

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

**REQUEST FOR TITLE FOR HONORARY VISITOR**

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| The following will visit the **School of Law and Social Justice**Department of:   | * Law
* Sociology, Social Policy and Criminology
* Other (please indicate)
 |
| Suggested honorary title (see over): | Choose an item. |
| Date from:  | Click here to enter a date. | Date to: | Click here to enter a date. | (Inclusive) |
| ***(Visitors who are here for longer than six months will be liable for Council Tax and will be charged according to the size and type of property they live in and/or the type of tenancy arrangements with their Landlord.)*** |
| Surname/Family name: |       |
| Other names: |       |
| Title (Professor, Dr. etc): |       |
| Date of Birth: |       |
| Nationality: |       |
| Address (Line 1)Address (Line 2)CityCountyPostcode/ZIPCountry |   |
| Primary Email AddressSecondary Email Address |  |
| Primary Telephone NumberSecondary Telephone Number |  |
| VISA (non EU visitors) – is a VISA required for the purpose of this visit | * Yes – please provide further information
* No
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| Further Information: Purpose of Visit/Appointment: |       |
| Planned Research Outputs during the period of (or at the end) of the Honorary AppointmentPlease insert details of intended Research Collaborations, Research Outputs, Seminar/Lecture Delivery details |  |
| Application Supported by (insert name of academic nominee) |  |
| Reasons for Supporting this Request, indicating the contribution which the individual will make in the following areas | * Research (% )
* Teaching (% )
* Support (% )
* Other (% )
 |
| Work Location | * On Campus *(please complete facilities required below)*
* Off Campus
 |
| Facilities Required | * Library Access
* Desk Space
* PC Access
 |
| Any other relevant information:(please include address for correspondence here, if not given on CV) |       |
| Approved by the Head of Department  |         | Date | Click here to enter a date. |
| Approved by the Faculty Director of PGRs *(for Hon Supervisors only)*  |         | Date | Click here to enter a date. |
| Approved by the Head of School / School Manager |       | Date | Click here to enter a date. |

**Please attach a copy of the visitor’s brief CV, and any other supporting documentation, and return all to the Research & Impact Team – SLSJRI@liverpool.ac.uk**

**BRIEF GUIDE TO HONORARY TITLES**

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| **Visiting Professor** | Either of senior status in industry, etc, or would be a credible Candidate for a Chair at this University.**NB Requests to appoint visiting Professors are required to be submitted to the Faculty Support Office via the Level 2 School** |
| **Honorary Research Fellow / Honorary Research Senior Fellow** | For senior academics, roughly equivalent to Senior Lecturer or Reader |
| **Visiting Senior Fellow** | For non-academics, roughly equivalent to Senior Lecturer, or possible for an academic viewed as akin to Senior Lecturer rather than to Reader |
| **Honorary Lecturer** | For a visitor, often non-academic, whose role is teaching rather than research and of status roughly equivalent to a Lecturer |
| **Honorary Fellow** | Any visitor with a PhD is eligible for this title, no other information being needed. It can also be used for someone judged the equivalent of a postdoc but without a PhD |
| **Honorary Supervisor** | For a member of staff from an affiliated college or industry who will be co-supervising research students**NB Requests to appoint honorary supervisors are required to be countersigned by the Faculty Director of PGRs to ensure that there is a robust case for the appointment of an external co-supervisor.** |
| **Honorary Research Associate** | For someone too senior for Honorary Research Assistant but whose expertise is more technical than academic |
| **Honorary Research Assistant**  | For junior visitors roughly equivalent to PhD students but who are assisting research rather than receiving tuition through Supervision. Those receiving tuition through supervision should register as students and pay appropriate fees, even if not seeking a degree |