

BILETA Annual General Meeting

Room 021, School of Law,
City Campus East, Northumbria University

Agenda

1. Sefton Bloxham (Chair), Gavin Sutter (Chair Elect), Kevin Rogers (Secretary), Catherine Easton (Treasurer), Martin Jones, Karen MccUllagh, Paul Maharg, Erich Schweighofer, Stephen Cooper, Subhajt Basu, Dinisha Mendus, Michael Bromby, Abhilash Nair, James Griffin, Abbe Brown, Joseph Savirimuthu, Judith Rauhofer
2. The minutes of 2011 AGM held in Manchester were agreed.
3. There were no matters arising.
4. Sefton Bloxham provided an overview of the procedure. New BILETA officers are elected each 3 years. Sefton Bloxham as Chair and Stephen Cooper as Treasurer were standing down.

Gavin Sutter was elected as Chair of BILETA and proposed a vote of thanks to Sefton Bloxham and Stephen Cooper as well as other Executive Members who were standing down after a significant period of time.

Kevin Rogers was elected as Secretary and Catherine Easton was elected as Treasurer. Michael Bromby was nominated and elected as Vice-Chair. All received clear majorities.

Martina Gillen, Joseph & Subhajt Basu were co-opted as executive members for 2 years.

Karen Barton & Patricia McKeller announced their intention to step down from the Executive. New members will be added to the Executive Mailing list.

Martin Jones were elected to the Executive as a General Member for a further 2 years.

Judith Rauhofer, Abbe Brown, Abhilash Nair and Karen McCullagh were elected as General Members for 3 years.

James Griffin, Joseph Savirimuthu and Dinisha Mendes were elected as General Members for XX years.

5. Sefton Bloxham provided the Chair's report for 2011. Thanks were expressed to Catherine Easton for the 2011 Conference. It was also noted that a new website was now in existence and the BILETA news mail list has been updated. BILETA has continued to (mainly editorial) support BAILLI and EJLT along with the Policy Forum held in Edinburgh. A highlight for the year was the consultation responses. Research funding had also been awarded.
6. Stephen Cooper provided the Treasurer's report for 2011. The audited accounts were agreed. The institutional and subscription fees were also agreed for 2012-13

and it was noted that the number of institutions is increasing slightly (although there had been a dip in previous years).

7. It was noted that UKCLE was discontinued from end July 2011 and the higher Education Academy had moved to more general subject support.
8. It was noted that the EJLT BILETA 2011 special edition has been published and papers for a 2012 conference special edition were being sought.
9. Gavin Sutter announced the plans for 2013 conference to be held in Liverpool, 10-12th April 2013.
10. There was no any other business.
11. The 2013 Conference will be held on the 10th April 2013. Members were reminded the convention is that institutions fund transportation costs. Clarification for updating website and BILETA mailing lists was to be added to the May Executive.

A new bank mandate form was also signed after a formal resolution was passed. One signatory was needed for sums up to £500. Thereafter, two signatories were needed.