



Welcome to Interchange 2003-2004



**Research Exchange between Community and University**  
**Interchange at Liverpool (www.liv.ac.uk/spsw/interchange)**

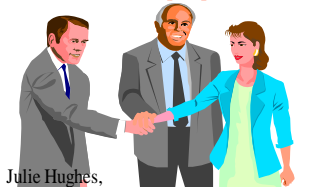
**interchange**  
 Learning through Service

**Research** Meeting the manager  
**Volunteering** Talking about progress  
**Partnership**

**interacts**  
 Home: Hall, David Hall, Sharon Lockley  
 (e-mail: hall@hope.ac.uk, d.hall@lv.ac.uk, slockley@lv.ac.uk)



**The value of the Interchange programme -A Nurse Consultant perspective**



Julie Hughes,  
Nurse Consultant, Aintree Hospital NHS Trusts



Academics and community practitioners from across the UK and Europe have travelled to Liverpool for an international partnership conference.

**Reality of Partnership conference**

On 14th and 15th November 2003, the University of Liverpool hosted the Reality of Partnership conference. The conference was held at the University of Liverpool, Liverpool, UK. The conference was a two-day event, with the first day focusing on the theme of 'The Reality of Partnership' and the second day focusing on 'The Future of Partnership'. The conference was a success, with many interesting discussions and presentations. The conference was a valuable opportunity for academics and community practitioners to share their experiences and ideas. The conference was a testament to the value of partnership and the importance of working together to make a difference.

# Interchange

*Learning through Service*  
*A member of the International Science Shop Network*  
*Registered Charity No, 1038129.*



## **Aims and Objects:**

Interchange provides a research and volunteering exchange between Community and University and has been operating as a registered charity since 1994. The ethos of Interchange is based on partnership; its aim is to act as a 'broker' to partner community and voluntary groups who have a need for research or student volunteers with students who can conduct the research or volunteer as part of their academic studies.

Interchange partners with community and voluntary groups throughout Merseyside and works with the University of Liverpool, Liverpool John Moores University and Liverpool Hope University College.

Interchange is also part of the International Network of Science Shops (the European term for Interchange type activity). Members of Interchange Management committee have recently completed a European project INTERACTS, the aim of which was to inform the European Science and Society Action Plan, in terms of developing Science Shop activity. Further to this, Interchange is also a partner on the European project ISSNET which aims to develop the International Science Shop Network.

## **Charity Status:**

Interchange was registered as a charity on 18<sup>th</sup> May 1994, registered charity number 1038129. Its constitution and objects were revised on 26<sup>th</sup> June 2003 and now read as follows:

The Charity's objects ("the objects") are

- 1) The advancement of education by
  - a) bringing together charitable groups in the area of Merseyside and neighbouring Districts and students in Higher Education in the same areas for the purposes of conducting research projects and collating organising and disseminating the results of such research for public benefit
  - b) enabling such students to pursue projects, research and experimental work considered to be for public benefit
  - c) enabling students to undertake volunteering opportunities as part of the curriculum

2) To promote any charitable purposes for the benefit of the community in Merseyside and neighbouring Districts by providing charitable groups operating within the area of benefit with advice, training, volunteering and scientific or technical information and by any other assistance appropriate to the use of scientific or technical information so as to enable such organisations to carry out their Charitable work more effectively and efficiently for the benefit of the Community

# Student Research and Volunteering Projects



## RESEARCH PLACEMENTS

This year the student projects, based on negotiated research with local voluntary organisations, continue to be the main outcome for Interchange, thus fulfilling its objectives in the fields of education and dissemination for public benefit, and the provision of advice, training and scientific information.

As is evident from the list of projects conducted this year, a wide range of organisations have benefited from the student research reports.

1) Reports were produced by **final year undergraduate** students at Liverpool University and Liverpool Hope University College and received by participating organisations, with students graduating in July 2004.

**Aintree Hospital Volunteer Scheme:** student researchers Deonne Devers and Natalie Lunt. 'Valuing the Volunteers' A Research Project at Aintree Volunteer Scheme.

**Abstract:** The research was conducted to determine the financial value of the Volunteer Scheme to the Aintree Hospitals Trust, as well as the personal value that the volunteer gets from volunteering. The financial valuation of the volunteers' work was conducted with the help of VIVA (Volunteer Investment and Value Audit) guidelines which revealed the considerable pay-back to the Trust in terms of the extra person hours generated by volunteers in relation to a small paid staff. The personal valuing of volunteering (from interview data) included improved communication and teamwork skills, increased employability, raised awareness for those considering a nursing career, a sense of being valued by others and a consequent sense of satisfaction in the volunteering. High levels of satisfaction with the Scheme were recorded, and recommendations related to widening participation through advertising, improved training updates, and support for the continued employment of two development workers.

**Asylum Link Merseyside:** Student researchers Elizabeth Rodgers and Gemma Smith, 'Asylum Seekers' Thoughts and Feelings on the Services provided at ALM'

**Abstract:** The aim of the project was to interview a sample of service users about their perception of the service provided by ALM, to identify which services were felt to be the most useful, and to help develop a monitoring system based on a form for volunteers to complete, which would accurately represent the numbers and characteristics of people using the service. A large

majority of the sample felt that their expectations were being met by the organisation, with the English classes being seen as the most important service provided. Identified needs to improve the service included the provision of translators when required, an advertising campaign to raise awareness of the services to potential service users in the locality, a crèche facility, more resources for the English classes and the implementation of data capture forms and techniques for consistent recording of data.

**Asylum Link Merseyside:** Student researchers Mariko Yamada and Analeye Van-Lare, 'Future Actions: An Evaluation of Volunteers at ALM'.

**Abstract:** The study aimed to provide ALM with information on the background of the volunteers, how they had found out about the organisation, the types of jobs they do and how they feel about them, the number of hours worked by the volunteers and the monetary value of this volunteering, and which aspects of volunteering were felt to be most and least satisfying. Recommendations included suggestions for recruitment, training, funding and organisation of the Centre, along with feedback on how the counselling service could be used more effectively.

**Toxteth Vine Project:** Student researcher Dominic Rundle, An evaluation of Services Provided by the Toxteth Vine Project: The Impact for Stepping Stones Café and Tab Pre-School have on the Local Community.

**Abstract:** The project aimed to evaluate the services provided by the Stepping Stones Café and Tab pre-school, both activities run by the Toxteth Tabernacle Church. Staff and customers of the community café were interviewed, as were Tab staff and parents. The report found high levels of satisfaction with both services, but recommendations, based on the interviews, were made about raising the profile of the café in the local area recruiting more local volunteers, encouraging café staff to build on relationships formed with customers and improving disabled access. With Tab, recommendations concerned encouraging parents to actively participate in the activities of the play school, promoting the Parents' group and redeveloping the outside play area.

**Business in the Community:** Student researcher Kristen White. An evaluation of the benefits to companies, employees and community organisations from participating in Liverpool Cares.

**Abstract:** Research has been conducted with three contrasting organisations which have participated in Cares 'challenges' to work with local community organisations to improve their facilities. Managers and employees have been interviewed to evaluate the challenges, and the views of the community organisations have also been sought. The research shows benefits for the organisations in terms of improved interaction and opportunity to develop leadership skills, while demonstrating commitment to the local area. The challenges have also brought direct benefit in terms of better facilities

**Moving On With Learning (MOWL):** Student researcher Denise Plunkett. An evaluation of the project from service users perspective.

**Abstract:** The research is an evaluation of MOWL from the students' point of view, and involved detailed interviews with all 30 current students. The research showed that the MOWL programme is highly valued and has an impact on students' lives. Additionally, there has been a methodological aim in the project, demonstrating the issues involved in social research with people with learning difficulties, and providing guidelines based on previous knowledge and present practice.

**The Greenbank Project:** Student researcher Laura Honickberg. An evaluation of the Positive Action Training programme.

**Abstract:** This research is an evaluation of the Positive Action Training programme, which seeks to provide employment training and support for people with a variety of disadvantages. It has been conducted by questionnaire and interview with placement providers and with trainees themselves, and demonstrates the effectiveness of the PAT in changing aspirations and ability to move into employment.

**City Youth Project:** Student Researcher Alison Austin. A needs analysis, incorporating three youth clubs in Central Liverpool.

**Abstract:** The aim has been to gather the views of young people using the youth clubs, as well as those attending local schools who are in the main age range for the clubs, regarding the facilities on offer, and what further needs could be met. This has involved a number of focus groups together with a questionnaire administered in schools, and the findings suggest how youth provision is a deterrent to vandalism and other anti-social behaviour.

**Rice Lane City Farm:** Student research Juliet Kariuki

**Abstract:** This project has looked into the value of the City Farm as a resource for environmental education, as well as providing a range of services to young people, volunteers and visitors. The aim has been to gather the views of young people and volunteers using the City Farm, and to compare with other local environmental organisations in order to investigate potential future developments for the Farm.

2) A number of **post - graduate projects** are also being undertaken during this period by students on the MSc in Applied Social and Community Research at Liverpool University, who are due to complete their projects in September 2004.

**Energywise:** Student Researcher Karen Atkinson.

**The Social Partnership:** Student Researcher Kristine Quayle

**Interchange:** Student Researcher Natasha Butler. An evaluation of the service provided by Interchange

**Rice Lane City Farm:** Student Researcher Xiulan Chen

**Aintree Hospital Volunteer Scheme:** Student Researcher Sheila M Oonunny

## **HOW HAVE THE RESEARCH PLACEMENTS BEEN EVALUATED BY ORGANISATIONS?**

A number of very positive replies have been received concerning this years student research projects, although the organisations have yet to receive the reports. Examples of which include:

*'It was the first time we had been involved with Interchange, and I must say it was an extremely positive experience. At first I was a little concerned regarding the amount of time involved in supervising a research student but after the initial meetings and discussions we were able to devise the research project and the student took on board our aims and objectives, and she conducted the research in a very professional manner. Although, I have yet to read the report, I am aware that the research highlighted positive outcomes in terms of showing that both local businesses and the community benefited from being involved with Liverpool Cares. The results of this will prove important to the sustainability of Liverpool Cares and will provide a local perspective to the national research. I would certainly recommend the Interchange project to other groups who have a need for research.'* Julie McAdam, Liverpool Cares, Business in the Community, 18.05.04

*'The service we received from Interchange was absolutely fantastic, and I can't recommend them highly enough. There's no other way that I'm aware of to get professional quality research at such a reasonable cost. Don't forget that the people carrying out the research may one day be professional consultants charging £500 per day, and that because the research counts as part of their degree, they take far more time and care over it than many professionals do.'* Karen Small, Moving on with Learning, 19.05.04

From a previous service user and a member of the Interchange Committee

*'As a member of the Interchange Committee and seeing first hand the excellent work produced by the research students on behalf of the Novas-Ouvertures Group, I would have no hesitation in recommending community and voluntary organisations to become part of the Interchange Forum. Interchange offers high quality research that can be specifically tailored to the needs of an organisation with an assurance that it is supported by a reputation for academic excellence.'* Chris Kelly, Novas Overtures Group, 08.05.04

## **VOLUNTEERING PLACEMENTS within the curriculum**

This year, in addition to the negotiated research project placements, a number of volunteer placements have also been provided through Interchange

Liverpool Hope students conduct their volunteering in their second year. The following is a list of their placements and general area of volunteering work, the volunteering module is supervised by Irene Hall.

**Wirral Play Development Centre:** Rachel Clough

**General area of organisation's work:** Developing children's play opportunities

**Volunteering work:** Mapping 'Play Spaces' in Wirral's five Neighbourhood Renewal wards and consulting local communities and children about how these can be improved physically.

**Voice for Change:** Katrina Carberry

**General area of organisation's work:** Counselling service for domestic violence

**Volunteering work:** Clerical duties, arranging appointments and assisting clients

**The Roy Castle Lung Cancer Foundation:** Claire Holyoak

**General area of organisation's work:** Research

**Volunteering work:** General administration, shadowing 'fag ends'

**St Vincent de Paul Primary School:** Helen Anson

**General area of organisation's work:** School for primary aged children

**Volunteering work:** Assisting teacher with lesson and resource preparation

**The Beavers:** Melissa Marsden

**General area of organisation's work:** Youth work –young children aged 5 & 6

**Volunteering work:** Organising activities for children

**The Beavers:** Rhiannon Jones

**General area of organisation's work:** Youth work –young children aged 5 & 6

**Volunteering work:** Playing games with the children, various arts and crafts, talking to the children, helping them with problems or homework

**The Ark:** Emma Alcock

**General area of organisation's work:** Homeless

**Volunteering work:** Be-friending, talking to people

**Victim Support:** Lesley Wong

**General area of organisation's work:** Supporting victims of crime

**Volunteering work:** Data input onto computer, visiting clients at home and assisting clients on the telephone and in the office



**MOWL:** Lisa McLaughlin

**General area of organisation's work:** Supporting adults with additional needs

**Volunteering work:** Provide extra support for students during lessons

**Devonshire Road Christian Fellowship Church:** Deborah Tran

**General area of organisation's work:** Church meetings, Sunday School, Youth Work, outreach and home visits

**Volunteering work:** Office duties, help with Sunday School, cleaning, baking and preparing lunches

**Asylum Link:** Jane McCoombe

**General area of organisation's work:** Supporting Asylum Seekers and Refugees

**Volunteering work:** Supporting Asylum Seekers and Refugees with their English speaking and writing classes

**Halewood Youth in the Community:** Rachel Hesketh, volunteering student from John Moores University

**General area of organisation's work:** Providing activities for youth's in the Halewood area

**Volunteering work:** Helping to deliver the activities, and supporting the youths

The University of Liverpool has two opportunities for students to gain academic credit for learning that occurs as a result of student volunteering activities. **Voluntary Service Learning** is a first year module and **Sociology at Work** is a second year module, David Hall supervises both. The Management Committee would like to thank Sarah Jones, the volunteer Co-ordinator for her support in arranging a number of the volunteer placements.

### **Voluntary Service Learning:**

**Family Service Unit,** Students: Amy Anderson, Laila Smith

**Walton Youth Offending Team** Students: Deborah Barkham, Heather Grant, Samantha Egmore, Kitty Mak, Chloe Stacey

**Toxteth Tabernacle,** Student: Laura Brown

**Guild of Students,** Student: Pamela Cooper

**Sacred Heart High School,** Student: Samantha Currie

**Orrell Youth Project,** Students: Mark Edwards, Helen Strong, Carla Sylvester

**Mildmay House:** Student: Sally Rogers

**Liverpool Student Community Action:** Student: Tracy Noon

**Mature Student Society:** Student: Julie Tomlinson

## **Sociology at Work:**

**National Sports Trust:** Christine Andrew

**Liverpool City Council:** Christine Beyga

**Mersey Drugs Council:** Michelle Marshall

**All Saints School, Speke:** Neha Mehta

**Friends of Williamson Tunnels:** Robert Morris

**Liverpool Student Community Action:** Jade Walters

**Liverpool Women's Hospital:** Catherine Wilson

**Tuesday Club:** James Donegan

**YMCA:** Susan Cooney

## Events, Activities, and Publications:



The year 2003-2004 has been a busy year for Interchange, with a number of related activities, events, and development taking place. None of these would have been possible without the contribution of Sharon Lockley, who returned to Liverpool University as academic researcher, after a period with the local voluntary sector, and managed to fit in time for development work for Interchange.

### **INTERACTS**

Sharon Lockley was employed in February 2003 as a Research Associate for INTERACTS, the European Project in which Interchange is a partner. David Hall is the University of Liverpool Representative and Irene Hall is the Liverpool Hope University College representative. The main aim of the project is to provide research evidence on Science Shop (Interchange type) activity in Europe as an input to European policy on "Science and Society". Seven European countries are involved and the research has involved a series of comparative case studies with policy implications and recommendations, a Scenario Workshop (conducted in each of the seven countries) 'Improving interaction between Voluntary Organisations, Universities and Science Shops: experiences and expectations: How can the relationship between community and university be strengthened through Science Shop activity?' The main focus of the workshop was to bring together different groups of people including Policy Makers, Science Shop staff, Researchers/Scientists, and people working within the local voluntary sector. A final project report is currently being written and will be available to the public, as are the other reports on the project website

<http://members.chello.at/wilawien/interacts/main.html>

See also, <http://www.scienceshops.org>

### **ISSNET**

This is a further project to improve Science Shop networking, and its main activities include establishing a website and data base, a newsletter and journal and an international conference in 2004, as well as preparatory work on international exchanges for Science Shop activities. The thirteen partners are drawn from European countries and the USA, and David Hall is the Interchange/ University of Liverpool representative on the network.

## **Scenario Workshop**

One of the outcomes for the Interacts Project involved organising a Scenario Workshop, to look at developing future policy options for science shops. This took place May 22<sup>nd</sup> 2003 at The Foresight Centre, The University of Liverpool. The aim of the workshop was to bring together: Policy Makers, Science Shop staff, Researchers, and people working in the community to examine the question '*How can relationships between universities and the community be strengthened through Science Shop activity*'. The day involved participants actively involved in visionary as well as action workshops.

## **Interchange International Conference**

Interchange held an extremely successful International Conference 'The Reality of Partnership: Celebrating Community and University Working Together' on December 2<sup>nd</sup> 2003. The event was hosted by Aintree Hospital Volunteer Scheme and held at the prestigious Conference Centre at the Hospital. The Executive Committee would like to thank Terry Owen who arranged the venue and refreshments for a very reasonable cost to Interchange as a gesture of 'True Partnership Working' hence the title for the Conference. We would also like to express our thanks to all the Aintree Volunteers who helped on the day, and to Sharon Lockley the Conference organiser.

Guest speakers at the conference included John Annette, who at the time of the conference was Professor of Citizenship and Political Studies, Director of the Institute for Community Development and Learning and Chair of the University's Community Partnerships Programme at Middlesex University, London, UK, but has since moved to Birbeck College, London as Dean and Professor of Citizenship. Other invited speakers were Caspar de Bok, head of the Science Shop for Biology of Utrecht University. Terry Owen, Voluntary Manager, Aintree Hospitals Trust. Dr. David Hall, Senior Lecturer in the Department of Sociology, Social Policy and Social Work Studies at The University of Liverpool and past Interchange student Andy Kirkcaldy., Irene Hall, Senior Lecturer in the Department of Sociology, at Liverpool Hope University College and past Interchange student Mariko Yamada.

Participants included: academics from varying institutions and disciplines throughout the country as well as overseas who are involved or keen to develop Interchange type activity within their own institution, people who are working within the voluntary and community sector throughout Merseyside and students who have been involved in Interchange projects.

## **World in One City? – A North West Conference on Refugee & Asylum Issues**

Interchange was actively involved in the Steering Committee that organised this conference, held at John Moores University 10 March 2004.

Interchange was invited to conduct a workshop on Volunteering and Learning. 25 participants attended the Workshop from a variety of backgrounds and all had an interest in Asylum Seeker issues concerned with volunteering and learning. The workshop explored two perspectives, the Asylum Seeker as a volunteer, and students volunteering for Asylum Seeker and Refugee Community Groups. The workshop was organised by Irene and David Hall, Sharon Lockley and Lynne Wallace from Refugee Action.

## **Interchange Community Research Forum**

Interchange held an extremely successful Community Forum on 13<sup>th</sup> May 2004. The main aim of the event being to assess the research needs of the community in terms of research training, the development of a community research network and the developing opportunities for student research. Over 55 participants took part in the event and many were new contacts for Interchange. The Executive Committee would like to thank Sharon Lockley who organised and Co-ordinated the event.

## **Publications and papers**

### **Irene Hall**

#### **Socrates experience**

Following a visit to Romania in June 2001 (with a Socrates travel grant), I facilitated a Socrates study visit from 2 Romanian PhD students (in Environmental Management) to Liverpool Hope and supervised them March – June 2003.

#### **Conferences**

MOSAIC Annual Conference, Liverpool Hope, 'Changing lives through community involvement' June 2003 (with two students, A. Aitken and J. Gornell)

2003 September: Research Matters, Liverpool Hope *Reflexivity and Research* (Invited paper)

2003 June: From Term Time to Life Time, The National Centre for Volunteering Conference, Birmingham: *Changing and enhancing lives: integrating volunteering with a holistic approach to education* (key note speech) (Invited paper)

## **Irene Hall and David Hall**

### **Conferences (Invited papers)**

2004 April *Science Shops and Social Science*, EU Conference on The Europe of Knowledge 2020, Liege

2004 February, *Policy Recommendations on the Development of Science Shops*, EU Research Commission, Brussels

2003 November: *Science Shops and Knowledge Exchange*, European Social Forum, Paris

2003 April: Higher Education and Community Partnership Conference, University of Middlesex, *Engaging students in the community'*

### **Publications**

Hall I & Hall D (2004 forthcoming) *Evaluation and Social Research* (Palgrave) Findings Report: Community Based Learning in England [www.c-sap.bham.uk](http://www.c-sap.bham.uk) (I Hall & D Hall)

Overview Report : Student Volunteering – its place in the curriculum, [www.c-sap.bham.uk](http://www.c-sap.bham.uk) (D Hall & I Hall)

### **Grants**

*EU STRATA Interacts Project 2001-02: HPV1-CT-2001-60039* International research project on relationship between science shops and NGOs and universities, with 6 other European partners. Finishing Spring 2004

C-SAP 2004 – 6 consultancy on a research project on student volunteering (in consortium with Liverpool Hope, Liverpool University, Liverpool JMU and Wolverhampton University)

### **Publicity for Interchange**

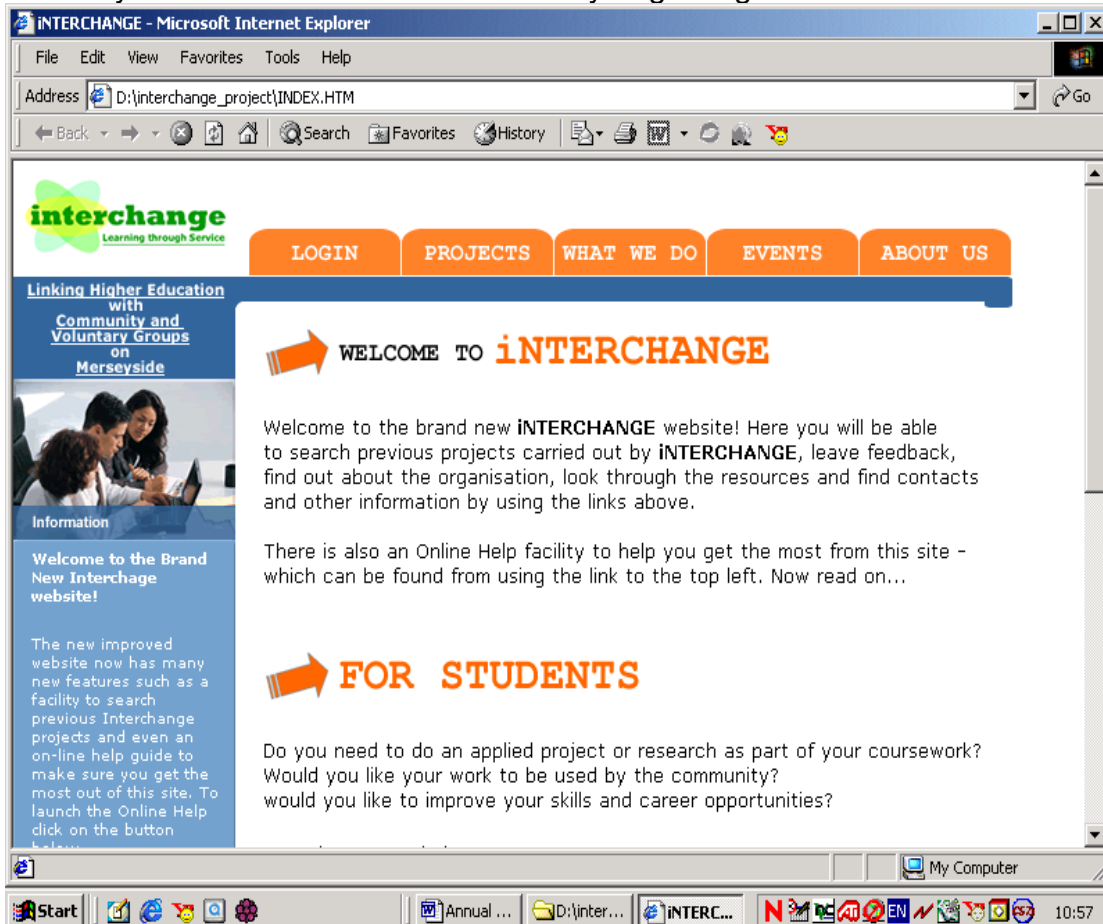
The International Conference was publicised in the University of Liverpool *Precinct Magazine*, March 2004, and in the *Living Knowledge International Journal of Community Based Research*, November 2003. Sharon Lockley also wrote an article about the conference that was published in the *Living Knowledge International Journal of Community Based Research*, March 2004.

Interchange has been publicised in the International Science Shop brochure *Science Shops: Knowledge for the Community*, April 2004, produced by the EU under the Science and Society Directorate.

The Community Forum was publicised through a variety of networks, including: Sefton, Knowsley, Warrington and Liverpool CVS websites and newsletters. Through the Learning and Skills Neighbourhood Learning in Deprived Neighbourhood database. The Forum was also advertised through the Novas – Overture group and Toxteth Townhall databases, and through the University of Liverpool Volunteer Network. Information regarding the Forum reached as far as Cumbria and we were pleased to welcome a representative from the Westlakes Research Institution to the Forum.

A new Interchange leaflet and business cards have been designed and used to advertise the project to community groups, students, and academic supervisors.

Michael Yee, Computer Design student has chosen to work on updating the Interchange web Site for his final year work placement. The web site should be ready to be launched at the end of May beginning of June 2004



## Funding and Support



Funding for Interchange has remained a critical issue, with no full time Co-ordinators being appointed in this period. A post graduate student, Sarah Bailey, provided some contacts from voluntary organisations following a few weeks of part time work in late summer 2003, supplementing the earlier work of Victoria Foster

This year Interchange has secured funding from the HEACF, Awards for All and Learning Skills Council, which has enabled us to pay salary costs for a Co-ordinator till October 2004. The Committee would like to offer its thanks to Trish Lunt and Sharon Lockley for their support in raising the funds.

Whilst being employed by Interacts, Sharon Lockley was also actively involved in raising the strategic profile of Interchange and keeping it operating at the grass roots level, both in terms of developing new links, community contacts and securing funding.

### Contacts

During the past 12 months Interchange has developed new or strengthened existing partnerships with many strategic and community partners and example of who include:

- LCVS Community Network, and funding advisor, we now receive regular updates.
- Europe in the World Centre based in The University of Liverpool, links to Interchange can be found on their website
- LCVS Compact, new project developed to support community and voluntary organisations
- Sefton CVS, Interchange Conference and Community Forum was advertised on their web site
- Warrington CVS, contacts have been strengthened by Gwen Lightfoot who is an Interchange Trustee
- Learning and Skills Council
- Jennifer Latto, Adviser to GONW on Higher Education. Fully supports Interchange and attended the Scenario workshop
- Mersey Volunteer Bureau
- Refugee Action
- Community Roots to Success, Kensington Regeneration
- Louise Ellman, MP Fully supports the project
- John Moores University, Cath Walsh, Director of Widening Participation
- Social Inclusion Observatory, The University of Liverpool



## Fund Raising

<b>Fund</b>	<b>Date</b>	<b>Amount</b>	<b>Project</b>	<b>Outcomes/Reason</b>
The Mersey Docks and Harbour Company	06.08.03	Charitable donation		Not successful. 2003 funds already allocated suggested applying in 2004
The Nuffield Foundation	8.05.03	£25,000	Community Research Needs Analysis	Not successful. Project lies outside the Trustees current range of interest
Awards for All	10.10.03	£4,600	Conference Costs. Publication & Dissemination of Community Research Newsletter	Successful. Monitoring form to be completed by December 2004
Neighbourhood Renewal Community Chest	5.09.03	£5,000	Part time Salary Costs	Unsuccessful. Need not sufficiently qualified
GlaxoSmith Kline	08.10.03	Charitable donation	General running costs	Not successful. Large number of requests
Learning & Skills Council	16.10.03	£6,000	Towards Salary Cost	Successful. Actively market our services to the Learning in Deprived Neighbourhood contact list provided by L&S C. Market the community Forum and future research training workshops. Have been actively marketing the Community Forum and possible volunteer and research placements
Lloyds TSB	18.11.03	£10,000	Co-ordinator Salary Costs	Unsuccessful. Was visited by David Kay who was extremely supportive of the project, but was declined because of the large number of requests received
HEACF	Nov. 03	£15,000	Time bought out to set up volunteering placements	Successful. On-going support for the volunteer placements
The M D and Harbour Comp	02.03.04	Charitable Donation		Unsuccessful
MOWL	On-going	£2,000 Charitable Donation	Administration support for Research and volunteering	Agreed, but not yet received

In addition to the above applications, numerous hours have been spent researching possible funding opportunities and many hours of telephone conversations looking at new/different possibilities with a variety of possible funding streams, many of which did not reach the stage of a formal application.

Also, numerous letters have been sent to help raise the strategic profile of Interchange, examples include:

- Executive Director of Education, Library and Sports Service, who presented at the Interchange Conference with respect of the Capital of Culture
- John Kelly, Assistant Executive Director Liverpool City Council, who attended the Interchange Scenario Workshop and is involved in the Liverpool Science Park
- The Chief executives of Knowsley, Liverpool, Sefton, Wirral, Halton Voluntary Action
- GONW
- NHS Trusts
- Central and South & North PCTs

# Statutory Information



## Constitution

As mentioned in our 2002-2003 annual report the original constitution that was devised in 1994 needed to be updated to keep pace with current developments. The proposed changes include widening the scope of Interchange to work with welfare and health agencies in the statutory sector (as well as those with 'charity' status). Also, to include volunteering within the curriculum as well as research, and finally to change the number of committee members to 'not less than 7 members but no more than 12', and to change the number of ordinary meeting from 2 to 4. The Charity Commission has since agreed these amendments. The constitution now reads

## Aims and Objectives

The Charity's objects ("the objects") are

- 1) The advancement of education by
  - a) bringing together charitable groups in the area of Merseyside and neighbouring Districts and students in Higher Education in the same areas for the purposes of conducting research projects and collating organising and disseminating the results of such research for public benefit
  - b) enabling such students to pursue projects, research and experimental work considered to be for public benefit
  - c) enabling students to undertake volunteering opportunities as part of the curriculum
  
- 2) To promote any charitable purposes for the benefit of the community in Merseyside and neighbouring Districts by providing charitable groups operating within the area of benefit with advice, training, volunteering and scientific or technical information and by any other assistance appropriate to the use of scientific or technical information so as to enable such organisations to carry out their Charitable work more effectively and efficiently for the benefit of the Community

## G Executive Committee

The Executive Committee shall consist of not less than 7 members nor more than 12 members being:

- (a) the honorary officers specified in the preceding clause;
- (b) not less than 1 and not more than 2 members elected at the annual general meeting who shall hold office from the conclusion of that meeting;
- (c) 4 nominated members appointed as follows:

One by the University of Liverpool  
 One by Liverpool John Moores University  
 One by Liverpool Hope University College  
 At least one representing the Local Voluntary Sector

#### J Meetings and proceedings of the Executive Committee

The Executive Committee shall hold at least 4 ordinary meetings each year. A special meeting may be called at any time by the chairman or by any two members of the Executive Committee upon not less than 4 days' notice being given to the other members of the Executive Committee of the matters to be discussed but if the matters include an appointment of a co-opted member then not less than 21 days' notice must be given.

#### Office and Bank Accounts

The address of Interchange is c/o the Department of Sociology, Social Policy and Social Work Studies, University of Liverpool, Bedford Street South, Liverpool L69 7ZA.

The contact telephone number is 0151-794 2981 (the Chair, Dr David Hall)

Bank accounts (current and deposit) are held at the National Westminster Bank, Liverpool University Branch, Oxford Street, Liverpool.

#### Executive Committee

At the preceding AGM, the following members of the Executive Committee were elected or appointed:

##### **Elected**

*Chair: David Hall*  
*Secretary: Sharon Lockley*  
*Treasurer: Ian Marsh*

*Ordinary Members: Irene Hall*  
*Trish Lunt*

*Voluntary sector: Terry Owen*  
*Christine Kelly*

### **Appointed**

The Vice-Chancellor or representative, University of Liverpool  
*The Vice-Chancellor or representative, Liverpool John Moores University*  
*The Rector and Chief Executive or representative, Liverpool Hope University College*

### **Co-opted**

*Gwen Lightfoot*

### **Member organisations:**

The following organisations have requested becoming member organisations to Interchange:

**Organisation Name:** Vauxhall Neighbourhood Council

**Organisation description:** Umbrella group of 35 local community groups, local Neighbourhood Centre

**Paid staff:** 20

**Volunteers:** 60

**Number of service users:** 500

**Organisation Name:** Chara Trust

**Organisation description:** Registered Charity – current focus on training and capacity building for others in the voluntary sector

**Paid staff:** 2

**Volunteers:** 5

**Number of service users:** Network of over 90 active individuals and / or organisations

**Organisation Name:** Moving on with Learning

**Organisation description:** A respect – based environment providing opportunities for adults with the label of learning difficulties to learn and gain skills & confidence, to assist them to move on to their own goals

**Paid staff:** 8

**Volunteers:** 0-4

**Number of service users:** 40

**Organisation Name:** Halton Access to Media

**Organisation description:** Educational Training / Radio Station

**Paid staff:** 4

**Volunteers:** 125 – 150 per year

**Number of service users:** Approximately 20 students per year, large number of listeners

**Organisation Name:** Novas – Overtures Group

**Organisation description:** Charitable organisation

**Paid staff:** 800

**Volunteers:** 200

**Number of service users:** 25,000

**Organisation Name:** Westlakes Research Institute  
**Organisation description:** Independent, not-for-profit research organisation  
**Paid staff:** 85  
**Volunteers:** 20+ by partner organisations  
**Number of service users:** Not yet

**Organisation Name:** Christian Alliance Housing  
**Organisation description:** Supported housing  
**Paid staff:** 22 locally  
**Volunteers:** 3  
**Number of service users:** Not at present

**Organisation Name:** Youth Federation  
**Organisation description:** Umbrella organisation, Youth Voluntary sector  
**Paid staff:** 30  
**Volunteers:** 0  
**Number of service users:** No

**Organisation Name:** L & M Holistics  
**Organisation description:** Social Enterprise, Not-for-profit  
**Paid staff:** 0  
**Volunteers:** 5  
**Number of service users:** 50-80

**Organisation Name:** Penny Lane Development Trust  
**Organisation description:** Helping Liverpool 18 residents to help themselves  
**Paid staff:** 0  
**Volunteers:** 9  
**Number of service users:**

**Organisation Name:** Legal Services Commission  
**Organisation description:** National Organisation, but small team locally.  
Responsible for the development of Community Legal Services  
**Paid staff:** 5  
**Volunteers:** 0  
**Number of service users:** Links to all advice & information providers through  
Community Legal Service Partnerships

