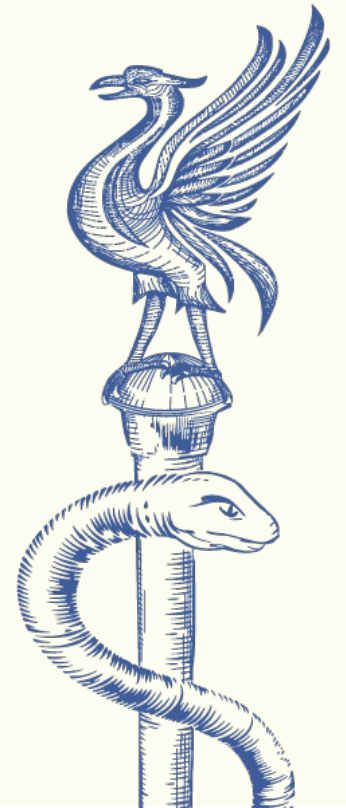


Year 5 Course Update: The GP Student Assistant

Dr K J Harrison

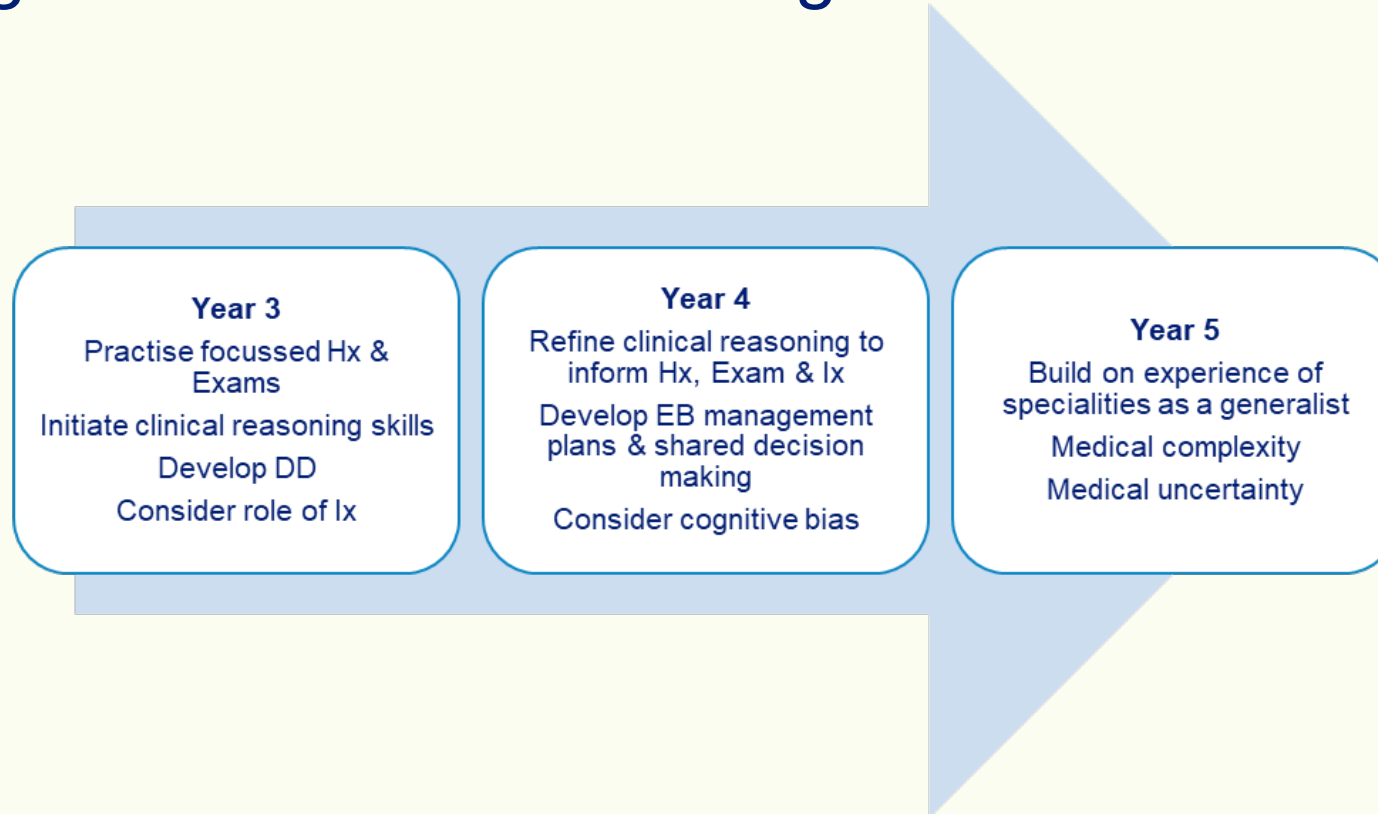
GP Theme Lead

GP Recruitment and Engagement Lead



Aims of the Year 5 Course ('Preparing for Practice')

- Bringing together clinical and management skills developed in Y3&4



Aims of the Year 5 Course ('Preparing for Practice')

- Focus during Year 5 is on 'acute' management during their hospital placements.
- In the GP placement we aim to explore:
 - Complexity and Uncertainty
 - MUS
 - Admission avoidance and prevention
 - Acute illness and admission.
 - The patient journey through healthcare



The GP Student Assistant

- Encourage student to become part of the team
- Mandatory experiences aimed at delivering authentic experiences
- Try to involve them in your same day access and on call for part of the week
- Aiming for students leading on 9- 12 consultations per week per pair
- They cannot work unsupervised.



Placement Overview

- 4-week GP placement
- 7 session per week in practice. Half day for self-study and one day CCT teaching in University (Friday)
- Three educational supervisor meetings over the four-week placement
- ES meetings must be held individually and not in pairs
- Four mandatory experiences to cover during the four-week placement



Handbook information on requirements.

- Emailed to tutors and PMs with the allocation.
- Locked word document with a 'clickable' Contents page
- Detailed reference guide – we don't expect you to memorise it!
- Top Tip - save it to your desktop for ease of finding



Induction.

- Ideally this should take place on the first day of placement.
- Provide students with a contact email and phone number to use in case of emergency or sickness.
- Induction requirements can be found via the LEO website.
- [Induction Requirements](#)



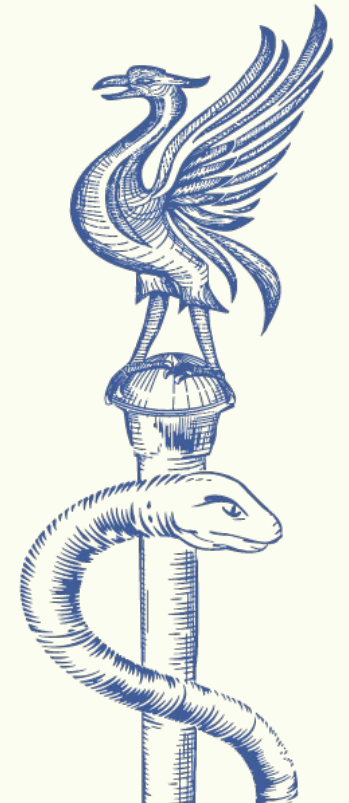
Timetable

- All student **must** have a timetable for their placement
- It is important they know **where** they are meant to be and **who is responsible for supervising** them
- Timetables can be done on a weekly or full placement basis.
- Print/email to the students before the start of the placement
- The timetable is flexible (apart from CCT) to suit the practice situation providing students fulfil the requirements in the four-week placement



Example Timetable.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	Induction (week 1 only) Observation GP (KJH Room 6)	Student Led Clinic (hot desk or independently) (SM Room 4)	Student Led Clinic Emergency Surgery (hot desk or independently) (KJH Room 6)	Student Led Clinic (hot desk or independently) ES Meeting (SM Room 4)	CCT
Afternoon	Admin Session Mandatory Experiences ES Meeting (KJH Room 6)	Observation GP/NC (DW Room 2/SM Room 4)	Study Leave	Supporting On Call GP (JH Room 1/SB Room 4)	CCT



Leading on Consultation

- Students must 'lead on consultation' with 9-12 patients per week (on average) as a pair.
- This can be achieved by students having their own clinics, if room is available, or by 'hot desking' with the tutor if not.
- If hot desking it may be appropriate for you to 'step out' while the student takes the history to provide an opportunity for more independent consulting.
- Guidance on how to structure such clinics is included in the Handbook



Patient Access to Medical Records

- Important students are advised that patients can now view what they are writing in the electronic medical record.
- The UK Council for Communication in Undergraduate Medical Education (UKCCC) have produced a [guide](#) for students writing in patient GP records.
- Please share the [‘Do and Don’t’ guide](#) with students and ask them to read it during their first ES meeting or Induction (whichever is first)



Mandatory Experiences

Each Mandatory Experience is outlined in more detail on the CANVAS Placement area. This area is not accessible to GP Tutors, but students can access this remotely for supporting information.

- Involvement in the Initial Triage of patients
- Write a referral/admission letter for a patient with whom the student has either led a consultation or observed in a GP consultation.
- Manage a small caseload of hospital clinic and discharge letters, reviewing patients as required, including medication reviews
- Manage a small caseload of investigation results, reviewing patients as required



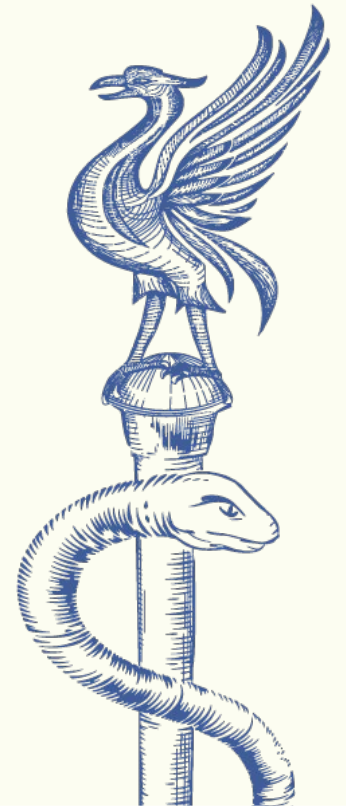
Mandatory Experiences

- For each experience we ask you to debrief with the student afterwards.
- This can be done immediately after or during your weekly ES meeting.
- Check the student has completed a 'student declaration form' for this experience at end of placement meeting.
- We are now asking our students to reflect on the experience in their declaration form. To help with we ask the students to consider the following questions when reflecting on each ME:
 - What went well?
 - How could it have been done better?
 - How did it make you feel?
 - What have you learned and/or what if anything will you do differently?



Educational Supervision

- The GP Tutor is the Educational Supervisor for the student's time in GP
- Three meetings over the course of the 4-week placement (individually)
- Access their portfolio via Pebblepad (see next slide for demonstration)
- Review of progress so far with their Case Based Discussions (CBD), Mini Clinical Evaluation Exercise (Mini CEX), Placement Reflections, Mandatory Experiences and Directly Observed Procedural Skills (DOPS).
- General review of any issues that may have arisen e.g. punctuality, professionalism, well-being. Refer to the University if concerns (see handbook)
- Complete the weekly meeting template in Pebblepad



Educational Supervision

- Top Tip to save time!
- CBD and Mini CEX forms have been updated
- To speed up time filling in feedback use the microphone option on the smart phone!

or assessor input required)

10:37
Student required no direction/support (No assessor input required)

What went well and suggestions for development?
Please comment particularly if you have graded the student as borderline or below.

Assessor Name
Please add your full name below:

Assessor Position
Please enter your clinical position; Consultation, GP, SAS Doctor,

Done

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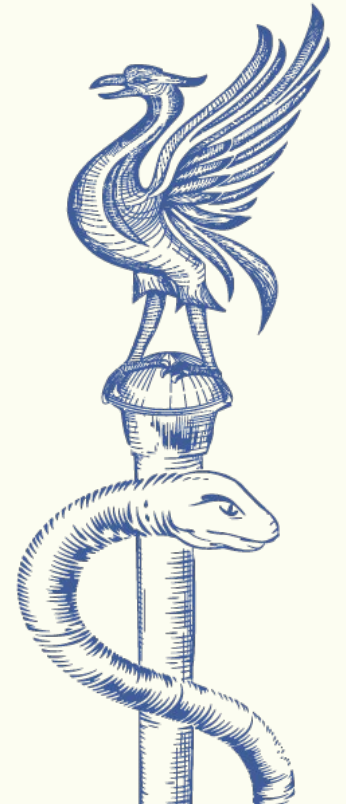
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☺ 🎤



Pebblepad.

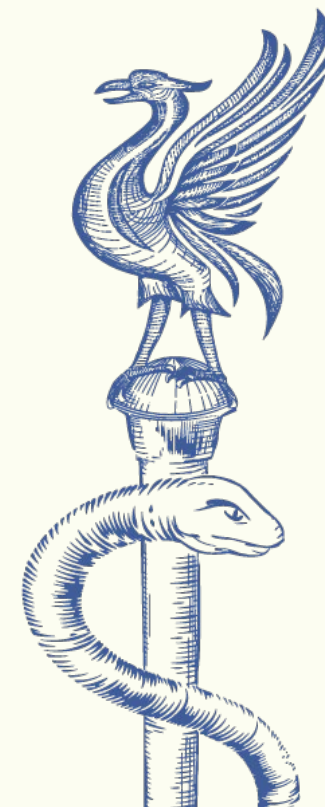
Please email mbchbep@liverpool.ac.uk if you have not already got access to Pebblepad. This will give you access to the students' portfolio.

[Pebble Pad Demonstration](#)



Eportfolio Requirements Y5 GP

Unsatisfactory	Borderline	Satisfactory	Good	Excellent
<p>Has not demonstrated a professional and responsible manner, and there are notable concerns</p> <p>OR has not completed a minimum level of placement requirements*</p>	<p>Has minimally demonstrated a professional and responsible manner with some minor concerns</p> <p>OR has completed the minimum level of placement requirements* but with very limited or no evidence of critical self-reflection on learning and development</p>	<p>Has demonstrated a professional and responsible manner, with a commitment to quality of care</p> <p>AND has completed the minimum level of placement requirements* with insightful critical self-reflection on learning and development</p>	<p>Has demonstrated a professional and responsible manner, with a commitment to quality of care</p> <p>AND has completed the recommended level of placement requirements* with insightful critical self-reflection on learning and development</p>	<p><i>An excellent student will be able to demonstrate <u>all of the following</u>:</i></p> <p>Has consistently demonstrated a professional and responsible manner, with an exemplary commitment to quality of care</p> <p>AND has exceeded the recommended level of placement requirements* with consistently insightful critical self-reflection on learning and development, integrating feedback to address strengths and weaknesses in clinical skills, knowledge, and professional behaviours.</p>



Absence Reporting

- Essential that school is informed if a student is absent or if they miss part of the day, even if it has been pre-arranged or for illness.
- If a student is absent **but has not contacted the practice at all** please inform the school by 2pm the same day (and each day). A 'check in' email will be sent to the student that day to ensure their wellbeing.
- Please email yr5gp@liverpool.ac.uk to inform us of any student absences.



Placement Hours

- Student Doctors must complete **28 hours of placement time, per week**, on their GP placement
- This requirement is separate, and additional, to the completion of their ePortfolio placement requirement
- Student Doctors are advised that their GP Placement hours may not be 9am - 5pm
- Some Student Doctors may have a University Support Plan in place related to the timing of their placement hours (e.g. carer). We would be grateful if you could discuss the support plan with your Student Doctors at induction (if applicable) and work with them to accommodate their needs.
- Student Doctors have been advised that sometimes clinic over-run! We do not expect you to reduce placement days to compensate for situations where this happens, unless it is a significant amount of time, or it is happening repeatedly.



Clinical Supervision

- For each episode of patient contact, students must know who their GP clinical supervisor is & how they may be contacted
- The GP clinical supervisor must be based in the same building & available to oversee the episode of patient contact, if required
- Non-GPs may support a student with a patient contact but their competence to do so must be determined beforehand
- If a student is **leading a consultation**, the non-GP must be a **registered** advanced practitioner or **experienced** Junior Doctor (ST3)



Feedback

- Feedback is very important to the students during their time in GP and helps with reflective learning
- Please give feedback throughout the placement, when appropriate, and at the Educational Supervisor meetings
- It can be helpful to highlight to the students when you are giving them feedback (so they recognise that is what it is!!!)



Questions?.....



Thank you.

Contact your Year Lead if you find any digital content difficult or impossible to use.

