

**APPLICATION FOR RESIT (WRITTEN EXAMINATIONS ONLY) TO BE HELD IN BRITISH COUNCIL OFFICES OVERSEAS**

**IMPORTANT**

* Only students with an overseas domicile may apply
* Examinations will only be conducted at British Council offices
* All charges must be paid to the British Council office in full, before examinations take place

**Form to be completed by the student:**

|  |  |
| --- | --- |
| Surname (Family name) |  |
| First Name |  |
| Student ID Number |  |
| Course title |  |
| Modules resitting (confirm codes and titles if  known) |  |
| International home telephone number |  |
| International mobile telephone number |  |
| Email address |  |
| Test city location in which examinations are to be taken |  |
| If you have taken resit examinations overseas prior to this application, please confirm where and when this/these took place |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Resit Period** | **Semester** | **Application Deadline** | **Request Resit YES/NO** |
| January | 1 | 27 November 2023 |  |
| May/June | 2 | 8 March 2024 |  |
| August | 1 & 2 | 8 July 2024 |  |

**IMPORTANT**

* All sponsored students must obtain permission from their sponsor before applying for resit examinations overseas. By signing this form, you are confirming that you have contacted your sponsor and your application has been agreed
* All students will be charged £60 by the University of Liverpool for this service and will be liable for all other charges made by the British Council office. By signing this form, you are confirming acceptance of these charges.

Student Signature:

Date:

**Please return this form by the necessary deadline (as described above) to** [**examsenq@liverpool.ac.uk**](mailto:examsenq@liverpool.ac.uk) **Applications received after this will not be processed.**