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**DUNCAN NORMAN RESEARCH SCHOLARSHIP (2025 ENTRY)  
NOTES FOR GUIDANCE**

Please read these notes carefully before completing the application form.

## About the Scholarship

The Duncan Norman Research Scholarship was set up in 2004 following a generous £1 million donation through the Charitable Trust. The objective of the Scholarship is to enable academically gifted students who also have the personal qualities to make them leaders in society, to pursue PhD study at the University of Liverpool.

## Eligibility

The Scholarship is available to all prospective Home, EU and Overseas candidates who have been made an offer of study on a full-time PhD programme in any discipline with effect only for start dates between 1st October 2025and 2nd January 2026

**Please note that currently registered University of Liverpool MPhil/PhD students are not eligible for application to this scholarship, nor are prospective MRes, Liverpool School of Tropical Medicine, Off-Site applicants and that it is open only to candidates who are starting a programme of postgraduate research in between October 2025 and the start of January 2026 as noted above.**

## The Award

This prestigious Scholarship consists of the following funding and research support:

* Competitive annual maintenance stipend of £22,000 (or top-up to this level of maintenance if the candidate is in receipt of other funding)
* Full payment of tuition fees (Home, EU or Overseas)
* An accommodation allowance of £4635 for use against the cost of either university or private accommodation.
* Laptop or desktop computer up to £1000 in value
* Support for conference expenses in years 2 & 3 of up to £500 pa

The Scholarship is awarded for one year in the first instance and, subject to satisfactory academic progress, will be renewed for a total period of up to three years.

**Priority will be given to students who have been awarded other funding, the Duncan Norman will act as a top up to that for stipend and fees, all the other elements will be available. This, however, does not exclude students who have no alternative funding.**

## Completing an application

Applications for this award are extremely competitive: you must ensure that your application form is complete, including the reference**. Incomplete applications will not be considered. You must also include proof of your application to study at postgraduate level, usually your student ID number.**

We can only accept applications sent by email to the address below, sadly. Applications sent to other email addresses may not be picked up so please ensure you use the scholarships one.

## Receiving an award

Payment of an award is subject to the successful applicant receiving, accepting and taking up a place of study at the University. The successful candidate will be contacted to finalise payment arrangements.

## Submit completed applications

By email only please to: [scholarships@liverpool.ac.uk](mailto:scholarships@liverpool.ac.uk)

The closing date for applications is **Friday 4th April 2025**. Any application received after this date will not be considered. Due to the extremely high volume of applications we receive we cannot acknowledge receipt of your application and whilst we will endeavour to inform you of the outcome of your application, however, if you haven’t heard from us by July 31st 2025, you can assume that you have been unsuccessful. Please also be aware that this is a competitive scholarship and we are unable to give individual feedback, much as we’d like to.

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**DUNCAN NORMAN RESEARCH SCHOLARSHIP 2025 ENTRY**

**APPLICATION FORM**

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| **SECTION 1. PERSONAL DETAILS** | |
| **Title** |  |
| **Family name** |  |
| **Forename(s)** |  |
| **Full address for correspondence** *(during Summer 2025)* |  |
| **Email address** (please ensure this is an address that will remain active) |  |
| **Date of birth** |  |
| **Nationality** |  |
| **Academic Discipline (***eg Computer Science)* |  |
| **Proposed date of entry (please note the scholarship starts in October)** |  |
| **Student ID number** *(This is a nine-digit number normally starting 201…. applications without this will not be considered)* |  |

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| **SECTION 2. QUALIFICATIONS** | | | |
| **Institution/School** *(Name and Address)* | **Dates of attendance** *(from and to)* | **Qualifications** *(e.g. GSCE, A-Level and equivalent)* | **Grade/Mark** |
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| **SECTION 3. SUMMARY OF RESEARCH** |
| Please provide a lay summary (for a non-specialist audience) of the proposed research project and the value of its contribution to the discipline. Please limit this to no more than 500 words. |
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| **SECTION 4. SUPPORTING STATEMENT** |
| Outline in the box below how your doctoral studies will enable you to become a leader in society, and provide demonstrable examples of extra-curricula activities which have also contributed. In addition, please comment on your proposed future career and explain how your study at the University of Liverpool will contribute to your professional development and help to expand your sphere of influence. Please limit this to no more than 500 words. |
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| SECTION 6. OTHER SCHOLARSHIPS AND AWARDS | | | |
| Please give details of any other sources of financial support you are expecting to receive, including studentships, scholarships, prizes or other awards which you hold or for which you have applied. | | | |
|  | **Name of award** | **Duration** | **Value (£GBP)** |
| **Awarded**  **Applied for**  *(tick as appropriate)* |  |  |  |
| **Awarded**  **Applied for**  *(tick as appropriate)* |  |  |  |
| **Awarded**  **Applied for**  *(tick as appropriate)* |  |  |  |

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| **PROSPECTIVE SUPERVISOR** | |
| Please complete the boxes below with details of your prospective supervisor and host department. | |
| **Supervisor name and email address** |  |
| **Department** |  |

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| **DECLARATION BY THE APPLICANT** | |
| I confirm that the information given in this application form is correct and complete, to the best of my knowledge. I understand that I may be deprived of any Bursary or Scholarship, and required to repay to the University, in full and immediately, any such sum paid or credited to me if the information which I have given here is shown to be false or misleading.  *NB. For electronic applications please type your full name in to the signature box: this will be accepted as an electronic signature.* | |
| **Signed:** |  |
| **Date:** |  |

**Please ensure you include a reference on the sheet below, applications with no reference cannot be considered. Please bear in mind, we need a written reference, we cannot contact the referee on your behalf.**

**Thanks.**

We will retain the personal data in relation to your application in line with our records retention policy <https://www.liverpool.ac.uk/csd/records-management/retention-schedule/>. For more information about how we process your data please see our privacy statement <https://www.liverpool.ac.uk/legal/data_protection/privacy-notices/current-students-privacy-notice/>

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| **STATEMENT BY A COLLEGE / UNIVERSITY TUTOR** | |
| This section of your application form should be completed by a college or university tutor or head of department who is able to comment on your academic standing in the space below. They should also comment on how you meet the donor’s intentions that you have the potential to become a leader in society. If you are returning to education after a gap of more than 24 months, your current or previous employer may complete this section. This page may be sent separately, if desired, to [scholarships@liverpool.ac.uk](mailto:scholarships@liverpool.ac.uk)).  **Please note that applications submitted with this section incomplete will not be considered.** | |
| **Referee Name:** |  |
| **Institution:** |  |
| **Signed:** |  |
| **Date:** |  |
| **Student Name:** |  |
| **Student ID.** |  |
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