

The typical PhD: application and admission

Prospective student

Browses advertised Studentships or Doctoral Training Programmes

OR

For those with their own research proposals, can explore the standard research degrees*



START OF APPLICATION

PhD BEGINS

Prospective student

Completes enrolment tasks on 'My Liverpool'. Registration is completed when they start on campus



Prospective student

Submits application on 'Apply Yourself'



PGR administrator and Prospective student

Exchange any necessary additional information



Academic staff

Academic consideration, then they submit an 'Offer Request Form'



PGR administrator

Issues Offer Letter



Prospective student

Accepts Offer and submits any additional information**



PGR administrator

Check all requirements are met, then confirms the offer, which creates a student record on 'Banner'



Key Information:

- Studentships are advertised throughout the year.
- *If applying for a standard Research Degree with their own research proposal, it is highly encouraged that they identify and secure support of a supervisor before applying.
- Documents required for applications include; evidence of qualifications, language certifications, references and a personal statement.
- A student may need to complete a Fee Status questionnaire (FSQ). This is usually to determine residency status as 'home' or 'overseas'.
- **International students applying for certain subjects in science, technology and engineering, may be required to obtain an Academic Technology Approval Scheme (ATAS) certificate before they can receive their CAS.

Prospective student

Additional processes relating to fees and finance happen at this stage. International students may need apply for a visa (external process)



PG Admissions

Issues Confirmation of Acceptance for Studies (CAS) Statement



PGR Administration in Student Life

There are a range of teams within Student Life that support the PhD admissions process:

- Postgraduate Admissions
- Fees and Finance Team
- Research Degree Administration (RDA) Team

See the '[How to Apply](#)' pages for more details.

Faculty and School PGR administration

PGR Administration is largely handled within the faculties and schools, in collaboration with the academic staff, follow the links below to find out more:

- [Faculty of Humanities and Social Sciences](#)
- [Faculty of Science and Engineering](#)
- [Faculty of Health and Life Sciences](#)