**Departmental Disability Contacts**

There is a nominated Departmental Disability Contact (DDC) within each School or Department. These contacts work closely with Disability Advice and Guidance to support the implementation of recommended individual reasonable adjustments, within the study environment.

For an updated list of DDC’s please visit [www.liverpool.ac.uk/studentsupport/disability/support/ddc/](http://www.liverpool.ac.uk/studentsupport/disability/support/ddc/)

**Disabled Students’ Network**

The Disabled Students’ Network (DSN) is an informal group, comprising a number of disabled students, facilitated by Disability Advice and Guidance, which meets several times a year to discuss issues, evaluate services and provide direct input into policies and procedures which are relevant to the disabled students’ experience at the University of Liverpool.

It is also an opportunity to meet other disabled students within a confidential environment, to share experiences and form supportive networks.

If you would be interested in becoming involved, please contact Disability Advice and Guidance.

**Useful contacts**

**Dyslexia Foundation**

24 Edward Pavilion, Albert Dock, Liverpool, L3 4AF

T: +44 (0)151 709 0545 Helpline: 0800 077 8763

http://www.dyslexia-help.org/

**Disability Advice and Guidance**

Alsop Building, Brownlow Hill

Liverpool L3 5TX

Liverpool L69 3GD

T: +44 (0)151 795 1000

E: disteam@liverpool.ac.uk

www.liverpool.ac.uk/studentsupport/disability

If you require this leaflet in an alternative format or have any further queries please contact the Team on T: +44 (0)151 794 5863 or E: disteam@liverpool.ac.uk
Disability Advice and Guidance are committed to supporting students and we will work with you to identify and implement individual reasonable adjustments; to access disability-related funding and to support student engagement with regards to disability-related issues. Our aim is to reduce any disadvantage you may experience as a result of your disability and support you in your independence.

**Reasonable adjustments**
A reasonable adjustment is any change which will help a disabled person have access to the same opportunities as a non-disabled person. We will recommend reasonable adjustments which may include support in the following areas:
- Programme-centred support
- Exam support
- Library support
- Campus accessibility
- Specialist equipment
- Non-Medical Helper Support.

Examples of reasonable adjustments which have been identified, recommended and implemented for students:
- Specific exam arrangements, eg extra time, use of a PC, scribe or reader, use of coloured overlays etc
- Use of accessibility software, eg MindGenius

- Lecture slides provided in advance electronically
- Longer library book loans
- Coursework extension
- Lecture capture technology.

For further information about the Team, the types of support that we offer to students and to access a copy of our “Guide for Disabled Students”, please visit our website at [www.liverpool.ac.uk/studentsupport/disability](http://www.liverpool.ac.uk/studentsupport/disability)

**Funding**

**Disabled Students’ Allowance (DSA)**
DSA is awarded to eligible students who have a specific learning difficulty. It is not means tested and does not affect benefit entitlement. The allowance is purely based on your needs.

- DSAs help pay for extra costs you may have when studying your course. For example:
  - **A Non-Medical Helper**
    - eg a one-to-one Study Skills Support Tutor
  - **Travel costs**
  - **Specialist equipment**
    - eg mindmapping assistive software.

**How to apply for DSA**
Visit Gov.uk at [www.gov.uk/disabled-students-allowances-dsas](http://www.gov.uk/disabled-students-allowances-dsas) and scroll down to find Disabled Students’ Allowance information/application form. The guidance booklet entitled “Extra help – Disabled Students’ Allowances” is also available at [www.gov.uk/disabled-students-allowances-dsas/further-information](http://www.gov.uk/disabled-students-allowances-dsas/further-information).

Students studying a course funded by the NHS can find further information on how to apply at [www.nhsbsa.nhs.uk/students.aspx](http://www.nhsbsa.nhs.uk/students.aspx)

If you are funded by a Research Council, please contact us as soon as possible with your grant reference number.

**Other support available**
For more details of the range of support offered by Student Support Services, you can access all relevant webpages at [www.liverpool.ac.uk/studentsupport](http://www.liverpool.ac.uk/studentsupport)

**Confidentiality**
Student Services provide confidential information, advice and support for all students studying at the University. If you have any concerns about confidentiality please do speak to any member of the Student Services teams.

View our Confidentiality Information leaflet [www.liverpool.ac.uk/studentsupport](http://www.liverpool.ac.uk/studentsupport)

**Student Support Information Sheet**
Once we have received your supporting documentation, eg Educational Psychologists Report, the Disability Adviser will produce a Student Support Information Sheet (SSIS) detailing your recommended reasonable adjustments. With your consent, your SSIS will be accessible to view by appropriate members of staff, enabling them to support you.