>posttranslational protein targeting to membrane, translocation, response to unfolded protein</td>
<td>endoplasmic reticulum lumen</td>
<td>adenyl-nucleotide exchange factor activity, ATP binding, unfolded protein binding</td>
</tr>
<tr>
<td>nbp2</td>
<td>hyperosmotic response, inactivation of MAPK activity involved in cell wall organization, regulation of protein kinase activity, response to heat, osmotic stress response</td>
<td>cytoplasm</td>
<td>Unknown</td>
</tr>
<tr>
<td>top1</td>
<td>chromatin assembly or disassembly, chromatin silencing at rDNA, DNA strand elongation involved in DNA replication, DNA topological change, mitotic chromosome condensation, regulation of mitotic recombination</td>
<td>nucleolus, nucleus, replication fork protection complex</td>
<td>DNA topoisomerase type I activity</td>
</tr>
<tr>
<td>tre2</td>
<td>protein targeting to vacuole involved in ubiquitin-dependent protein catabolic process via the multivesicular body sorting pathway</td>
<td>Unknown</td>
<td>Unknown</td>
</tr>
</tbody>
</table>
Table 4: Validated genetic interactions with hsp26 and associated GO terms: Genes highlighted blue interact with hsp12 in QFA data.

<table>
<thead>
<tr>
<th>Gene</th>
<th>GO: Cellular Component</th>
<th>GO: Molecular Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>dot1</td>
<td>nucleus</td>
<td>histone methyltransferase activity (H3-K79 specific), nucleosomal histone binding</td>
</tr>
<tr>
<td>emi5</td>
<td>mitochondrial matrix, mitochondrial respiratory chain complex II</td>
<td>succinate dehydrogenase (ubiquinone) activity</td>
</tr>
<tr>
<td>git1</td>
<td>plasma membrane</td>
<td>glycerol-3-phosphate transmembrane transporter activity,</td>
</tr>
<tr>
<td>kex2</td>
<td>trans-Golgi network</td>
<td>serine-type endopeptidase activity</td>
</tr>
<tr>
<td>pot1</td>
<td>cytoplasm, cytoplasmic mRNA processing body, nucleus</td>
<td>chromatin binding</td>
</tr>
<tr>
<td>pdr5</td>
<td>plasma membrane</td>
<td>xenobiotic-transporting ATPase activity</td>
</tr>
<tr>
<td>pph21</td>
<td>protein phosphatase type 2A complex</td>
<td>protein serine/threonine phosphatase activity</td>
</tr>
<tr>
<td>rpp2b</td>
<td>cytosolic large ribosomal subunit</td>
<td>protein kinase activator activity, structural constituent of ribosome</td>
</tr>
<tr>
<td>Spe1</td>
<td>Cytoplasm, Chaperonin-containing T-complex, nucleus, polysome,</td>
<td>ATPase activity, unfolded protein binding</td>
</tr>
</tbody>
</table>
Fig. 4 Deletion mutant construction in AEY1017 genetic background: (A) Amplification of NatMX cassettes at the hsp12 and hsp26 locus from gDNA and PDL222 plasmids using corresponding A and D primers generating bands of predicted sizes. Wild-type genes were included as negative controls. (B) PCR confirmation of NatMX cassette integration from transformed AEY1017 strains. hsp12::N successfully amplified using A and D primers (2040bp) (lane 1) and confirmation through inclusion of NatMX B primer (Lane2). Wild-type hsp12::N amplified from hsp26 gDNA (1023bp) (lane3). No band present in lane 4 as expected. Though A and D primers failed to amplify hsp26::N (lane5), the inclusion of a NatMX specific primer confirms integration of the deletion cassette at the hsp26 locus (lane6). Wild-type hsp26 (1555bp) successfully amplified (lane 7). Artefacts present in lane 8. (C) Amplification of KanMX cassettes at loci of genes shown have reproducible GIs. Bands of predicted sizes were obtained for atg2::K, atg7::K and emi5::K only. (D) PCR confirmation of KanMX cassette integration from transformants compared to positive controls amplified from DLY strains. Only hsp26::K emi5::N clone 1 produces band of predicted size. Bands running at size of wild-type emi5 from hsp26::K emi5::N clones 2 and 3.
**Comparison of genetic backgrounds** must be made [34]. To assess the strain specific nature of the validated GIs, we constructed double deletion mutants using the AEY1017 wild-type strain. Query mutant deletions were first constructed by amplifying \( hsp12\Delta :N \) and \( hsp26\Delta :N \) from plasmid and gDNA (Fig.4A). As the flanking regions of deletion cassettes amplified from DLY7325 gDNA shared superior homology to the target gene loci, these cassettes were used to transform AEY1017 parent strain. Successful integration of \( hsp12\Delta :N \) and \( hsp26\Delta :N \) was established (Fig.4B).

Deletion cassettes \( atg2:K \), \( atg7:K \) and \( emi5:K \) were amplified (Fig.4C) and used to transform AEY1017 \( hsp26\Delta \) strain. To establish successful integration at the correct loci, the deletion cassettes were recovered from transformant gDNA (Fig.4D). Successful transformation of \( hsp26\Delta emi5\Delta \) clone 1 was confirmed.

The transformants displaying growth on G418 plates were included in a spot test assay (Fig.5). Synthetic sickness was observed in \( hsp26 emi5 \) (clone 1) on -URA 0.05% glucose plates. This phenotype was also seen in YPD media at 37°C. The SSI is apparent in comparison to \( hsp26\Delta \) and to the unsuccessful transformant \( hsp26\Delta emi5\Delta \) clone 2.

**DISCUSSION**

SL and SSIs provide an unbiased insight into the function of a query gene product *in vivo* [35]. In this study we reproduce a subset of GIs from novel QFA and SGA screens whereby \( hsp12 \) and \( hsp26 \) were included as bait. These interactions were further replicated in a second wild-type strain to rule out genetic background specific GIs. Negative interactions may denote components of a multi-subunit machine but are more likely to occur between pathways [32]. By examining the functional connotations of GIs isolated by QFA and SGA, insight into the roles of HSP12 and HSP26 can be made.

**Genetic interactions of hsp26** – Small HSPs such as HSP26 antagonise protein disaggregation by trapping unfolded proteins into co-complexes.
HSP104/HSP70/HSP40 chaperone system reactivates the substrate in an energy-dependent manner [36]. HSP26 also acts in synergy with HSP42 to inhibit prionogenesis [37]. GIs reflecting this were isolated previously via phenotypic enhancement assays [38]. Though these were not reproduced by our QFA screen, this study genetically linked hsp26 with ssa1 (encoding HSP70 in yeast). To validate this interaction, the double-mutant must be constructed. This study did not isolate any genetic partners of hsp26 identified in previous HTP screens [22,28,39].

A strong genetic link between autophagy and hsp26 was established. Described as the catabolism of defective cellular components, autophagy is induced by DR [40] and nutrient sensing pathways [41]. Inhibition causes premature aging of tissues. QFA data from this study identifies links with: ATG23, a peripheral membrane protein; subunits from the ATG1-13 complex involved in its retrieval from the preautophagosomal structure [42] and Spe1, essential for the synthesis of polyamines which have been shown to induce autophagy [43]. Therefore autophagy may play a role in DR mediated lifespan extension.

Characterizing the role of HSP26 in autophagy may shed light on physical cross talk between pathways. Autophagy can be induced via inactivation of TOR kinase through nitrogen starvation and monitored microscopically by immuno-electron microscopy against autophagosomal marker proteins and accumulation of autophagic bodies in the vacuole [44]. Biochemical assays include quantifying degradation of radiolabeled proteins and measuring delivery of components to the lysosome. Finally protein modification methods monitor autophagy via SDS-PAGE and western blotting of LC3 cleavage [42]. ATG2, 3 and 23 are found in retrieval step of autophagy which can be monitored via the transport of ATG9 after knocking out ATG1 (TAKA) assay [44]. This measures cycling of ATG9-YFP in double-mutants lacking atg1Δ [45]. Using expression of fluorescent autophagosome marker implicates atg7 in nutrient-mediated autophagy [46]. Analysis of autophagy in hsp26Δ strains and those subject to DR may illustrate its role in DR mediated longevity.

Analysis of hsp26Δ emi5Δ suggests a non-specific GI to strain or mating type. However further comparison to single mutant controls is needed.

**Genetic interactions of hsp12** – Previous SGA screens have isolated GIs of hsp12 [22,35,47]. However only oms1, encoding a mitochondrial membrane protein, was identified in this study. Construction of this double mutant would facilitate validation.

Costanzo et al. [22] identifies dep1 as a putative GI with hsp12 in contrast to the QFA data in this study. Spot test assays suggest it is a common interaction between both query mutants. However, further comparison to single-mutant controls is necessary.

Activation of hsp12 in response to DNA damage, osmotic stress, DR and heat is well established. This is reflected by the strong genetic link between hsp12 and genes related to the stress response identified in this study. Validated GIs were enriched in genes associated with the HOG pathway, ER membrane and DNA replication stress. Activated by the HOG pathway, HSP12 is induced under late phase ER-stress [48] and drug-induced DNA replication stress highlighted up-regulation of HSP12 [49]. Functional analysis may provide a
better understanding of HSP12’s role in this process.

**Validity of SGA and QFA screens** — The GIs identified in this study share little homology with previous experimental data. However this is unsurprising as GIs have been found to be unidirectional, whereby loss of one gene can be compensated by the other but not visa-versa [50]. These are the first HTP screens using hsp12 and hsp26 as bait and a plethora of novel GIs were isolated.

The prevalence of false positive interactions became apparent from validation of GIs. Moreover this study confirmed GIs with limited success. When measuring fitness-based GIs, experimental variability contributes significantly to the generation of false positives. It is important to normalize batch consistency, nutritional competition and location of strains on the plate. This allows uniform access to nutrients and effective inoculation of the plate. Though genome-wide screens assess replicates of stains with robotic manipulation, HTP studies often optimize throughput and sacrifice accuracy [32]. Interpretation of large-scale genetic interaction assays is challenging due to the number of observed interactions and experimental noise [50]. This raises the need to validate the increasing number of HTP GI screens.

Attempts to optimize the spot test analysis of fitness using rich media revealed growth defects only in plates subject to additional stressors such as heat. This reinforced the necessity of stressful SGA media in order to induce growth defects.

**Summary** — Screens for GIs highlight shared functions between individual gene products. Here, we validate a subset of the negative GIs of hsp12 and hsp26. Construction and analysis of double mutants absent from the DLY7325 library are needed for validation. Further comparison of the AEY1017 hsp26Δ emi5Δ to single-mutant controls may reveal a non-specific genetic interaction. This study highlights the genetic link between hsp26 and autophagy. Further functional analysis may illustrate the role of HSP12 and 26 and their function under DR conditions.

**ACKNOWLEDGEMENTS**
I would like to thank ....

**REFERENCES**


Section 6
Techniques and Frontiers in Biomedical Sciences

Techniques in Biomedical Sciences
This part of the module consists of a series of lectures on a wide range of modern research techniques, including optical and electron microscopy, use of bioluminescent intracellular probes, gene expression analysis, proteomic approaches, etc. These lectures are complemented by tutorials designed to develop the fundamental skills required for laboratory research, including data handling, generation of Figures, scientific writing and preparation of poster and oral presentations.

Frontiers in Biomedical Sciences
In this part of the module, the emphasis is on how state-of-the-art research techniques are used to advance knowledge in specific biomedical research areas and on modern methods/approaches employed in the diagnosis of disease and the treatment of patients. Lectures on these topics are complemented by tutorials and journal clubs designed to develop analytical and critical thinking skills.

Both the Techniques and Frontiers modules are enhanced by Institute Seminars within the Institute of Translational Medicine. Eminent scientists from throughout the UK contribute to this by presenting their research on a variety of topics. It is important that MRes students attend ITM Seminars to broaden their knowledge and range of learning experiences. Seminars are organized by the individual Departments within the Institute and are advertised regularly via email. Attendance at certain Departmental seminars may be recommended by strand convenors to enhance awareness of research that is particularly relevant to individual MRes strands.

Finally, strand-specific activities are an important part of the Techniques and Frontiers modules, as they facilitate awareness of the science associated with particular research strands.

Students will be assessed on one short review based on the Techniques module, one short review based on the Frontiers module, and a referees report based on a journal club.

6.1 Preparation of Short Reviews and Referees Reports

Short Reviews
Students should make every effort to ensure that their work is presented in good English, and is clearly written. The sources used to prepare the review should be listed at the end, in full, and cited at the appropriate point in the text; citations and bibliography should appear in Trends in Cell Biology style. Any material - text or figures - that is taken verbatim from other sources must be fully identified. In the case of text, it is essential to use quotation marks (“...”) to identify such material in order to avoid accusations of plagiarism (which is a serious academic offence). Any schematic diagrams, cartoons etc used as Figures should, wherever possible, be created by yourself using appropriate graphics packages, rather than by copying and pasting from published (and hence copyright protected) literature. The University policy with regard to academic integrity is explained earlier in this handbook.

A good review should include: (a) an opening statement that introduces the subject, sets it in the context of published work, and attracts the attention of the reader. (b) In the main part of the review, the major theme, should be developed and critically discussed. Points should be made systematically using paragraph headings if appropriate and avoiding repetition. The text should include citations to the relevant literature, which should be described and discussed in
sufficient detail for the review to stand on its own as a piece of scientific writing. (c) A final concluding statement may take the form of an overview, summary or outline of prospects for future work (or all three). Short reviews should include up to 30 citations to peer-reviewed papers. It will often be the case that many more papers have been consulted; the process of selecting the most appropriate literature citations is therefore a matter of judgement and this will be reflected in the quality of the final product. An example of a short review is given at the end of this Section for you to refer to (note, however, that this is NOT in the style of Trends in Cell Biology).

Short Reviews should be prepared in the style of articles published in the journal *Trends in Cell Biology*. They should be typed single spaced, in Calibri font size 12 and must be 2500 ± 250 words in length. This word limit covers all text sections of the report, including the Abstract and legends to Figures/Tables, but does not apply to text contained within Figures/Tables or to the References section (i.e., the list of citations at the end does not count toward the 2500 words). Marks will be deducted proportionally for exceeding the upper limit of 2750 words. For example, 3000 words = 250 words above the limit = 10% deducted. However, the mark will not be reduced below the pass mark of 50% for the assignment. Marks will not be deducted for being below the lower limit of the word count (i.e. 2250 words), but students should be aware that short reports are highly likely to be awarded lower marks due to a lack of coverage and discussion of key areas.

**Submitting your Short Reviews:** Three copies of the short review should be submitted in printed form (i.e. produced on a word-processor)
- Submit one copy to the lecturer giving the topic
- Submit one copy to the internal assessor (usually your strand convenor)
- Submit one copy to the ITM Postgraduate Student Team office, Room LG43, Sherrington Building, by 10.00am on the submission date.
- Submit an electronic copy of the final version (including any Figures) via Turnitin.

Please attach a front cover sheet to your report stating your name, the title of your review, your student number, the name of the lecturer giving the topic, the title of the report, and the word count. A template cover sheet is supplied at the end of this Section for this purpose.

**Short review 1**
Choose a technique that was discussed in the lecture course “Techniques in Biomedical Sciences” in semester 1. This should not be connected to the main methods used in your research projects, and should not be a lecture given by one of your supervisors or your strand convenor. It is essential that you contact the lecturer of your chosen Techniques lecture well in advance of the deadline to check that they are available to assess your review and to get advice on the content of the planned short review. Once the chosen lecturer has agreed to mark your short review, you should immediately contact your strand convenor and the Mres Programme Administrator (itmpgr@liv.ac.uk) to inform them of the arrangement. Prepare a short review style article discussing the principles on which the technique is based, any practical problems in applying the technique, and the importance of the technique in modern Biomedical Sciences.

**Short review 2**
Choose a topic covered in “Frontiers in Biomedical Sciences” in semesters 2 and 3. This should not be connected to the main methods used in your research projects, and should not be a lecture given by one of your supervisors or your strand convenor. It is essential that you contact the lecturer of your chosen Techniques lecture well in advance of the deadline to check that they are available to assess your review and to get advice on the content of the planned short review. Once the chosen lecturer has agreed to mark your short review, you should immediately contact your strand convenor and the Mres Programme Administrator (itmpgr@liv.ac.uk) to inform them of the arrangement.
Administrator (itmpgr@liv.ac.uk) to inform them of the arrangement. Prepare a short review style article discussing the importance of the subject, its topicality, and why or how recent progress has been made.

**Journal Club**

The idea behind a journal club is to provide insights into how to critically analyse papers and allow an appreciation of recent advances. Our journal club will be organised as follows: one strand will be allocated to each paper. The paper will be chosen by the presenter of the preceding lecture. An electronic copy will be made available (or a reference to the paper given) at the lecture. The paper may be chosen to illustrate some important technical aspects or novel biological findings, or to highlight problems with the data/interpretations in the paper. Excessively long papers should preferably be avoided. All participating students will be expected to read the paper and prepare a brief summary, as a series of bullet points, of the major issues. These will be helpful for the discussions of the paper and should be emailed to the chairperson in advance of each journal club.

**Referee’s report**

A paper that was discussed at a Journal Club should provide the basis for this submission. Your strand convenor will inform you which journal club is to be chosen for this nearer the time. After the Journal Club, you should produce a written account in the style of an extended referee’s report. Guidance on how to construct referees’ reports will be given by the Programme Director in the Science Skills session on Scientific Publishing and also in the introductory lecture to the Frontiers module, and these can be used to provide the basis for the written account. Your referees report should be 1000 ± 100 words and the word count should be indicated. Marks will be deducted proportionally for exceeding the upper limit of 1100 words. For example, 1200 words = 100 words above the limit = 10% deducted. However, the mark will not be reduced below the pass mark of 50% for the assignment. Marks will not be deducted for being below the lower limit of the word count (i.e. 900 words), but students should be aware that short reports are highly likely to be awarded lower marks due to a lack of coverage of key areas.

**Submitting your Referees Report:** Three copies of the referees report should be submitted in printed form (i.e. produced on a word-processor)

- Submit one copy to the lecturer who attended the nominated Journal Club.
- Submit one copy to the internal assessor (usually your strand convenor)
- Submit one copy to the ITM Postgraduate Student Team office, Room LG43, Sherrington Building, by 10.00am on the submission date.
- Submit an electronic copy of the final version (including any Figures) via Turnitin.

A copy of the refereed paper should be attached to each copy of the referee’s report submitted. Please attach a front cover sheet to your report stating your name, your student number, the name of the lecturer giving the topic, the title of the report, and the word count. **A template cover sheet is supplied at the end of this Section for this purpose.**

6.2 Assessment

Each short review will contribute 40% of the marks, and the referee’s report 20% of the total marks. The Techniques and Frontiers module contributes 30 credits out of a total of 180 credits for the MRes degree.

Both short reviews and referees reports will be double marked by the person who gave the lecture or journal club and a 2nd internal assessor (usually the strand convenor). The mark awarded will be the average of these two marks.
Please note that the standard university penalty for late submission of written work applies (see earlier, under overview of assessment).

Details of the assessment criteria used and the assessment forms that will be used by markers are given on the pages that follow, as are examples of a short review and a referee’s report.
6.2.1 Assessment Form for short reviews

MRes in Biomedical Sciences and Translational Medicine
Short Review Assessment Form

<table>
<thead>
<tr>
<th>Student:</th>
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<tbody>
<tr>
<td>Short review number (1 or 2):</td>
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<td>Review Title:</td>
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<td>1st Marker (lecturer):</td>
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<td>Second Marker [strand convenor]:</td>
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Please complete this form electronically and email it to ITMPGR@liv.ac.uk by the 2-week deadline.
Note that not all headings may be relevant to a particular project.
INDICATION OF POTENTIAL DEGREE CLASS BY MARK ATTAINED: Distinction 70-100; Pass 50-69; Fail <50.

<table>
<thead>
<tr>
<th>STRUCTURE AND PRESENTATION:</th>
<th>00-100</th>
<th>80-89</th>
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<th>10-10</th>
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<td>Clear justification and statement of conclusions</td>
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<tr>
<th>FOCUS AND CLARITY OF ARGUMENT:</th>
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<tr>
<td>Understanding of subject</td>
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<td>Clarity of expression</td>
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<td>Critical use of information</td>
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<th>PRESENTATION:</th>
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<td>Grammar and spelling</td>
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<td>Writing style</td>
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<td>Use of references/citations</td>
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<td>Word processing skills</td>
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<td>Use of Figures and Tables</td>
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<tr>
<td>Adherence to Journal style</td>
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<th>Overall mark by assessor (note: overall marks need not be the mean of all indicative mark grades)</th>
<th>Mark</th>
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COMMENTS AND FEEDBACK FROM ASSESSORS SHOULD BE GIVEN ON THE PAGE OVERLEAF TO ENABLE THIS TO BE GIVEN TO STUDENTS AS A SEPARATE PAGE

Please note: Comments are mandatory for all markers.
(You are also encouraged to give detailed comments on the report itself, but DO NOT PUT YOUR MARK ON IT).
### 6.2.2 Marking Criteria for assessment of written assignments

<table>
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<tr>
<th>Distinction Level</th>
<th>100% - 90%</th>
<th>Outstanding. No (or virtually no – use scaling) better result conceivable at Masters level. Entirely correct and complete, with extensive evidence of critical thinking. Evidence of extensive research of relevant literature. Extremely logical structure, faultlessly written and presented. Clear evidence of highly original thought and cogent scientific argument.</th>
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<td>89% - 80%</td>
<td>Excellent. Clear evidence of achievement on a scale reserved for exceptionally high quality work at Masters level. Essentially correct and complete, with significant evidence of critical thinking and excellent use of relevant literature. Highly logical structure, extremely well written and presented, displaying a significant amount (use scaling) of original thought and cogent scientific argument.</td>
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<td>79% - 70%</td>
<td>Very Good. High quality work that demonstrates comprehensive understanding and shows some evidence of critical thinking. Evidence of very good research of relevant literature, with all key literature identified/discussed. Very well written and presented, with a very logical structure. Some evidence of original thought and cogent scientific argument.</td>
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<td>Merit Level</td>
<td>69% - 60%</td>
<td>Good. Good quality work that demonstrates generally sound scientific understanding. Evidence of good research of relevant literature, but some relevant literature not identified/discussed. Generally well written and presented, with a logical structure. Evidence of original/critical thinking may be limited.</td>
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<tr>
<td>Pass Level</td>
<td>59% - 50%</td>
<td>Satisfactory. Learning objectives achieved, but may contain deficiencies in one or more aspects of knowledge of the relevant literature, scientific understanding, structure and presentation.</td>
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<td>Fail Level</td>
<td>49% - 40%</td>
<td>Unsatisfactory. Learning objectives not achieved. Essentially an incomplete report with significant flaws or omissions and major deficiencies in one or more aspects of knowledge of the relevant literature, scientific understanding, structure and presentation.</td>
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<td>39% - 0%</td>
<td>Poor. Severely deficient in content, understanding and application and containing many serious errors and omissions.</td>
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6.2.3 Assessment Form for referees’ reports

MRes in Biomedical Sciences and Translational Medicine
Referee’ Report Assessment Form

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COMMENTS AND FEEDBACK FROM ASSESSOR SHOULD BE GIVEN ON THE PAGE OVERLEAF TO ENABLE THIS TO BE GIVEN TO STUDENTS AS A SEPARATE PAGE

Please note: Comments are mandatory for all markers.
(You are also encouraged to give detailed comments on the report itself, but DO NOT PUT YOUR MARK ON IT please).

Date: .............................................................................

Name: .............................................................................
6.3 Front sheet for referee’s report and short review submissions (example)

Short Review [Insert number] or Referee’s Report

TITLE OF YOUR REVIEW
OR REPORT

Joe Bloggs
Student I.D. 200700000

Lecturer (who gave the Techniques/Frontiers lecture): [Insert name]
Strand: [Insert name of your strand]

Word Count: [Insert word count]
6.4 Example of a short review — note that is an example from a previous year and so not in the journal style currently recommended.

The role of sirtuins in ageing

Name
Department of xxx, Institute of Translational Medicine, University of Liverpool, UK.

Population ageing is a global phenomenon with socioeconomic consequences, largely due to age-related health problems. It is thus important to dissect the underlying mechanisms of ageing in order to target these problems at the root. Calorie restriction (CR) is a natural intervention with positive effects on ageing in terms of lifespan and healthspan. Sirtuins, a group of seven Class III histone deacetylases, are involved in mediating these effects of CR; SIRTs 1 to 7 are the mammalian sirtuins. In addition, they also regulate physiological processes such as glucose and lipid metabolism in peripheral tissues, and brain activities. As such, sirtuins make attractive pharmacological targets to counteract ageing and age-related pathologies.

Introduction
Ageing is a phenomenon which affects every living organism, and loosely refers to the progressive functional deterioration of living organisms with time. Population ageing is a global occurrence, and is due to an increase in numbers of individuals aged 65 and over as a result of both increasing life expectancies and decreased rates of fertility. In a report published by the World Health Organisation (WHO) in 2011 [1], this subset of the global population was estimated to triple to 1.5 million in 2050 from 500 million in 2010. Within the ageing population, the subpopulation of the “oldest old”, constituting of 85-and-overs, is predicted to expand much faster with a more than triple increment in numbers from 2010 to 2050 as compared to a two-fold one from 65-and- overs. These figures are alarming as population ageing places much strain on both the economy and society, mostly as a result of age-related health problems.

Dementia is a common age-related condition. Within the ageing population, the oldest olds are most susceptible to dementia, usually in the form of Alzheimer’s disease; dementia affects 30% of 85 to 89 year olds as compared to 3% of 65 to 69 year olds. The economic burden of dementia is eminent by healthcare expenditure for it in 2010, which was greater than USD600 billion. Aside from dementia, the ageing population is also more susceptible to infectious diseases as a result of immunosenescence and frailty, and other noncommunicable conditions such as cardiovascular disease, cancer, and diabetes, contributing to more healthcare costs. In addition, there will be an increasing need for families to spend time caring for the ailing elderly. However, decreasing fertility rates meant that there will be potentially less primary support from children to care for their aged parents; this can place more burden on the healthcare system as the elderly are likely to be sent to nursing homes. By and large, it is evident that population ageing presents many problems.

The inevitability of global population ageing meant that there is a need to devise strategies to cope with the various age-associated health problems as illustrated above. Directing more finances into healthcare to cope with these problems will only place more economic burden with time, hence more effective long-term solutions have to be sought. An important strategy is to dissect the underlying mechanisms of ageing. By understanding such mechanisms, potential pharmacological intervention can be devised to alleviate or prevent age-related diseases, in turn improving both lifespan and healthspan; healthspan refers to the length of time during which an individual has optimal health.

Calorie restriction (CR) was shown to have positive effects on lifespan and healthspan across various experimental organisms (2-4). Further studies demonstrated a role for sirtuins, a group of Class III histone deacetylases, in mediating these effects of CR; hence, sirtuins make
potential pharmacological targets. This review will illustrate proposed shared cellular mechanisms which underlie the ageing process, followed by the protective effects of CR and sirtuins against ageing. The feasibility of targeting sirtuins in ageing will also be highlighted.

The ageing process
Recently, nine general cellular mechanisms or hallmarks were proposed to drive the process of ageing, listed as follows: 1) epigenetic alterations, 2) telomere attrition, 3) genomic instability, 4) loss of proteostasis, 5) mitochondrial dysfunction, 6) deregulated nutrient sensing, 7) cellular senescence, 8) altered intercellular communication, and 9) stem cell exhaustion (5). These nine hallmarks were suggested to co-occur and inter-connect, and were further categorised; the first three hallmarks were suggested to initiate ageing, whilst hallmarks 5 to 7 were thought to be cellular responses to those events, with the last two hallmarks proposed to affect tissue function directly, resulting in ageing phenotypes.

Of these hallmarks, defective nutrient sensing has attracted much research interest. Pathways implicated in the ageing process include those mediated by insulin and insulin growth factor 1 (IGF-1), mammalian target of rapamycin (mTOR), AMP-activated protein kinase (AMPK), and sirtuins. Nutrient availability is detected and signalled by insulin, IGF-1, and mTOR, in contrast to signalling of nutrient scarcity by AMPK and sirtuins. Generally, studies on these pathways indicated that signalling of nutrient availability promotes ageing, whilst the opposite has an ageing-suppressing effect through lifespan extension.

Effects of calorie restriction on ageing
CR is defined by low caloric consumption without malnutrition (2). It was previously shown to protect against ageing by extending lifespan in various experimental organisms such as rodents, non-human primates, *Saccharomyces (S.) cerevisiae*, *Drosophila (D.) melanogaster*, and *Caenorhabditis (C.) elegans* (2, 3). In addition to regulating lifespan, CR was also shown to regulate healthspan in rodents (2). For instance, the onset and progression of cancer, diabetes, kidney disease, and autoimmune conditions were delayed (2). In the brain, CR exerted neuroprotective effects by preventing age-related deterioration in spatial and psychomotor memory tasks, and reducing neuronal loss characteristic of Alzheimer’s and Parkinson’s diseases. Age-associated muscle atrophy was also shown to be attenuated by CR (6).

Recently, a 25-year study conducted on rhesus monkeys showed that lifespans of these primates were not affected by CR (4); these findings contradicted an earlier long-term study on rhesus monkeys (3). However, it should be noted that control animals between both studies were not given the same diet; controls in the earlier study were fed a more sucrose-rich diet (28% sucrose) as opposed to those in the later study (4% sucrose). It is possible that the observed effect of CR in the earlier study is attributed to a much higher mortality rate from controls. Nevertheless, animals on CR in both studies displayed delayed disease onset and better health markers than controls, showing the positive effect of CR on health.

Protective effects against ageing by CR can be mediated through the aforementioned nutrient-sensing pathways mediated by insulin, IGF-1, mTOR, AMPK, and sirtuins (7). Due to the non-exhaustive nature of this review, only the role of the sirtuins in ageing will be briefly illustrated; induced expression of sirtuins by CR was previously observed in mice and humans (8).

The sirtuins
In 1984, the first sirtuin was reported in *S. cerevisiae* (9). In mammals, there are seven sirtuin isoforms, namely SIRT1 to 7 (6). Sirtuins are generally classified as Class III histone deacetylases due to their dependence on the co-factor beta-nicotinamide adenine
dinucleotide (NAD\(^+\)), which signals the nutrient state of the cell (10). In reality, however, they also exert other isoform-specific enzymatic activities such as ADP-ribosylation, demalonylation, and desuccinylation; hence they are more accurately referred to as deacetylases (Fig. 1) (6, 11). Furthermore, the sirtuins also show isoform-specific localisation in the cell; SIRTs 1, 6, and 7 localise to the nucleus, SIRTs 3 to 5 and 2 localise to the mitochondria and cytosol respectively. To add to the complexity of sirtuins, they exert their biological activities on a range of targets such as transcription factors (TFs), histones, and tubulin, to bring about different physiological outcomes.

![Diagram of Sirtuins as deacetylases](image)

**Figure 1.** Sirtuins as deacetylases. Deacetylation of specific substrates requires NAD\(^+\) as a co-factor, with nicotinamide produced as a by-product of the enzymatic reaction. Nicotinamide then acts to inhibit further sirtuin activity, hence providing negative feedback. Deacetylation activities of specific sirtuins are indicated, with additional demalonylation and desuccinylation activities unique to SIRT5 (indicated in red). *Figure produced with information from Houtkooper et al, 2012 (11).*

### Sirtuins and lifespan extension

Studies have shown the potential role of several sirtuins in mediating lifespan extension by CR. Of the seven sirtuins, SIRT1 is the most extensively studied and best characterised. Its (and its invertebrate orthologs') role in lifespan extension by CR was first shown in mice, *C. elegans*, *S. cerevisiae*, and *D. melanogaster* (12-15). However, these initial findings were controversial due to contradictory findings from other later studies, by which overexpression of SIRT1 and its orthologs in mice, *C. elegans*, and *D. melanogaster* failed to reproduce lifespan extension (16, 17). Although the most recent studies have reaffirmed the involvement of SIRT1 and its orthologs in longevity (18-21), an important caveat to note about these studies on sirtuins and longevity is the different experimental designs between them which can affect experimental outcomes.

Aside from SIRT1, findings have also implicated SIRTs 3 and 6 in ageing. In mice, SIRT6 knockout accelerated ageing and shortened lifespan, with animals dying by the 4\(^{th}\) week (22). When SIRT6 was overexpressed, lifespan was extended in male but not female mice, suggesting a gender-specific role of SIRT6 in ageing (23). In the case of SIRT3, polymorphisms in its genetic locus were linked to increased lifespan in humans (24, 25). The roles of the other sirtuins in longevity are not understood.

### Sirtuins and healthspan

Sirtuins regulate glucose and lipid metabolism in the liver, pancreas, muscles, and white adipose tissues (WATs) (6, 11). Gluconeogenesis occurs mainly in the liver, and is stimulated by SIRTs 1 and 2. SIRT1 seems to have a paradoxical role in regulating gluconeogenesis as it may also inhibit the process. SIRTs 3 and 4 promotes and represses gluconeogenesis respectively. Suppression of glycolysis was shown to be mediated by
SIRTs 1, 3, and 6. Sirtuins can also regulate glucose metabolism by modulating insulin secretion by pancreatic β cells; insulin stimulates glucose uptake by the liver, WATs, and skeletal muscles. SIRT1 stimulates insulin secretion in response to glucose, whereas SIRT4 inhibits insulin secretion in response to amino acids. Aside from regulation of insulin secretion, sensitisation of tissues to insulin may also be mediated by SIRTs 1 and 3. Lipid metabolism was shown to be regulated by SIRTs 1, 2, 3, 4 and 6. In WATs, SIRT1 suppresses adipogenesis and stimulates lipolysis, whilst SIRT2 exerts the opposite effects. In the liver, fatty acid oxidation is induced by SIRT1; this effect of SIRT1 was shown to protect against hepatic steatosis in mice. SIRTs 3 and 6 may also stimulate fatty oxidation, whereas SIRT4 may inhibit it.

Sirtuins also mediate processes in the brain (6). For instance, protein abundances of SIRTs 1 and 5 are upregulated in cerebral tissues of rats on CR, which correlated with enhanced cognition. Evidence also suggests that SIRT1 may have positive effects on hippocampal plasticity, which can promote learning and memory processes. In the hypothalamus, SIRT1 regulates the circadian rhythm and responses to gut hormones, where feeding behaviour and energy expenditure are affected by the latter.

The documented physiological effects of sirtuins are much more extensive than that illustrated herein. Regardless, it is evident that sirtuins have important physiological roles in the body. Hence, deregulation of their activities can have negative consequences on health. In fact, sirtuins are implicated in a range of age-related pathologies which include neurodegeneration diseases, metabolic syndrome, cardiovascular disease, Type 2 diabetes mellitus, and cancer (6, 26). Although the effect of sirtuins in lifespan is promising overall, the role of sirtuins in healthspan may be more relevant with regards to counteracting socioeconomic problems of population ageing.

**Sirtuins as pharmacological targets**

The important role of sirtuins in regulating both lifespan and healthspan makes them attractive pharmacological targets to counteract ageing and age-related diseases. Resveratrol is a polyphenol in peanuts and berries which mediates a range of health benefits by activating SIRT1 (6, 11, 27). In mice, for instance, resveratrol treatment was demonstrated to augment mitochondrial function, in turn protecting them from diet-induced obesity; exercise performance was also improved. In mice given a high-fat but not a standard diet, resveratrol extended lifespan, suggesting that SIRT1 may have a predominant protective role against stress. Resveratrol was also shown to exert anti-cancer, anti-inflammation, cardioprotective, and neuroprotective effects (28). These findings are consistent with the overall health effects of sirtuins and CR.

In addition to resveratrol, other polyphenols such as quercetin were also identified which were able to extend lifespan in *C. elegans* via its SIRT1 ortholog (6, 27). This further led to the development of small synthetic SIRT1-activating compounds (STACs) with better pharmacokinetic parameters and potency, which also extended lifespan in a range of experimental organisms (27). The specificity and mechanism of SIRT1 activation by STACs, however, was a topic of debate. However, studies have shown that there are sequence and structural requirements on both SIRT1 and their substrates which mediate binding and activation of SIRT1 (27). Since sirtuins can exert isoform-specific, antagonising effects in the body, as briefly illustrated above, it is important to develop other isoform-specific sirtuin activators or inhibitors. Before that can be accomplished, further characterisation of the roles of each sirtuin in health and ageing needs to be done.

Although STACs show promising effects against ageing, it has been a challenge to bring them forward to clinical trials. Ageing is not recognised by government regulatory agencies, such as the Food and Drug Administration (FDA) in USA, as a pathology because it is a common phenomenon. In addition, a human trial conducted for ageing will take a longer time than usual trials, incurring much higher costs. To circumvent this problem, clinical trials with STACs can
be conducted to assess effects on specific age-related pathologies rather than on ageing per se. It is noteworthy that several STACs are in clinical trials at the moment (27).

Conclusion
Sirtuins have potential roles in lifespan and healthspan. However, our understanding of sirtuins is still rudimentary, as evident from current findings which only shed light on some, but not all sirtuins. In addition, isoform-specific and tissue-specific effects also need to be considered for effective pharmacological intervention; different sirtuin isoforms can have antagonising biological effects which would require the development of isoform-specific drugs. It is also difficult to introduce potential compounds for ageing in clinical trials, as ageing is not recognised by regulatory agencies as a disease. Until such challenges are met, the only way to counteract the socioeconomic effects of population ageing at present is to promote awareness of healthy living and to continue to provide and improve support for the old.

References


6.5 Example of a Referee’s Report

Deubiquitylase HAUSP stabilizes REST and promotes maintenance of neural progenitor cells

Zhi Huang, Qiulian Wu, Olga A. Guryanova, Lin Cheng, Weinian Shou, Jeremy N. Rich and Shideng Bao

The authors identify previously unknown regulatory mechanism of stabilisation of the repressor element 1-silencing transcription factor (REST). REST is responsible for maintenance of neuronal stem/progenitor cells (NPCs) and is a key silencing factor of neuronal and non-neuronal genes. Deregulation of REST expression is implicated in neurodegenerative diseases and neural tumours and the authors recognise the importance of stringent regulation of REST levels in lineage commitment and self-renewal.

It has been previously demonstrated that β-TrCP is an E3 ligase that targets REST for degradation via the ubiquitin-proteasome pathway (UPS) during neuronal differentiation. The authors reasoned that there must be a counterbalancing mechanism for USP-driven REST degradation and they performed a screen to look for potential REST deubiquitylases. They identified the herpes virus-associated ubiquitin-specific protease (HAUSP) (also known as USP7), which expression levels decrease concordantly with REST upon retinoic acid (RA)-induced differentiation of NPCs. In turn, expression levels of β-TrCP gradually increase. This is demonstrated by both immunoblotting and immunofluorescence.

Further experiments show that HAUSP antagonises β-TrCP and acts as a deubiquitylase (DUB) to stabilise REST. The authors utilise a variety of methods to substantiate their results. They demonstrate that HAUSP knockdown by shRNA in NPCs specifically decreases REST protein levels as well as results in neuronal differentiation and disruption of self-renewal that can be rescued by ectopic expression of REST. Moreover, using real-time PCR (rtPCR), the authors show that the knockdown does not affect REST mRNA levels. In turn, immunoprecipitation experiments with REST- or ubiquitin-specific antibodies show that HAUSP knockdown leads to increased polyubiquitination of REST. Conversely, overexpression of HAUSP results in increased REST protein levels and decreased polyubiquitynation.

In vitro and in vivo deubiquitynation assays that utilise catalytically inactive mutant HAUSP (Mt-HAUSP) further substantiate the specificity of HAUSP as a direct deubiquitylase of REST. Also, overexpression of HAUSP, but not Mt-HAUSP, rescues the neuronal differentiation phenotype induced by the knockdown, which was demonstrated by immunostaining, immunoprecipitation and Western blotting. Finally, the authors identify a consensus binding site of human REST (310-PYSS-313) that is required for HAUSP-dependent deubiquitynation of REST. This is confirmed by immunoprecipitation which reveals that mutant REST (S313A) is not deubiquitynated by HAUSP. In addition, RA-induced neuronal differentiation results in increased ubiquitylation of REST, whereas double-knockdown of β-TrCP and HAUSP leads to intermediate levels of REST ubiquitination. Taken together, these data validate that REST protein levels are controlled by opposing roles of β-TrCP and HAUSP and the authors propose a ‘Ying-Yang’ model of deubiquitynation and ubiquitination as post-translational mechanisms that regulate REST protein levels and NPC differentiation.

General comments:
The article demonstrates that deubiquitylase HAUSP plays essential role in the maintenance of neuronal progenitor cells. The various methods used by the authors provide solid arguments to claim that HAUSP is a critical factor in positive regulation of REST and indeed it acts directly on REST as its specific deubiquitylase to counteract β-TrCP-dependent ubiquitylation. Certainly, these results give important insights into the regulation of neuronal lineage commitment and, hence, could significantly aid in elucidating the causes of pathological states, such as neurodegenerative diseases and brain cancers. Also, the authors are aware of the potential use of deubiquitylase HAUSP as a therapeutic target and as an invaluable tool in regenerative medicine. The article is well-written and sounds convincing; however, the data presented does not fully explain or validate some of the conclusions
drawn by the authors. Therefore, to substantiate their final conclusions, I recommend the following changes before submission of the paper:

**Major points:**

1) **Figure 2** – immunoblotting experiments use CoREST as a negative control to show that HAUSP knockdown specifically reduces REST protein levels. Although CoREST is a primary co-factor of REST, the authors do not show whether HAUSP knockdown affects the levels of other factors in the repressor complex with REST, such as HDAC-1 and -2 (Abrajano et al. PLoS One. (2009) 4(12):e7936.). It would be good to confirm whether these protein levels remain unchanged to validate whether HAUSP specifically affects REST.

2) **Figure 4** – similarly to Figure 2, CoREST is used as a negative control for rtPCR to check whether mRNA levels of REST are affected by HAUSP knockdown. The authors should also investigate mRNA levels of other REST co-factors and possibly other transcription factors involved in NPC differentiation.

3) **Figure S4d** – the authors argue that ‘forced expression of flag-HAUSP (...) increased REST protein levels’. This is not convincing as immunoblotting does not actually show any significant increase in protein levels.

4) **Figure 5e – in vitro** deubiquitylation assay utilises proteins that were overexpressed in 293T cells and subsequently purified. This means that there is a potential risk of co-purifying other DUBs and/or other factors or scaffold proteins that could affect REST polyubiquitination status. The result might be particularly dubious if WT-HAUSP, but not Mt-HAUSP was contaminated, but this could be checked by mass spectrometry or protein sequencing.

5) **Figure 7** – the authors claim to identify a consensus HAUSP binding sequence in REST, but fail to show a direct loss of interaction between HAUSP and mutant REST. Although decreased deubiquitination of REST(S313A) is demonstrated, immunoprecipitation of HAUSP and immunoblotting with mutant REST would be crucial to validate the authors’ conclusions.

6) **Figure 8** – the concept of direct modulation of REST protein levels and, hence, lineage commitment and self-renewal, by β-TrCP and HAUSP as presented in the ‘Ying-Yang’ model is very simplified. The authors fail to discuss other potential factors involved in this regulation, only with a brief mention of TRF2. Certainly, REST is a critical factor in regulating NPC differentiation, but other factors are also implicated. For example, RA-induced differentiation results in activation of LIF (Asano et al Stem Cells (2009) 27(11):2744-52). Finally, authors do not show how β-TrCP and HAUSP antagonise each other at the molecular level and whether modulation of REST protein levels is phosphorylation-dependent, as β-TrCP requires a phosphodegron for ubiquitination (Westbrook et al. Nature (2008) 452, 370-374).

**Minor points**

1) **Figure 1** – the authors show protein levels of HAUSP, β-TrCP, REST and TUJ1 by immunoblotting during NPC differentiation and the results are confirmed by immunostaining of all proteins, but β-TrCP. It would be nice to include β-TrCP in this experiment and also to be consistent with the cell line used, as the authors sometimes utilise 15167 and sometimes ENStemA NPCs.
2) Figure 3e – immunoblot shows protein levels of ectopically expressed Flag-REST after HAUSP knockdown; it would be good to see also total REST levels.

3) Figure 7b – immunoblot shows incomplete disruption of deubiquitylation of REST(S313A) (lane 4) as compared to control not overexpressing HAUSP (lane 2) – this is not discussed in text.

4) Figure S6: a – REST is almost completely degraded in differentiated cells (lane 2), although a proteasomal inhibitor is used. b – REST ubiquitination in cells overexpressing HAUSP is only slightly reduced (lane 1) as compared to control (lane 2). These results are not explained.

5) Most of the immunoprecipitation experiments do not include input REST levels (Figure 5c, e, f, Figure 6d, Figure 7b, c, d, Figure S4c and Figure S6), so it is hard to assess the relevancy of the results of deubiquitination assays.

6) Figure 1, 3 and 6 – apart from TUJ1, it would be nice to use antibodies against other neuronal markers to substantiate the results.
Section 7

Transferable Skills

Training in this module is on-going throughout the year and is delivered by staff involved with the program, the central University and external provisions. It includes training in research techniques and the development of personal and professional transferable skills. Assessment of this module is via three assignments: the business plan and presentation given in the IP and Commercialisation component (40% of the marks), the Grant Application (50% of the marks), and the Portfolio of Assessment Commentary (10% of the marks). Altogether, these 3 assignments in the Transferable Skills module contribute 15 credits out of the total 180 credits for the MRes degree. Further information on the 3 assessed components of the module is given on the pages that follow.

Grant Applications are assessed by two independent markers. The Portfolio of Assessment Commentary will be evaluated by the course director. The Business Proposal will be assessed by a panel comprising external IP and business experts and the Programme Director.

Please note the standard University penalty for late submission of written work applies (see under overview of assessment).

7.1 Intellectual Property and Commercialization

The IP and Commercialization Workshop will raise awareness of the issues associated with, and necessary for, successful commercialisation of academic research. Intellectual property is a key component for business success. You will learn about the types and importance of intellectual property and how to search for patent information on the Web. The routes available for creating value from basic research will be described. There will be a comparison of the licensing and spin-out routes, together with detail of the business planning process and the role of the technology transfer office. You will be working as a group to prepare a written business plan for potential commercialisation of research. In addition, you will be required to present your idea as a ‘pitch’ to a panel of judges in a similar way to the popular television programme “Dragon's Den”. Marks will be awarded to each group by the judging panel based on both the business plan and the presentation.

7.2 Writing a Grant Application

The “Writing a Grant Application” workshop will enable students to create a coherent and feasible research proposal for a scientific project, and to present this in a form suitable for external scrutiny. Research project supervisors should be also be consulted for advice on preparing the grant application, which should include at least one face-to-face meeting during the write-up period.

An overview of the material covered in the workshop is given below.

Aims:

- To improve your understanding of the concepts of hypothesis testing and experimental planning.
- To practice the skills required for producing a scientific proposal in writing.
Learning outcomes:

On completion of this assignment, you will have improved your ability to:
- formulate testable hypotheses
- explain the rationale and design of experiments to test specific hypotheses
- write a scientific proposal in a structured way.

How is this relevant to me?

- In your later career you may need to think analytically about new experiments, and may need to explain your thinking in writing.
- Almost all scientific activity that occurs in the outside world (and almost all new scientific activity in Universities) is based on written proposals that justify the work to be done.
- In some cases, your future salary (or that of your colleagues) may even depend on the ability to write a convincing proposal describing what you intend to do.

Examples of types of proposal

Deciding what experiments are worth doing, how to design them to produce useful data, and then how to explain these processes to other people, is central to all modern scientific activity. The same generic approach is used at many different levels, including Ph.D. projects proposal you will need write as part of your transferable skill task, and proposals for grants that provide the salary for a post-doctoral researcher or a research fellow. The same general principles also apply to the formulation of proposals for large projects in industry designed to produce new products (eg drug discovery and development), and for big international research projects that might involve the collaboration of many different research groups.

The elements of a scientific proposal

The general questions that provide the basis for any scientific proposal are:
- What is already known about the specific topic ? This component often takes the form of a review of previous studies in the area.
- What are the gaps in present knowledge ? A critical analysis of previous work in the field may identify unanswered questions, or there may be conflicting data that need to be explained and reconciled. Developments in one field, including new types of technology, may suggest new applications in another field, or new ways of looking at specific questions in other fields.
- What specific hypothesis will provide the basis for the proposed experiments ? The concept of hypothesis-testing lies at the foundation of much of modern science. A section below deals with this in more detail.
- What experimental plan will be followed ? For a proposal to be convincing, it needs to be clear what types of experiment are to be done and how; what problems are anticipated, and what strategies are available to overcome these problems ? There are often several different types of experiment that can be done to address a specific question, so it is useful to ask what is the rationale for a particular approach. Can multiple lines of evidence be brought to a support a particular conclusion ? If so what are they ?
- What outcomes are anticipated ? Any problems that are anticipated with data interpretation should be identified. Virtually all experimental work costs money: will the financial backer be able to use the outcomes of the experiment, will there by value for money ?
Hypothesis testing

The definition of a hypothesis that most scientists would recognise goes something like this: *a supposition made as the basis for experiment without assumption of its truth*. A typical example in physiology might take the form “*substance X plays a role in regulating process Y*”. Several obvious lines of experiment to test the hypothesis might include measuring the activity of Y after removing substance X, after over-stimulation by X, and after blocking the effects of X. It may be possible to do these experiments both *in vivo* (for example in experimental animals) and *in vitro* (for example in cell lines). Depending on the outcomes, the data would be said to be either consistent with the hypothesis (in which case one might then ask about the relevant mechanisms), or they are inconsistent in which case the hypothesis should be rejected (and an alternative one developed).

There are some major scientific projects that are not strongly based on hypothesis. An example would be the sequencing of the human genome which has sometimes been called “*hypothesis-generating*” activity. In general, however, most modern science is based on the formulation of specific testable hypotheses. The generation of hypotheses is one of the most important parts of any scientific plan.

Good hypotheses are sometimes also described as “useful”. In turn, useful hypotheses generally possess most if not all of the following: they take account of existing knowledge and indicate ways in which this knowledge could be extended (if correct), and they provide the basis for designing specific experiments (i.e., tests of the hypothesis) that should yield clear-cut answers one way or the other. They may also provide a way of unifying disparate sets of observations.

Writing a proposal

The proposal you are asked to complete in this assignment is based on PhD studentship and should have the following sections: Summary, Background, Hypothesis, Specific aims & objectives, Experimental plan, Outcomes, & Sources of information (i.e., references etc). In addition, you are required to write a short summary of the proposal for both scientific and lay audiences. Each section should address a distinct set of points.

**Summary:** This should provide a brief overview of the entire proposal. The lay summary should avoid the use of technical terms and jargon that would not be familiar to the average lay person.

**Background:** Existing knowledge should be reviewed (and sources referenced at the end of the proposal). If there are pilot data, or preliminary experimental findings available (see below), these can be described at the end of this section. The objective in writing this section should be the identification of worthwhile new experiments. You would like the reader to recognise you’re your proposed experiments are exactly the right ones to do next.

**Hypothesis:** The workshop will provide help in formulating hypotheses and in distinguishing between useful and inappropriate hypotheses. A specific hypothesis can be quite brief (one or two sentences) but may represent a lot of hard thinking.

**Aims and objectives.** These can be quite briefly expressed. In effect they should translate the hypothesis into specific questions that your intended experiments will answer.

**Experimental plan:** At least in part this section may be written in the future tense since it should describe what you intend to do. It might help you to think in terms of three subsections: (1) The first part of the plan should outline the general strategy to be followed, and may explain why other strategies are rejected. If you have pilot data, or other reasons for supposing that a particular strategy will be successful, this should be explained. (2) You may already have an idea of the *specific* experimental protocols that you propose to use: if so,
explain this – but consider also, what will happen if things don’t go exactly according to plan? What priorities will govern your decisions in this case. <HINT: don’t put all your experimental eggs in one basket>. If the experimental methods are not yet worked out in detail, explain how you will go about optimising the methods to yield useful data. What criteria will be applied to evaluating any data from optimisation experiments. Depending on the specific experiments, you may need to define the number of observations required to yield useful conclusions; in addition, you should already consider what statistical methods will be applied to the analysis of the data. (3) For many complex projects it is useful to provide a time-line, or milestones; these are generally regarded as useful tools for project management. Ask yourself, should some projected tasks be completed before others, or by specific times within the project as a whole? If so, how is this incorporated into the experimental plan? In the real world, time and money are always limited: what resources will you need to achieve your objectives in an efficient and cost-effective way.

Outcomes: Briefly summarise how, if everything works well, you will have achieved your objectives (and how a financial backer will have obtained value for money).

Justification for support requested: Briefly describe how the funds requested will be spent, breaking down consumables funds to give an idea of how much individual parts of the experimental plan will cost.

References: Cite any sources of information quoted in the application. The application typically should include up to 25 citations to peer-reviewed papers.

Not more than 2,000 words should be used to describe the research proposal (excluding the scientific and lay summaries, and excluding references). Each section should be written in good English (not note form or bullet points). Make sure you also choose an informative title. A template for you to enter the application on will be provided for the application nearer the time and an example PhD Studentship application is given in section 7.3.

7.3 Portfolio of Assessment Commentary

The Portfolio of Assessment Commentary will enable students to evaluate and reflect on the aims and objectives of the individual programme components, as well as their own achievements. Students will be required to assemble a professional-looking portfolio that documents their progression through the programme in a form suitable for external scrutiny.

Please note that completion of the portfolio self-assessment and participation in the English support sessions for oversees students are obligatory for completion of the program.

7.3.1 Portfolio Contents

Your portfolio should include the following:

1. The three Research Project Reports.
2. Project presentations (poster presentations should be printed on an A4 paper).
3. The 2 Short Reviews.
4. The Referee’s Report, including the refereed paper.
5. The Business Plan and presentation.
6. The PhD studentship application.
8. Separate self-assessment commentaries for each Research Project module (x3), the Techniques/Frontiers module (x1) and the Transferable Skills module (x1).
Your portfolio will be viewed by the main External Examiner and therefore should look professional and presentable.

7.3.2 Portfolio Self-Assessment (Commentary)

Students need to assess:

1. The Research Projects.
2. The Techniques and Frontiers in Biomedical Sciences component.
3. The Transferable Skills component.

Profile for a portfolio self-assessment:

1. Describe the work to be assessed.
2. Give the aim of the assignment.
3. Describe your learning objectives.
4. Critically evaluate your achievements.
5. What are the learning outcomes?

It is essential to use the same template for each item of work using the same headings (description, aims, learning objectives, achievements, learning outcomes; ~ one paragraph for each). A template for this purpose will be provided by the Programme Director.
7.4 Assessment form for the Grant Application

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Comments and feedback from assessor should be given on the page overleaf to enable this to be given to students as a separate page.

Please note: Comments are mandatory if your mark(s) are 85% or more.

(You are also encouraged to give detailed comments on the report itself, but **DO NOT PUT YOUR MARK ON IT** please).

Date:........................................................................

Name:........................................................................

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7.6 Example Grant Application

1. **APPLICANT** (Please include full name, title, department and affiliation)
   Your name and details here

2. **TITLE OF RESEARCH PROJECT** (no more than 220 characters)
   Using *Caenorhabditis elegans* to Fight Human Neurodegenerative Diseases

3. **SUMMARY OF RESEARCH**
   a) **For scientifically qualified assessors** (no more than 200 words)

   In spite of exciting progress, the molecular determinants involved in the aetiology and susceptibility of various chronic age-related neurodegenerative disorders (NDs) such as Alzheimer’s disease (AD), Parkinson’s disease (PD), Huntington’s disease (HD), and amyotrophic lateral sclerosis (ALS), remain mechanistically undefined. Numerous genetic and pharmacological screens have been conducted in *Caenorhabditis elegans* disease models to unravel candidate genes and/or specific cellular pathways pertinent to multiple neurodegenerative cascades and successfully identified and validated many neuroprotective factors. The overall aim of this project is to elucidate critical cellular mediators of neuropathology and neuron vulnerability by exploiting the experimental attributes of *C. elegans* and integrating genetic and pharmacological evaluation of a set of experimentally delineated genetic modifiers. Multiple transgenic, non-transgenic and toxicant *C. elegans* ND models will be generated and optimised by examining their pathological phenotypes. The bioinformatically prioritised modifiers will then be characterised and validated by phenocopy using a reverse genetic approach by applying RNA interference (RNAi). In addition, a chemical reverse genetic screen will be performed to illuminate neuroprotective compounds’ molecular targets, mechanism of action and affected molecular pathways.

   **For lay readers** (no more than 200 words)

   The biological underpinnings of a diverse spectrum of progressive neurological disorders have remained elusive. Large-scale screens have been performed in model organisms to isolate genes that either rescue or exacerbate the manifestations of neurodegenerative disorders (NDs), which in turn yield valuable insights into mediators of disease within cells and reveal targets for potential therapies. This project will utilise microscopic nematode roundworm, *Caenorhabditis elegans* to elucidate the incompletely understood disease mechanisms and genetic susceptibility of multiple NDs. Worms are used because of their facile genetics and strikingly similar neuronal mechanisms to the humans. Worms will be
manipulated to simulate the cardinal features of several NDs by inserting human disease proteins, removing or depleting worm version of the disease proteins and administering toxic compounds, and the animals will be observed for any effects. A collection of previously identified *C. elegans* genes already known to influence the severity of dysfunction will be suppressed in a subsequent screen to discern how they work. In addition, a set of drugs known to alleviate some disease symptoms will also be applied to reveal their mechanism of action. Ultimately, the project aims to expand our knowledge of the mechanisms of NDs.

4. **RESEARCH QUESTION**

   a) **What is your research question/hypothesis (no more than 100 words)**

   This project will address the following fundamental questions:

   1. What are the conserved genetic and molecular pathways underlying neurodegenerative diseases?
   2. How do genetic modifiers and pharmacological reagents contribute to neurodegeneration and neuroprotection?
   3. Through what mechanisms do therapeutic candidates mediate their neuroprotective effects?
   4. Do modifier genes have a widespread or disease-specific role in neurodegeneration?
   5. Are pathogenic mechanism shared between several or all NDs, irrespective of the specific disease?
   6. Which types of neurons are most vulnerable to alterations of modifier genes?

   b) **Why is it important? (no more than 250 words)**

   Neurodegenerative diseases (NDs) pose a tremendous economical and societal burden to our rapidly ageing populations. Though toxic functions of specific disease proteins have been ascribed following the identification of many predisposition genes, the lack of mechanistic insights into why and how these genes contribute or influence the aetiology and progression of the NDs has severe repercussions for treatment of these crippling diseases since effective therapeutic agents with disease-modifying or preventive properties remain acutely deficient and development of new drugs continues to be a challenging job. Definitive insights into the complex mechanistic connections between specific cellular pathways and specific misfolded protein pathologies are likely to explain the conundrums and facilitate the development of new disease biomarkers and promising disease-modifying neuroprotective therapies for timely intervention.
5. DETAILS OF RESEARCH PROJECT: Summarise under the following headings:-

a) Aims and objectives of the project
b) Work which has led up to the project
c) Detailed experimental plan of investigation
d) Outcomes
e) Contingency plans
f) Timetable and milestones

NO MORE THAN 2,000 WORDS SHOULD BE USED TO DESCRIBE THE RESEARCH PROJECT (PLEASE INCLUDE A WORD COUNT)

a) Aims and objectives of the project

This project aims to use a combined application of appropriate genetic and toxicant Caenorhabditis elegans (C. elegans) neurodegenerative diseases (NDs) models to unravel the incompletely understood key molecular pathways, disease mechanisms and genetic susceptibility of multiple NDs. The main focus of the investigation is the genetic and pharmacological characterisation of modifier genes involved in neuropathology and neuron vulnerability, which contribute toward the identification of putative novel targets and therapeutic leads.

b) Work which has led up to the project

Essentially, the majority of neurodegenerative disorders (NDs) are characterised by the mechanistic unifying theme of aggregation, accumulation and deposition of prominent intracellular or extracellular toxic proteinaceous inclusions in a particular population of neurons (1) where subsequent necrotic or apoptotic neurodegeneration results in irreversible neuronal loss, synaptic impairments and eventual neuronal death. The use of Caenorhabditis elegans (C. elegans) as a primary platform to probe the poorly defined disease mechanisms of several major NDs and a more rapid means towards novel gene and drug discovery has escalated over the last decade, since worms are amenable to high-throughput genetic, genomic, proteomic, and drug screening approaches. Indeed, a multitude of informative, tissue-specific C. elegans ND models have been developed manifesting abnormal behavioural or pathological phenotypes that partially recapitulate the salient cellular, molecular and pathological aspects of complex ND processes (Table 1), to explore the dynamics of aggregate formation, cellular malfunctions, genetic and environmental susceptibility factors and putative neuroprotective genes and compounds against disease-protein toxicity (2). As shown in Figure 1, these models can be subjected to medium or high-throughput genome-wide forward and reverse genetic screens to identify genetic modifiers, which are essential
physiologic determinants of aggregation and toxicity and yield new potential therapeutic
targets or models for the given disease, as well as low-throughput chemical screens that
directly explore effective lead compounds that rescue the phenotype to identify
pharmacological treatments that block neurodegeneration. Targets identified in several
disease models (Table 1) using RNAi screening and microarray analysis have already
advanced to the stage of drug validation for efficacy in mammalian system (3-5).

Substantial evidence implicates that while genetic regulators of protein homeostasis, stress
responsiveness and ageing, including molecular chaperones and components of the
ubiquitin-degradation systems, are common to most disease proteins, the onset,
development and progression of each of the NDs can be induced or influenced by alterations
of a multitude of disease-protein-specific molecular processes (6). All C. elegans and yeast
α-synuclein screens identified components of the vesicular-trafficking machinery to
specifically modify α-synuclein toxicity and aggregation, but are rarely found as modifiers of
polyglutamine (polyQ) and tau toxicity and aggregation, whereas those associated with RNA
metabolism, protein folding and degradation, and transcriptional regulation appear to
influence the pathology of various disease proteins, but are specifically enriched in polyQ
aggregation and toxicity screens including those that have since been validated in other
model organisms and mammals. It also remains unclear which populations of neurons are
most susceptible to the loss of modifier genes when combined with ectopic-overexpression
of aggregation-prone proteins.

Though genome-wide screening in C. elegans may facilitate the identification of all possible
effectors of protein misfolding and neuroprotection, this approach is limited by its inefficiency
in detecting positive hits (2,7,8), due to inclusion of large gene sets that are not necessarily
unique which in turn result in some redundancy, as well as important house-keeping genes
that give rise to non-specific, off-target effects and false positive results. Few screens have
recently used a more focused strategy - a candidate approach/hypothesis-driven approach
to reveal potential modifier genes in a specific pathway based on hypothesis generated by
screens in lower model organisms or existing knowledge of disease mechanisms and
pathways (9,10).

Preliminary work in this laboratory adopted a candidate approach to mine the literature and
compile a collection of experimentally delineated genetic modifiers of protein aggregation,
misfolding and toxicity in C. elegans. Using online databases WormBase
(www.wormbase.org) and GExplore (http://genome.sfu.ca/gexplore/), modifier genes were
further selected for to retrieve only those with known expression in adult neurons that are
also non-RNAi lethal (Table 2) which form the basis for a hypothesis-driven RNAi screen and
subsequent in-depth analyses and mechanistic dissection. Our recent work also used
fluorescence confocal imaging of transgenic C. elegans lines to confirm the promoter
specificity of six neuronal promoters (Fig. 2) which are applicable as means of probing the
role of positive genetic modifiers in the survival, vulnerability and function of specific sets of neurons and their subsequent validations.

**TABLE 1. Summary of all available C. elegans neurodegeneration models.** Worms are subjected to molecular, genetic and chemical manipulations to initiate the neurodegenerative cascade. Corresponding pathological phenotypes and identified drug compounds that confer neuroprotection are indicated. Models highlighted in beige are most suitable for this project. Human diseases: AD, Alzheimer's disease; HD, Huntington's disease; PD, Parkinson's disease; ALS, Amyotrophic lateral sclerosis; SMA, Spinal muscular atrophy
<table>
<thead>
<tr>
<th>Method of disease model generation</th>
<th>Neurodegenerative diseases</th>
<th>Transgene expression</th>
<th>Phenotype</th>
<th>Drug</th>
<th>References</th>
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</thead>
<tbody>
<tr>
<td>Molecular manipulation</td>
<td>AD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:Aβ-1-40] - constitutive muscle</td>
<td>Uncoordinated (Unc), paralysis, amyloid formation</td>
<td>Ginkgo biloba extract EGo 761 and Ginkgolide A (12) Soya Isoflavone glycitin (35) Reserpine (48) Thioflavin T; curcumin (21)</td>
<td>Link et al (15)</td>
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<td>Uunc, tau phosphorylation and aggregation, neurodegeneration</td>
<td>-</td>
<td>Kraemer et al (16)</td>
</tr>
<tr>
<td>Molecular manipulation</td>
<td>AD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:Aβ-1-40] - mechanosensory neurons</td>
<td>Mec, tau phosphorylation, neurodegeneration</td>
<td>-</td>
<td>Miyasaka et al (17)</td>
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<tr>
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<td>AD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:Aβ-1-40] - pan-neuronal</td>
<td>Uunc, decreased lifespan, defective neuronal development</td>
<td>-</td>
<td>Brandt et al (18)</td>
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<td>HD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:polyG::GFP] - inducible muscle</td>
<td>Paralysis, age-dependent polyQ aggregation</td>
<td>-</td>
<td>Caldwell et al (41)</td>
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<td>HD</td>
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<td>Motility defect</td>
<td>-</td>
<td>Wang et al (19) Sayalet al (20)</td>
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<td>-</td>
<td>-</td>
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<td>Mec, axsom morphology abnormalities</td>
<td>Resveratrol</td>
<td>Parker et al (37)</td>
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<td>HD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:polyG::GFP] - chemosensory neurons</td>
<td>polyQ aggregation, ASH neuron degeneration, nose-touch defective</td>
<td>Lithium chloride; milthramycin (23)</td>
<td>Faber et al (42)</td>
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<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:polyG::GFP] - pan-neuronal</td>
<td>Unc, motility defects, paralysis</td>
<td>-</td>
<td>Brignull et al (22)</td>
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<tr>
<td>Molecular manipulation</td>
<td>HD</td>
<td>pop(1)(t13); (hn-Q150(t11))</td>
<td>Accelerated neurodegeneration</td>
<td>-</td>
<td>Voisine et al (23)</td>
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<tr>
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<td>Trichostatin (38)</td>
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<td>Mitochondrial stress</td>
<td>-</td>
<td>Ved et al (26)</td>
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<tr>
<td>Molecular manipulation</td>
<td>PD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn A53T - pan-neuronal</td>
<td>Mitochondrial stress</td>
<td>-</td>
<td>Ved et al (26)</td>
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<tr>
<td>Molecular manipulation</td>
<td>PD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn WT, A53P and A53T - pan-neuronal</td>
<td>Motor developmental defects, endocytosis defects</td>
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<td>Kuwahara et al (27)</td>
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<tr>
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<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn WT and A53T - motor neurons</td>
<td>Reduced motor movement</td>
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<td>Lakso et al (24)</td>
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<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn WT and A53T - mechanosensory neurons</td>
<td>Impaired touch response</td>
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<td>Kuwahara et al (27)</td>
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<td>α-syn misfolding and accumulation</td>
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<td>Hamamichi et al (19) Van Ham et al (2)</td>
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<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:LRKK2 WT, R1414C, G2019S – pan-neuronal</td>
<td>Mitochondrial stress, reduced DA levels, DA degeneration</td>
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<td>Saha et al (28)</td>
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<td>Molecular manipulation</td>
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<td>eni(1)(mg366); P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn WT, eni(1)(mg366); P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn A53T, eni(1)(mg366); P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn A53P</td>
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<td>Highly penetrant, temperature sensitive lethality, early larval arrest phenotype</td>
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<td>Locomotory defects, intra-neuronal aggregation, abnormal processes and synaptic function</td>
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<td>Accelerated neurodegeneration</td>
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<td>Voisine et al (23)</td>
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<td>Mutant/RNA</td>
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<td>pha(1)(ed212)</td>
<td>ASH neuronal death</td>
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<td>PD</td>
<td>hkr(1)(km17), (km41), (mt1898) and (RNA)</td>
<td>Mitochondrial stress, ER stress sensitive</td>
<td>-</td>
<td>Saha et al (28)</td>
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<tr>
<td>Mutant/RNA</td>
<td>PD</td>
<td>pink(1)(tm1779)</td>
<td>Oxidative stress sensitive, neurite outgrowth defects, mitochondrial cristae defects</td>
<td>-</td>
<td>Samann et al (29)</td>
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<td>catb-6 (RNA)</td>
<td>α-syn misfolding</td>
<td>-</td>
<td>Giller et al (46)</td>
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<td>smn-1 (ok355)</td>
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<td>Bressle et al (47)</td>
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<td>Chemical/treatment</td>
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<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:GFP subjected to 6-hydroxydopamine (6-HDoDA)</td>
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<td>Ness et al (30) Cao et al (31)</td>
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<td>PD</td>
<td>N2, P&lt;sub&gt;α-syn&lt;/sub&gt;[:GFP, P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn subjected to Manganese (Mn2+)</td>
<td>Oxidative stress, mitochondrial stress, enhanced DA neurodegeneration, reduced DA levels</td>
<td>-</td>
<td>Settiaviti et al (32)</td>
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<td>Chemical/treatment</td>
<td>PD</td>
<td>N2, P&lt;sub&gt;α-syn&lt;/sub&gt;[:GFP subjected to MPTP and MPP</td>
<td>DA neurodegeneration, motility defects, lethality</td>
<td>Lisurdide, apomorphine, Rottiner (33)</td>
<td>Braungart et al (33)</td>
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<tr>
<td>Chemical/treatment</td>
<td>PD</td>
<td>pink(1)(tm1779) subjected to Parakat</td>
<td>Oxidative stress</td>
<td>-</td>
<td>Samann et al (29)</td>
</tr>
<tr>
<td>Chemical/treatment</td>
<td>PD</td>
<td>pdr-1(1-103), (XY1046), P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn WT, P&lt;sub&gt;α-syn&lt;/sub&gt;[:syn A53T, N2, hkr(1)(km17), P&lt;sub&gt;α-syn&lt;/sub&gt;[:LRKK2 WT, R1414C, G2019S subjected to Reserpine</td>
<td>Mitochondrial stress, reduced viability</td>
<td>-</td>
<td>Ved et al (26) Saha et al (28)</td>
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<tr>
<td>Chemical/treatment</td>
<td>PD</td>
<td>P&lt;sub&gt;α-syn&lt;/sub&gt;[:GFP subjected to Streptomyces venezuelae secondary metabolite</td>
<td>DA neurodegeneration</td>
<td>-</td>
<td>Caldwell et al (34)</td>
</tr>
</tbody>
</table>
Disease

WormBase *C. elegans* genome

**C. elegans disease model**

Functional *C. elegans* assay

Recapitulation of phenotypes in worms

- RNAi screen (reverse genetics)
- Genetic screen (forward genetics)
- Pharmacological screen
- Expression profiling
- Epistatic analysis

**Screening goal**

- suppressor enhancer
- suppressor enhancer
- drug sensitivity
- drug resistance
- gene expression changes
- mechanisms of disease

**Screening route**

- Feeding worms with individual RNAi clones
- Mutagenesis
- EMS
- Determine optimal drug concentrations
- Distribution of compounds
- miRNA microarray
- Quantitative real-time PCR
- Target analysis

**Phenotype analysis**

Positive hits identified

- Confirmation of RNAi clones
- Gene mapping
- genetic complementation and sequencing of mutant alleles
- Confirmation of drug efficacy
- Exclude drug effects on growth/development and aging pathway

**Hits prioritisation**

**Hits validation**

**Secondary analyses in multiple worm models**

- Pharmacological intervention in worms
- Mammalian assays and identification of human orthologues
- Drug Validation

**FIGURE 1.** Schematic diagram of the various screening routes for the identification of genetic or pharmacological targets of a *C. elegans* disease model
<table>
<thead>
<tr>
<th>Functional Category</th>
<th>Gene name</th>
<th>CGC Name</th>
<th>Description</th>
<th>Human orthologues</th>
<th>RNAi library</th>
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<td>F08H9.4</td>
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<td>heat shock protein (HSP) of the HSP16 class</td>
<td>HSPB6</td>
<td>Vidal</td>
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<td>T09B4.10</td>
<td>chn-1</td>
<td>mammalian carboxyl-terminus of Hsc70 interacting protein</td>
<td>STUB1 CHIP</td>
<td>Ahnnger</td>
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<td>Protein turnover/degradation/UPS</td>
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<td>sel-10</td>
<td>F-box and WD-repeat-containing protein of CDC4/CUL-1 family of E2-E3 ubiquitin ligases</td>
<td>FBXW7</td>
<td>Vidal</td>
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<td>T04D1.3</td>
<td>unc-57</td>
<td>endophilin A, required for synaptic vesicle endocytosis</td>
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**TABLE 2:** Set of 47 modifier genes with known adult neuronal expression and non-RNAi lethality. Assigned functional category, *C. elegans* gene name, CGC approved name, available description and human orthologue are shown. RNAi feeding library coverage of the modifier genes is also indicated. Four modifier genes are nematode specific and six genes remain uncharacterised. UPS: ubiquitin-proteasome system, ECM: extracellular matrix.
FIGURE 2: Promoter specificity of transgenic C. elegans is confirmed by fluorescent reporter constructs in extrachromosomal arrays. Fluorescence microscopy of whole body (A,B;C-F left panels) or magnified 3D confocal reconstruction of neuronal architecture in the head region (C-F right panels). A, The pan-neuronal localisation of enhanced GFP (EGFP) expression is consistent with the expected rab-3 promoter driven expression pattern in all worm neurons. B, Punc-17::GFP labels most regions of the nervous system, predominantly cholinergic motor neuronal processes. C, The dat-1 promoter labels all 8 dopaminergic (DA) neurons: six anterior neurons in the head and two posterior deirid neurons (PDEs, thick arrow). 3D confocal reconstruction of the magnified head region (right), detailing the six anterior-most DA neurons: four cephalic CEP neurons (asterisks) project dendrites (thin arrows) to the tip of the nose and two anterior deirid ADE neurons (arrow head) extend ciliated processes posteriorly. The CEP dendritic processes of another worm are also visible. D, Pasm-6::GFP selectively labels all 60 ciliated sensory neurons. E, The glr-1 promoter drives expression of the GFP in the ventral cord interneurons, motorneurons and nerve ring. F, gcy-8::GFP localises exclusively to one thermo-sensory AFD pair (dashed arrow). 3D confocal reconstruction (right) shows that the AFD dendrites extend anteriorly to the tip of the nose. The sensory endings of both neurons are positioned at the tip of the dendrites (double asterisks). All animals imaged are young adults, four days post-hatch. They include transgenic N2 and RM2754 lines overexpressing GFP reporter alone (A, C and F) or together with HSF-1 in the targeted neurons of PS3551 strain, a hsf-1 mutant (B,D,E). All 3D confocal reconstructions shown are maximal projections of z-stacks. Anterior to the left (C,E,F right panels); Anterior to the right (D, right panel). Scale bars: A,B,C-F: left panels, 100 μm; C-F right panels, 10 μm. Representative images of at least 5 worms from each transgenic line are shown.
c) Detailed experimental plan of investigation

Since the availability of a reliable disease model that recreates the molecular characteristics and associated major pathological hallmarks of neurodegenerative disorders (NDs), with a pronounced, measurable phenotype is the prerequisite for targets screening (5,11), this project will commence by generating and characterising multiple transgenic, non–transgenic and pharmacological disease models (Table 1, highlighted in beige) to choose the optimal models. Mutant models will be requested from the C. elegans mutant collection at the Caenorhabditis elegans Genetic Center, while standard transformation technique of microinjection will be used to generate transgenic models overexpressing a variety of wild-type and toxic gain-of-function aggregation-prone proteins under different promoters. Neuronal expression models will be favoured over muscle expression strains. The transgene will be chromosomally integrated by subsequent treatment with long-wave UV using a UV cross-linker. Immunohistochemistry, single-worm PCR and Western blotting will be performed to verify the expression of transgenes in transgenic lines. Two Parkinson’s disease (PD) pharmacological models will also be generated by exposing transgenic backgrounds to Parkinsonism-inducing neurotoxins which will be purchased from Sigma (St Louis, MO). Among the behavioural assays that have been well established in C. elegans to assess neuronal toxicity-evoked phenotypic abnormalities (including thrashing/swimming, body bend, paralysis, pharyngeal pumping, and egg-laying) (12), this project will focus on locomotion and aldicarb (paralysis) assays to characterise and optimise disease models in comparison with wild-types (WT). These assays examine motor impairments and defective exocytosis rate respectively, and can be applied generically to majority of the models. The food-sensing assay which is exclusive to PD transgenic, mutant and compound intoxicated models with enhanced dopaminergic (DA) neuron degeneration will be performed to determine aberrant basal slowing behavioural phenotype since C. elegans food-sensing behaviour is mediated exclusively through an intact DA neural circuitry. Typically 20-30 age-synchronised worms per strain will be evaluated at all developmental stages and statistical significance will be determined by a t-test for single strains and one-way ANOVA for multiple strains. Disease models with prominent phenotypic deviations from control strains will be selected.

Next a selective RNAi genetic modifier screen will be carried out in which bioinformatically prioritised modifiers retrieved from disparate datasets of previous genome-wide analyses (Table 2) will be specifically knocked down in the chosen disease models to characterise their function and the pathways through which they act. This laboratory has the published RNAi feeding libraries, which together cover 95% of expressed worm genes. To circumvent RNAi resistance in WT C. elegans postmitotic neurons and to maximise RNAi efficacy, RNAi hypersensitive rrf-3 (mg373) strain which has recently been reported as a mutant most
sensitised to neuronal RNAi (13) will be injected with transgene constructs of the chosen models together with a green fluorescent protein (GFP) reporter, while models that were generated by mutagenesis will be crossed onto the *rrf-3* background to construct the new double transgenic models. Synchronised larvae will be grown to young adults on agar plates containing the dsRNA-expressing bacterial culture that will target a specific *C. elegans* modifier gene (and one empty vector control per experiment), and then transferred to fresh RNAi plates containing FUdR (to prevent progeny growth) every five days. The initial round of screening will be carried out based on examining locomotion at adult day 0, 2, 5, 7 and 9. These days have been selected to enable detection of either amelioration or exacerbation of the model-specific phenotypes. Knock-down rate of the target gene will be confirmed by reverse transcriptase polymerase chain reaction (RT-PCR) and Western blot analysis. After initial screening, positive hits will be re-tested three times to verify the initial findings and determine reproducibility. A neurodegeneration assay which has more direct implications for NDs will also be performed using the six validated pan-neuronal and discrete neuronal promoters (Fig. 2) to directly assess age-dependent neuronal loss during the lifetime of the worms, and identify particular classes of neurons that are most vulnerable to the loss of modifier genes when combined with disease protein overexpression. However, this project aims to use methods for culturing *C. elegans* neurons to facilitate accurate quantitative evaluation of cumulative neurodegenerative changes in distinct *C. elegans* neuronal classes (14), as opposed to conventional neurodegeneration assays in whole nematode studies which have many considerable challenges i.e. living-worm microscopy, following neuronal loss in the same worm consecutively that would require repetitive worm recoveries etc. Following dissociation from early embryos, cultured embryonic *C. elegans* cells are plated on culture dish surfaces covered with peanut lectin where they adhere and subsequently differentiate into neurons. Rate of degeneration will be determined by following GFP-labeled neurons over time which can undergo further manipulation to provide a means for discerning cellular mechanisms associated with ND (14). These molecular regulators will be validated further by overexpressing the proteins in WT and additional worm models before entry into secondary analyses. It is conceivable that neuroprotective compounds mitigate the behavioural deficits and delay degenerative phenotype through unexplored pathways parallel, upstream or downstream of targets. Therefore, this project will aim to further identify the therapeutic targets and pathways involved in neuroprotective compounds' efficacy, and illuminate their mechanism of action. A collection of twelve chemicals (Table1) i.e. antioxidants, kinase inhibitors, dopamine D2 receptor agonists and amyloid-binding compounds (Sigma) that have been previously identified to confer neuroprotection will be tested in a chemical reverse genetics screen.
Synchronised larvae of disease models expressing GFP in the targeted neurons will be incubated with and without solubilised drugs for three days in 24-well plates. Each well will contain a bacteria culture from the RNAi library expressing dsRNA to a *C. elegans* modifier gene (12 wells per bacteria), followed by addition of individual or a combination of compounds per well. The presence or absence of GFP fluorescence will be evaluated in each well to determine neuronal survival prior to replating on solid media for further behaviour assays for confirmation. Wells that contain a weak or absent fluorescent signal would indicate that the modifier is involved in suppression of the compound’s neuroprotective effects. Significance will be determined using a Fisher’s exact test which is appropriate for small sample sizes.

d) Outcomes
These investigations will help to reveal conserved molecular and therapeutic mechanisms which contribute not only to the molecular understanding of human NDs but also eventually to the development of effective therapeutic preventions and interventions for those who are at genetic risk or are affected clinically.

e) Contingency plans
Project progression may be temporarily slowed by some unexpected events, or potential difficulties in the operations. In such a case, efforts will be made to tackle the bottleneck as detailed below:

**Difficulties to integrate transgene in the germ-line of the animals.**
The difficulty with transgene expression in the *C. elegans* germ-line resides in uncharacterised repression mechanisms of this organism and has long been a problem. In the event that no satisfactory transgene expression can be obtained by conventional microinjection, double transgenic models will be created by genetic crossing. Alternatively, this problem can also be circumvented by the new Mos1 techniques developed by Jorgensen Lab.

**RNAi knock-down rate cannot be confirmed by PCR**
GFP reporter will be used as an alternate to confirm reduced gene expression. Strains with GFP-labelled neurons will have gradual loss of fluorescence if RNAi have successfully suppressed gene expressions. Technical challenges of RNAi-based phenotypic analysis arise from the inherent limitations of RNA (i.e., neuronal intractability, inherent variability in the level of target mRNA knock-down for different genes, possibility of off-target effects). If this proves too difficult, alternative “loss of function” experiments can be validated with a forward genetic screen using knockout mutants.
f) Timetable and milestones

<table>
<thead>
<tr>
<th>Milestone 1. Characterise and optimise neurodegenerative models</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
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<tr>
<td>Generation of transgenic strains</td>
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<td>Q2</td>
<td>Q3</td>
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<td>Screen and select</td>
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<td>Milestone 2. RNAi screens</td>
<td>Generate RNAs sensitive double transgenic models</td>
<td>Identification of positive hits</td>
<td>Validation of positive hits</td>
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<td>Milestone 3. Suppressor chemical screens</td>
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<td>Obtain</td>
<td>Screen and examine</td>
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Potential difficulties and contingency plans

Genetic crossing

Forward genetic screens

Word count: 1900

References:

6. **SUMMARY OF FINANCIAL SUPPORT REQUESTED**

Specify the funds required for staff, animals, consumables and travel in the Table below.

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7. **JUSTIFICATION OF FINANCIAL SUPPORT REQUESTED**

In this section, justify the funds requested for animals, consumables and travel (no more than 200 words).

The applicant will be working full time and participating in the experimental design, application and analysis. She has gained experience working with *C. elegans* in our laboratory during three 10-week Masters-level rotation projects.

The requested funding will cover the purchase for project-specific consumables such as routine chemicals and labware, the molecular biology techniques outlined above e.g. microinjections, primary culture of embryonic neurons, as well as obtaining knockout mutants. The collection of drug compounds required for chemical screening costs around £5000 if to be purchased from Sigma, therefore contributes to a significant portion of the total costs. In addition, there are also charges relating to use of communal facilities (i.e. confocal microscope). Finally, funds requested will cover travel expenses to attend and present research findings at relevant conferences.
7.7 Demonstrator Training Workshop

Practical Based Teaching

Overview:

This session will help postgraduate students to consider in more depth how their role in a practical class complements that of the lecturer and how they can take responsibility for helping the students to get the most from the practical class.

Aim:

To help participants plan and teach a practical class.

Objectives:

Following the session the participants will be able to:

- define the purpose of practical-based teaching and discuss their role within it
- discuss the interactions between teaching assistants and other members of staff and students
- prepare themselves prior to a practical class
- identify the skills necessary to operate effectively as a teacher within practical sessions
- understand the range of skills that practical classes can help students to develop
- explore the ways in which language and attitude can affect communication
- critically evaluate a number of incidents occurring in practical classes, and identify appropriate courses of action
- consider how to ensure reliability in marking assessments.
Section 8
Attendance Monitoring & Absence Reporting

Attendance Monitoring

Punctual attendance at all scheduled activities in the MRes course is compulsory and will be monitored carefully. Note that a documented attendance record of at least 70% of all scheduled sessions is required to pass the MRes degree.

Experience has shown us that students who are absent from scheduled activities are often having either academic or personal problems. We therefore monitor attendance closely to identify problems as early as possible. The University also has a responsibility to report international students with poor attendance to the UK Border Agency (UKBA) and this could lead to visa problems.

Students will be asked to scan their student ID card at each scheduled activity to register their attendance. It is therefore important that students always carry their ID cards with them. If students forget their card, there is a temporary paper register available for signing. Students must scan their card or sign the register BEFORE the lecture commences. Students who arrive after the lecture has begun will not be able to scan/sign in and will be marked as absent. To avoid this, we request that students arrive 10 minutes before the scheduled start time (e.g., at 1.50 pm for lectures starting at 2.00 pm).

Daily laboratory attendance from 9am is required for your research projects. Supervisors are required to monitor this and to report any unauthorised absence to the Programme Administrator.

If any scheduled activity or lab work is missed for good reason (e.g. illness, family circumstances, medical appointment) students should complete an absence form no later than 5 days after the last day of absence (see below). Their attendance records will then be amended accordingly.

Any student who displays poor attendance will be contacted by their strand convenor and required to explain their absence. If the situation is not resolved, the issue will subsequently be dealt with by the Programme Director, and the Institute Director of Postgraduate Studies.

Absence Reporting

If for any reason you need to be absent (e.g. other meetings, courses, illness, etc) you should inform your supervisor and strand convenor as soon as possible, at the latest by 9.30am on the day that you will be away from the lab, by telephoning or emailing them. You must provide information on when and why you will be absent, and ask him/her to make arrangements for any ongoing experiments that you cannot complete that day. You should also email the Programme Administrator to formally report your absence.

If your absence is for 5 consecutive days or less, then you should use the Self-Certificates as detailed below (see items 1 and 2 below). Absences of longer than 5 consecutive days will require a Medical Certificate authorised by a medical practitioner (see item 3 below). Each of these three forms can be found in the Appendix at the back of this handbook.

Note that 20 working days is the maximum that can be lost due to certified illness during the MRes course. If this is exceeded, the affected module(s) may be re-taken the following academic year following a suspension of studies, subject to approval by the Programme Director.
1. **Self-Certificate of Absence caused by ILLNESS**

This can be used for a period of 5 consecutive days and does not require the signature of a medical practitioner. It should be submitted no later than 5 days after the last day of absence.

a. Thoroughly complete the Self-Certificate of Absence caused by ILLNESS form.
b. Obtain your supervisor’s signature.
c. Obtain your strand convenor’s authorisation.
d. Submit the form to the Programme Administrator.

2. **Self-Certificate of Absence caused by OTHER REASONS** (i.e. attending meetings, hospital appointments, interviews).

   The form should be submitted no later than 5 days after the last day of absence.

   a. Thoroughly complete the Self-Certificate of Absence caused by OTHER REASONS form.
b. Obtain your supervisor’s signature.
c. Obtain your strand convenor’s authorisation.
d. Submit the form to the Programme Administrator.

3. **Absence due to Illness – VERIFIED BY A MEDICAL CERTIFICATE**

   This form and accompanying medical certificate should be submitted no later than 5 days after the last day of absence.

   a. Thoroughly complete the Absence due to Illness – VERIFIED BY A MEDICAL PRACTITIONER form.
b. Obtain your supervisor’s signature.
c. Obtain your strand convenor’s authorisation.
d. Submit the form and medical certificate to the Programme Administrator.

**Extenuating Circumstances**

If you feel that your performance has been adversely affected by circumstances beyond your control, such as illness etc, and wish this to be taken into account, you must fill out the appropriate form in this handbook. This form must be submitted to the Programme Administrator as soon as possible after the event and should be accompanied by all relevant documentation.
Section 9
Student Feedback and Representation

Feedback on assignments will be given by strand convenors in the first instance. Students will also be able to meet with individual markers for additional feedback on assignments, if desired. We aim to mark all written assignments and provide feedback with 3 weeks of submission.

Staff-student consultation will operate in accordance with the University Code of Practice and Guidelines via questionnaires, monthly open meetings with the Programme Director and student representation on the Board of Studies.

Board of Studies

Constitution

Elected MRes students representing each of the main strands
One MRes student from the previous year
MRes Programme Director
MRes Strand Convenors
MRes Programme Administrator
Institute Director of Postgraduate Studies
Head of Institute
Institute Manager

Terms of Reference

(i) All aspects of curriculum delivery, quality assurance and enhancement;
(ii) Resources provided for teaching and learning;
(iii) Matters of general relevance and interest to the course.
Section 10
APPENDIX

The following pages contain useful additional forms and information.

A signed copy of the academic integrity form should be submitted to cover all written assignments on the MRes course (Research Project reports, Short Reviews, Referees Report, PhD studentship application).

A copy of the appropriate absence reporting form, signed by you, your supervisor and your strand convenor, should be submitted to the Programme Secretary to formally report any absences.

The extenuating circumstances form should be copied, completed and submitted to the Programme Administrator if you feel that your performance has been adversely affected by circumstances beyond your control such as illness etc and wish this to be taken into account. This form must be submitted as soon as possible after the event and should be accompanied by relevant documentation.

The campus map shows the location of the various University buildings on campus.
DECLARATION OF ACADEMIC INTEGRITY

<table>
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<tr>
<td>TITLE OF WORK</td>
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This form should be completed by the student and appended to any piece of work that is submitted for summative assessment. Submission of the form by electronic means by a student constitutes their confirmation of the terms of the declaration.

Students should familiarise themselves with Section 9 of the Code of Practice on Assessment and Appendix L of the University's Code of Practice on Assessment which provide the definitions of academic malpractice and the policies and procedures that apply to the investigation of alleged incidents.

Students found to have committed academic malpractice are liable to receive a mark of zero for the assessment or the module concerned. Unfair and dishonest academic practice will attract more severe penalties, including possible suspension or termination of studies.

STUDENT DECLARATION

I confirm that I have read and understood the University’s Academic Integrity Policy.

I confirm that I have acted honestly, ethically and professionally in conduct leading to assessment for the programme of study.

I confirm that I have not copied material from another source nor committed plagiarism nor fabricated data when completing the attached piece of work. I confirm that I have not previously presented the work or part thereof for assessment for another University of Liverpool module. I confirm that I have not copied material from another source, nor colluded with any other student in the preparation and production of this work.

I confirm that I have not incorporated into this assignment material that has been submitted by me or any other person in support of a successful application for a degree of this or any other University or degree awarding body.

SIGNATURE...................................................................................................................

DATE............................................................................................................................
MRes in Biomedical Sciences and Translational Medicine

Student Self-Certificate of Absence caused by ILLNESS

Name (in full): 

Student I.D.: 

Strand Name: 

PLEASE TICK BELOW THE ACTIVITIES YOU HAVE MISSED FROM EACH DAY OF YOUR ABSENCE:

<table>
<thead>
<tr>
<th>TYPE OF ACTIVITY</th>
<th>Lecture ✓</th>
<th>Strand Specific Activity ✓</th>
<th>Science Skills ✓</th>
<th>Journal Club ✓</th>
<th>Debate ✓</th>
<th>Lab Work ✓</th>
<th>English Class ✓</th>
<th>Other (specify below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day 1 of absence</td>
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ASSESSMENT(S) AFFECTED (TICK AS APPROPRIATE): my absence prevented my attendance at, or affected my submission of, the following assessed work.

<table>
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<tr>
<th>ACTIVITY</th>
<th>Research Project Report submission</th>
<th>Research Project Oral or Poster presentation</th>
<th>Short Review submission</th>
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</tbody>
</table>
STUDENT:

I certify that I was absent from the University through illness during the period:

Date from: 

My attendance resumed on: 

The reason for illness was: 

Student Signature: 

Date: 

HOW TO SUBMIT THIS FORM:

1. Ask your Supervisor to sign this form (below).
2. Ask your Strand Convenor to sign this form (below).
3. Take the fully completed form to Postgraduate Student Office, Sherrington Building. This must be done within 5 days of your last day of absence.

SUPERVISORS SIGNATURE:

Supervisor’s Name: 

Signature: 

STRAND CONVENOR’S AUTHORISATION:

Strand Convenor’s Name: 

Signature: 

FOR OFFICE USE ONLY:

Absence:  1 day [ ]  2 days [ ]  3 days [ ]  4 days [ ]  5 days [ ]  more than 5 days [ ]

Number of self-certificates submitted:  1 [ ]  2 [ ]  3 [ ]  4 [ ]  more than 4 [ ]
MRes in Biomedical Sciences and Translational Medicine

Student Self-Certificate of Absence caused by OTHER REASONS

Name (in full): ____________________________________________________________
Student I.D.: ____________________________________________________________
Strand Name: ____________________________________________________________

PLEASE TICK BELOW THE ACTIVITIES YOU HAVE MISSED FROM EACH DAY OF YOUR ABSENCE:

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</tbody>
</table>
STUDENT:

_I certify that I was absent from the University during the period:_

Date from: ________________________________

My attendance resumed on: ________________________________

The reason(s) for my absence were: ________________________________

________________________________________________________

ATTACH EVIDENCE CONFIRMING THE REASONS FOR ABSENCE WHERE AVAILABLE

Student Signature: ________________________________ Date: ________________________________

HOW TO SUBMIT THIS FORM:

1. Ask your Supervisor to sign this form (below).
2. Ask your Strand Convenor to sign this form (below).
3. Take the fully completed form to Postgraduate Student Office, Sherrington Building. This must be done within 5 days of your last day of absence.

SUPERVISORS SIGNATURE:

Supervisor’s Name: ________________________________

Signature: ________________________________

STRAND CONVENOR’S AUTHORISATION:

Strand Convenor’s Name: ________________________________

Signature: ________________________________

FOR OFFICE USE ONLY:

Absence: 1 day [ ] 2 days [ ] 3 days [ ] 4 days [ ] 5 days [ ] more than 5 days [ ]

Number of self-certificates submitted: 1 [ ] 2 [ ] 3 [ ] 4 [ ] more than 4 [ ]
MRes in Biomedical Sciences and Translational Medicine

Absence due to Illness – **VERIFIED BY A MEDICAL CERTIFICATE**

Students are to complete this form each time they submit a medical certificate or letter received from a doctor or hospital.

<table>
<thead>
<tr>
<th>Student Name:</th>
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<tbody>
<tr>
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STUDENT:

I certify that I was absent from the University through illness during the period:

Date from: ___________________________________________

My attendance resumed on: _________________________________

Student Signature: ___________________________ Date: ________________

HOW TO SUBMIT THIS FORM:

1. Ask your Supervisor to sign this form (below).
2. Ask your Strand Convenor to sign this form (below).
3. Take the fully completed form AND MEDICAL CERTIFICATE to Postgraduate Student Office, Sherrington Building. This must be done within 5 days of your last day of absence.

SUPERVISORS SIGNATURE:

Supervisor’s Name: ___________________________________________

Signature: __________________________________________________

STRAND CONVENOR’S AUTHORISATION:

Strand Convenor’s Name: ______________________________________

Signature: __________________________________________________

FOR OFFICE USE ONLY:

Absence: 1 day [ ] 2 days [ ] 3 days [ ] 4 days [ ] 5 days [ ] more than 5 days [ ]

Number submitted: 1 [ ] 2 [ ] 3 [ ] 4 [ ] more than 4 [ ]
Application for Consideration of Extenuating Circumstances

Full name: ………………………………………………………………………………………………………
Registration number: ………………………………………………………………………………………
Programme of study: ………………………………………………………………………………………
Year of study: …………………

Modules affected by extenuating circumstances

<table>
<thead>
<tr>
<th>Module Code</th>
<th>Module Name</th>
<th>Assessment missed/affected</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Details of extenuating circumstances

Please provide a description of the extenuating circumstances that may have affected your performance in the above modules, including the time period over which these circumstances occurred. Please state what aspect(s) of the assessment you feel have been affected.
Supporting documentation

Please list all the documentation provided in support of your claim. The documentation should be stapled to this form. Medical claims should be supported by a medical note, other claims should be supported by appropriate documentation (for example, police reports, insurance reports).

Student declaration

I confirm that all the information contained in this statement is accurate and complete to the best of my knowledge. I consent to the information being used by the Extenuating Circumstances Committee, and understand that the information will be treated in the strictest confidence.

Signature of student:…………………………………………. Date:…………………

FOR USE BY THE CHAIR OF THE EXTENUATING CIRCUMSTANCES COMMITTEE ONLY

I recommend that the following action be taken in respect of this claim:

Signature of Chair:……………………………………………………………………...
Date: …………………………………………
How to find us
The University campus is situated just minutes from Liverpool city centre and is easily accessible by road, rail, coach, ferry or air.

ROAD
The city is easily reached via the M6, M56 and M62 motorways. Liverpool city centre is approximately 15 minutes' drive from Chester, Manchester and North Wales, and just over two hours from London. On leaving the motorway, follow signs for the city centre and the University.

COACH
The National Express coach departs from Hanover Street, a 10-minute walk from the campus. From the bus, turn right and cross London Road to the Grosvenor Street and Princes Street. Then turn left onto Rowan Drive and head towards the Metropolitan Catholic Cathedral.

National Express: 0877 26 36 76
www.nationalexpress.com

FERRY
Mersey Ferries operate between New Brighton and Wallasey. You can also call to Liverpool from Salford Quays and Manchester. On arrival in the city, turn left for Lime Street Station or the Metropolitan Cathedral. Continue to follow the district streets.

Mersey Ferries: 0151 550 1444
www.merseyferries.co.uk

BUS
For comprehensive local travel information:
www.traveline.gov.uk

RAIL
The campus is approximately 15 minutes' walk from the nearest railway station, at Liverpool Lime Street. Turn left at the pedestrian lights and walk into Lime Street. Turn left again at the Liverpool Anglican Cathedral and continue up Aigburth Hill towards the Metropolitan Catholic Cathedral, the University's red brick building with its clock tower, and the modern building, the University's headquarters.

National Rail Enquiries: 0843 22 52 52
www.railentrepreneur.co.uk

AIR
Liverpool John Lennon Airport is located 20 miles from the city centre and can be reached by taxi and bus which run to the main entrance of the airport. There is also a good coach service leaving Liverpool with Manchester Airport, which takes approximately 2 hours.

Liverpool John Lennon Airport: 0870 92 98 98
www.liverpooljohnlennonairport.com
Manchester Airport:
0870 33 55 66
www.manchesterairport.co.uk
The Official Society for Postgraduate Students in the Institute of Translational Medicine

Come join us at our next social: Font pub quiz, Thursday 29th September from 6pm!

Want to get involved on the committee? Join in and come along to our monthly meetings. Please e-mail our president, James, if interested or have any questions - hjwaddi@liv.ac.uk

Details of the 2016 ITM PGS Winter Ball coming soon...

ITM Postgraduate Society  @ITMPGSociety