



Registered Charity No. 1038129

Annual Report and Accounts Jan 2011- Dec 2011



Celebrating student's success!



Academic staff

Our Mission/Vision is to be the first point of call for community, voluntary and faith organisations that want small-scale research projects facilitating. We have achieved this over the past twelve months by continuing to offer the same level of service to voluntary, community and faith groups across the greater Merseyside area.

Interchange has proactively reached out into the community to promote the service and to ensure that groups know what is available to them. This work has been enhanced by ensuring that there is voluntary, community and faith representation on the committee sharing the knowledge of the needs of the sector with Interchange

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MESSAGE FROM THE INTERCHANGE CHAIR



This has been another year of achievement for Interchange. We have had a bumper year for undergraduate research as well an excellent project from a postgraduate, and established many new connections with the voluntary sector.

It is difficult to pick out any particular strengths of Interchange's operation without appearing to ignore others, but I would like to take the opportunity to identify a few areas:

- The appointment of Claudette Graham in the University of Liverpool funded part-time Interchange coordinator role.
- The appointment of two new trustees from the community sector: Tony Vaughn and Howard Hunt. They bring them a wealth of experience and expertise.

Interchange Acknowledgements and Thanks

The Interchange committee would like to thank: -

- The Interchange Coordinator, Claudette Graham.
- The new trustees and friends
- All the VCFOs who have supported the student learning this year
- All the students who have produced well researched Client reports this year
- Lindsey Metcalf & Angela Daley for their work as Secretary and advice to the Board.
- The University of Liverpool for their continued support.
- To all the other trustees for their continuing support.

Louise Hardwick
Interchange Chair

ACADEMIC SUPERVISORS REPORTS

Ms. Louise Hardwick- *University of Liverpool*

In the academic year 2011/12 Louise Hardwick and Andrew Kirton taught on both the 'Applied Social Research' module and the 'Social Policy Project: Work-Based Learning' module. These community-based learning modules provide an alternative route to doing a conventional desk-top dissertation for social science students in the final year of their degree.

Applied social research students 2011/12

Natasha Airey	Migrant Workers Sefton (evaluation)
Scott Blackshaw	The Basement (Social benefits of their ulcer clinic)
Alexander Cain	YKids (eating habits of the children using the Centre)
Sally Carter	Crime Prosecution Service (evaluation of response to women who have experienced domestic abuse)
Cerys Duke	Antony Walker Foundation (hate crime telephone line)
Hannah Griffin	Aintree Hospital Volunteers (social and cost analysis)
Jennifer New	Ferries Family Project (wellbeing measures)
Joanita Najjuka	Personal Services Society (the impacts of Dementia and how they affect someone's wellbeing)
Chelsea Robinson	Venus Centre (evaluation of empowerment strategy)

Social Policy Project: work-based learning 2011/12

Harriet Bryatt	Tranmere Project (report on teenage pregnancy programme)
Sophie Chilvers	Community Spirit (participant observation of 'The Hungry Must be Fed' project)

Poppy Frost	North Liverpool Community Justice Centre (report on preventive project)
Rachel Griffiths	Rotunda (evaluation of teenage programme as participant observer)
Christine Murray	Ferries Family Project (promotional leaflet)
Sarah McPeak	Nugent Care (handbook for Priests)
Nicolas Oliver	The Basement (promotional leaflet)
Nadia Rennison	The Women's Hospital Volunteer Service (leaflet on the usefulness of volunteering for midwifery)
Emily-Jean Reynolds	MYA (teenage pregnancy project promotional video)
Elizabeth Shields	Litherland Youth & Community Centre (development of website and logo)
Philippa Smith	The Basement (leaflet exploring the setting up of a community kitchen)

Student Prizes

I am delighted to report that Jennifer New won the Lundie Memorial Prize 2011/12 for best dissertation with her Interchange Report for Ferries Family Project.

External examiners report

The Interchange modules were singled out for particular praise by the external examiners at the 2011-2012 Board of Examiners meeting.

SECRETARY REPORT

During this period, the board of trustees built on their work to strengthen and develop the governance of Interchange. A second board away-day was held during the summer of 2011 - facilitated by Liz Reed at LCVS – during which Interchange trustees took an in-depth look at the organisation’s mission and objectives, short-term and longer-term priorities and policies and procedures.

The work done during the away-day formed the basis of Interchange’s first Business Plan, developed in the following months with support from LCVS, which provides an overview of Interchange’s history and development, core charitable objectives and strategic priorities for the next three years. Other on-going work to continually improve the organisation’s governance includes our reorganisation of board meetings, allowing us to devote more time to strategic issues. We have also begun work that will allow us to connect with students and community groups in a variety of ways, including planning of a community forum event to be held in 2012, re-design of our website, and the launch of a Twitter feed (@Interchange_vco). The latter has already helped us to reach out to new local community groups and identify potential collaborative projects.

Lindsey Metcalf

FINANCIAL REPORT

I took up the position of Treasurer at last year’s AGM. Since then the funding received from John Moores Foundation to fund the post of the Co-ordinator has come to an end. However, the University of Liverpool has built the part-time post into their Student Experience Team which is part of the School of Law and Social Justice which means that funding for the Interchange co-ordinator is secure.

Interchange has received no further income and has spent very little throughout the reporting financial period. As we start to work toward our Business plan we will identify ways of generating income for specific topics and/or events.

The accounts are reflective of Interchange’s financial activities during the period 1st January to 31st December 2011. The statutory annual update has been delivered to the Charities Commission and the next period will cover 1st January – 31st December 2012. Our Community Accountants are detailed below and provided our annual accounts for the period ending December 2011.

Independent Examiner:

Tom Singleton
Community Accountant
Liverpool CVS
151 Dale Street
Liverpool L2 2AH

Bankers:

NatWest
Liverpool University Branch,
5 Oxford Street
Liverpool
L7 7HL

Darren Mooney, Treasurer.

STAFF REPORT

2011 was a busy year for Interchange. We held several briefing sessions for the Voluntary and Community Organisations (VCOs) which resulted in working in partnership with several new VCOs.

Interchange was able to secure the co-ordinator post within the School of Law and Social Justice as part of the new Student Experience Team.

The Co-ordinator continues to:-

- Ensure the smooth running of the Interchange office;
- Develop and maintain links with a wide range of voluntary and community organisations and groups throughout Merseyside and support them to develop their research needs/ideas into suitable student research projects;
- Secure placements for students engaged on the Applied Social Research and Social Policy modules;

In this academic year students had the opportunity to work alongside a VCO from across Merseyside and completed projects from the University of Liverpool's Applied Social Research and Social Policy/Work Based Learning modules by students from the School of Law and Social Justice.

Claudette Graham
Interchange Co-ordinator

TESTIMONIES from Students and VCF organisations

VCOs quote on Interchange

The Interchange project provided us with an excellent report that will help us to evaluate our future work. It will also be helpful with funding bids for the future. This is an excellent opportunity for partnership working to achieve positive results.

Anthony Walker Foundation

I have enjoyed working with Claudette Graham from Interchange and Miss Poppy Frost (Student, University of Liverpool). Poppy was entirely professional whilst researching the project. Her enthusiasm and attention to detail reflects highly on her mentors at 'Interchange' and the University of Liverpool. Interchange provides an outstanding opportunity for a student to enhance their academic skills and provide critical analysis in the modern workplace.

North Liverpool Community Justice Centre - Merseyside Police

MWSC would like to thank Interchange for the opportunity of working with such a fantastic student who produced a remarkable piece of research.

Migrant Workers Sefton Council

Interchange is a great vehicle to enable local community groups to gain valuable insight and research and work in partnership with Liverpool University.

Ykids

The whole experience was very positive – the introduction of a student to the team was both positive and beneficial.

Nugent Care

Students quote on Interchange

I have felt my experience with Interchange has been a life changing opportunity that has given me the experience of a work based setting and the responsibility to organise work myself.

Philippa Smith

Working with Interchange has provided with experience of working with different groups of people in the community and in this way I now able to conduct interviews and doing research through my Applied Social Research project, which was through the help and support of Interchange.

Joanita Najjuka

Conducting a piece of research for a highly commendable organisation has been truly inspiring and an experience in which I have gained many life skill.

Cerys Duke

ACCOUNTS EXTRACT

Interchange

Receipts and Payments Account for the Period Ended 31 December 2011

	Unrestricted £	Restricted £	Period 1 January 2011 to Period ended	
			31 December 2011 £	31 December 2010 £
Receipts				
Donations	-	-	-	-
Bank Interest	-	-	-	6
Grant - John Moores Foundation	-	-	-	10,058
Total receipts	-	-	-	10,064
Payments				
Salary costs	-	-	-	10,058
Membership subscriptions	5	-	5	-
Training costs	591	-	591	-
Away Day expenses	138	-	138	-
Stationery	7	-	7	-
Sundry	85	-	85	10
Total payments	826	-	826	10,068
Net payments for the year	826	-	826	4
Cash funds brought forward	5,792	1,732	7,524	7,528
Cash funds carried forward	4,966	1,732	6,698	7,524

Statement of Assets and Liabilities as at 31 December 2011

	31 December 2011 £	31 December 2010 £
Cash funds:		
Balance at current account	503	1,329
Balance at deposit account	6,195	6,195
Total cash funds	6,698	7,524
Liabilities:		
Accruals	50	50



Congratulation! Students from 2011-2012



Registered Charity No. 1038129

www.liv.ac.uk/ssp/interchange

Board of Trustees:

Ms. Louise Hardwick (Chair) Ms Lindsey Metcalf (Secretary)

Ms Angela Daly (Acting Secretary) Darren Mooney (Treasurer)

Dr. Margaret Coffey; Ms Norma Barrowcliff; Dr. Trish Lunt; Dr. Dave Whyte;

Ms. Gwen Lightfoot;

Staff:

Interchange Co-ordinator: Claudette Graham