ILT702
Professional Development and Employability Skills
January 2016

About this module

This 20 credit, inter-professional Masters level module has been designed to enhance practitioners’ professional and employability knowledge and skills. It will be delivered wholly online using an interactive format with input from especially selected subject experts from an internationally renowned Russell Group University. This highly focused comprehensive course covers a range of topics and will strengthen your daily working skills, enabling you to become a more effective clinical practitioner.

Module Aim

To develop the skills and knowledge necessary for enhanced employability and inter-professional working relationships.

Learning Outcomes

On successful completion of this module, students will be able to:

1. Reflect critically upon own skills and employability prospects, and identify action plan for future progress and enhanced employability;
2. Reflect critically on the importance of teamwork and leaderships skills within a subject discipline;
3. Demonstrate independent learning ability required for continuing professional development;
4. Understand the importance of developing digital and professional identity, and a critical understanding of how social media can influence such identity;
5. Synthesise complex information and make sound judgements to communicate to a range of audiences.

Syllabus

Topics cover in this module will cover the general principles of;

1. Introduction to working independently and being ‘critical’ - Studying/Working at Masters Level - Expectations of a postgraduate student, critical thinking, reflection.
2. Developing a Digital Identity - Media - Online presence, e.g. social media, LinkedIn, Twitter, etc. Networking, Creative Commons, Intellectual property rights.
3. Managing Yourself – Topics includes time, project management, decision making and stress Tolerance
4. Self-appraisal and personal effectiveness: How to map to a job role/ boundaries/self-limitations/safety. Skills audit to identify areas for improvement (including psychometric testing).
5. Applying for a job - Commercial awareness, CV, letter of application, preparing for interview.
6. Writing for a range of audiences/purposes - reviews, social media - Conference/Journal Publication/Writing Scientific reports/Grant writing. Seeking appropriate audience / level for outputs.

7. Researching & Organisation - Database searching, information retrieval and referencing. Using online tools to manage references Mendeley.

8. Presentation skills for different media and audiences.


Module assessment

The module assessment will incorporate the key skills developed over the course of the module enabling the practitioner to be able to successfully enhance their work-based skills. The assessments may include tasks such as:

1. Employment Portfolio: Students will collate a portfolio of evidence which may include a targeted CV and letter of application; a reflection of online presence for enhanced employability e.g. LinkedIn Profile, Twitter, Google Plus; peer review of potential applicant's online identities; a video interview; a reflective skills audit.

2. Report: reflecting upon literature, students will appraise critically the use of social media and the impact on their subject discipline.

3. Annotated Bibliography: key papers within the subject discipline, using database tools

In completing these assessments, students will be supported by a member of staff from the University.

Strengths of this module

- High level of learning and assessment quality assurance gained from significant University experience in delivering higher level credit bearing professional development programmes.
- Technology enhanced learning using audio-visual presentations, interactive discussion boards and up to date professional skills.
- Opportunity to work together in a diverse community of learners, encouraging multidisciplinary communication.
- The development of unique and customised online learning content, which will provide highly flexible learning experiences at times convenient to learners.

Entry requirements

Developed for a range of healthcare professionals

This 20 credit Masters level course is accredited with the University of Liverpool and can be undertaken individually as part of your Continuing Professional Development (CPD).

The course can also be undertaken as a module within a specific MSc Programme, which includes exit points at:

- Post Graduate Certificate (PGCert), Post Graduate Diploma (PGDip) or MSc level (MSc)

Module funded by Health Education North West through (CPD Apply).

To request an application form or for information regarding the module content and delivery contact Sarah Lyon / Denise Prescott

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