

**Seed Grant Program - Application**

**University of Liverpool – Vanderbilt University**

|  |
| --- |
| **Directions**  Carefully review the *University of Liverpool–Vanderbilt University Seed Grant Program Guidelines* prior to completing this application. Please provide information requested below for each section of the application by entering the information in the white cells under each section.  Enquiries for University of Liverpool: Helen Carlin - [hcarlin@liverpool.ac.uk](mailto:hcarlin@liverpool.ac.uk)  \*Required fields |
| 1. **Project Title\*** |
|  |
| 1. **Thematic areas\***   *Priority areas of collaboration for this round of the seed grant program are identified below. Please indicate which of the following thematic areas describe your project.* |
| * Music and Creative Industries, broadly defined including museums, center, department partnerships representing institutional strengths * Defence and security- cybersecurity, infrastructure security and resilience, maritime and ports * Healthcare and Life Sciences * Energy, Climate, and Sustainability * Generative AI * North American Slavery, British Slavery and Abolition, Haiti and Francophone Worlds * Other pleas state with reason as to why it should be considered. |
| 1. **Co-PI (University of Liverpool)\*** |
| Name (First/Last):  Job title:  Faculty:  Department/School/Institute:  Email address: |
| 1. **Co-PI ( Vanderbilt University)\*** |
| Name (First/Last):  Job title:  Faculty:  Department/School/Institute:  Email address: |
| 1. **Have the identified Co-PIs previously collaborated?\***   *If so, please state the circumstances and any outcomes from the collaboration. What is the motivation to collaborate and the expected synergy between the collaborators? (100 word max)* |
|  |
| 1. **Co-applicants/Other Team Members (University of Liverpool and / or Vanderbilt University)**   *Name (First/Last), Job Title, Faculty, Institution* |
|  |
| 1. **Other Collaborators (Other universities, government, corporate)**   *Name (First/Last), Job Title, Organization* |
|  |
| 1. **Project overview with connection to global engagement\***   *In summary format for non-specialists, explain:*   * *The context and relevance to the thematic area(s) identified in question 2 above.* * *Aims and objectives of the collaboration, how it contributes to the SDGs.* * *Potential sources of funding which may be applicable to continue the collaboration beyond this grant.* * *How it establishes a collaboration over time with potential for longer-term development to include a wider range of colleagues, particularly at group-to-group level to ensure longevity.*   *(500 word maximum).* |
|  |
| 1. **Research objectives, activities and methodology\***   *Clearly articulate a full description of the objectives and approach. Please include if you require ethical approval and also if the activities are likely to have any significant risks (750 words maximum).* |
|  |
| 1. **Work plan with milestones and deliverables\* (Timeline)**   *Milestones. Please detail specific milestones and how these will be assessed and reported.*  *Deliverables: What tangible, measurable outputs will be delivered at what point in time? These may be associated with milestones or produced independently.*  *Plans must be realistic within timescale. What will be delivered by the end date (E.g. external grants applied*  *for, publications submitted, data sets developed / analysed). (500 words)* |
|  |
| 1. **Team\***   *Provide a brief description of the contribution of each partner. If your project includes any early career*  *researcher mobility, please describe. Describe how you will address issues of Equity, Diversity and Inclusion*  *(300 words maximum).* |
|  |
| 1. **Impact\***   *Describe the expected outcomes for the seed grant and the anticipated impact (scientific, societal, clinical, economic and/ or other) of the longer-term collaboration (300 words maximum).* |
|  |
| 1. **Sustainability of the Partnership\***   *Elaborate on the possible pathways for continuation of the collaboration beyond this award and beyond the Co-PIs. Describe how this seed grant will help build towards larger national and/or international funding opportunities. Identify specific funding opportunities (include URL) and timelines for applying* *(300 words maximum).* |
|  |
| 1. **Funding requested\***   *For the University of Liverpool, this should not exceed £10K. Please also indicate the amount that your Co-I is requesting from Vanderbilt.* |
| University of Liverpool: GBP  Vanderbilt University: USD |
| 1. **Budget (University of Liverpool funding)\***   *Show expense categories, Cost (GBP £) for each category, and Total, up to a maximum of £10K* |
| |  |  |  | | --- | --- | --- | | **Budget** | **£** | **Comments** | | Travel |  |  | | Accommodation |  |  | | Per diems |  |  | | Hosting |  |  | | Workshop materials |  |  | | Lab supplies |  |  | | Other – please state |  |  | | Total |  |  | |
| 1. **Budget Description/Justification\*** Please provide a commentary on your UoL budget – eg. explanation of the travel, who, when. |
|  |
| 1. **Additional funding**   *Describe any financial or in-kind contribution from the University of Liverpool, Vanderbilt University or third parties that can contribute to The Project, aside from this funding.  Identifying supplementary funding for the project is welcomed and may be considered in the evaluation of the application.  Please state the origin of the funds and any applicable conditions, including any time-related requirements to be met, particularly were supplemental funds may be used beyond the dates of the funding for this application (200 words maximum).* |
|  |
| 1. **References**   *If included* |
|  |

**PRE-SUBMISSION APPROVALS**

|  |
| --- |
| **University of Liverpool Co-PI** |
| ***Applicant Signatures***  *University of Liverpool Co-PI, add electronic signature and date to the declaration below.*   * *I confirm that the above information is correct. If the award is approved, I acknowledge that the collaboration project is subject to the University of Liverpool and Vanderbilt University” policies of confidentiality and IP.* * *If funded I understand that upon successful completion of the collaboration project I must provide a final report to the Global Engagement and Partnerships Team at University of Liverpool.* * *I will inform Helen Carlin hcarlin@liverpool.ac.uk of any delays, or proposed changes to the project described herein, and provide updates as may be requested from time to time.* * *I acknowledge that the size of the award and the possible selection of my project is done by a joint evaluation panel of the University of Liverpool and Vanderbilt University and the committee’s decision to award, or not award such funding is final and may not be appealed.* * *I acknowledge that the document submitted for evaluation at the close of the application period is complete and that no supplemental information, or new information will be considered in the evaluation process.* * *I hereby confirm that I have read and accept the terms and conditions.* |
| **University of Liverpool Co-PI signature and date.**  *If you cannot insert signature please email to confirm -* [*hcarlin@liverpool.ac.uk*](mailto:hcarlin@liverpool.ac.uk)*.* |

**APPLICATION CHECKLIST**

|  |
| --- |
| **Checklist – A complete application will include:** |
| * Completed application form with budget and Work plan / timeline * Letter of support from Head of Departmentand/or Faculty/School/Institute Head) * (University of Liverpool) * Letter of support from Head of Departmentand/or Faculty/School/Institute Head) * (Vanderbilt University) * Co-PI CV |