

Dear Headteacher / Chair of Governors

Disclosure & Barring Service Checks for University of Liverpool School of Physical Sciences (SoPS) Outreach Staff and Student Volunteers

The statutory guidance in [Keeping Children Safe in Education 2025](#), paragraph 306 (page 83), states:

For visitors who are there in a professional capacity schools and colleges should check ID and be assured that the visitor has had the appropriate DBS check (or the visitor's employers have confirmed that their staff have appropriate checks. Schools and colleges should not ask to see the certificate in these circumstances).

To help you comply with this, this notification is confirmation that we obtain the following checks for all staff and student volunteers in Maths, Physics and Chemistry who may as part of their roles have unsupervised contact with children & young people on a regular basis:

- Enhanced DBS disclosure with barred-list check
- Eligibility to work in the UK
- Safeguarding training as appropriate to their position

Members of the SoPS Outreach Team do not commence employment in posts with regular unsupervised contact with children until all satisfactory clearances have been received.

In accordance with the above guidance, staff and student volunteers visiting schools are instructed to carry photo ID and to show this upon their visit, but they do not take DBS certificates to schools.

A list of the DBS certificate numbers and issue dates for visitors to your school will be provided in case schools wish to record these.

Should you require further information, please contact the SoPS Outreach Manager, Chris Marchant, via email (marchant@liverpool.ac.uk) or by telephone (0151 794 4054).