**Faculty of Health and Life Sciences**

**Public Engagement Grants Scheme 2025/26**

**To apply for a Public Engagement Grant, you will need to complete this form and submit it via email to the Faculty Public Engagement Team –** [**HLSEngagement@liverpool.ac.uk**](mailto:HLSEngagement@liverpool.ac.uk)  **by Friday 7th November 2025.**

The maximum amount that will be allocated to any individual activity is £2,000. Applicants are welcome to apply for any amount between £200 and £2,000 and are required to provide a breakdown of the budget. In some circumstances, the Faculty may offer to provide a partial grant.

You can read more about projects we have funded previously [here.](https://www.liverpool.ac.uk/health-and-life-sciences/engage-with-us/public-engagement/opportunities-and-support/funding/public-engagement-grants/) On Wednesday 15th October 1-2pm, the Faculty Public Engagement team will be running a Tips and Treats training session about the grants scheme – with advice on how to complete your application and details of previous successful projects. Book your slot [here.](https://forms.office.com/Pages/DesignPageV2.aspx?subpage=design&token=7d24f8a7f530499bbaf94f924c8afa82&id=MVElUymxEECG4UdL_X6AdstfyD9cTgFDgJLOQANDsjFUQzI2UERPMTA1SllPQktaNTNENk9BQjBDMy4u)

Applications are open to all staff and students in FHLS. Applicants should read the ‘Guidelines for completing your application – Public engagement grants’ document accompanying this form prior to applying. Applicants will be contacted with the results of their application in November 2025.

All successful applicants will be expected to:

* Complete their project by the end of June 2026.
* Submit a short case report at the end of the grant.

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| **COMPLETING THE FORM -**  **Once the application has been completed, please send to**  [***HLSEngagement@liverpool.ac.uk***](mailto:HLSEngagement@liverpool.ac.uk) **by Friday 7th November 2025** | | |
| **Title of Activity:** | | |
| **Amount of funding requested** | | |
| For each public engagement activity, you can apply for funding of between £200 - £2000. Please write the total amount of funding that you are requesting in the space below: | | |
| **Details of Lead person** | | |
| **Name:** | |  |
| **Institute:** | |  |
| **Department:** | |  |
| **Job title/role:** | |  |
| **Email:** | |  |
| **Contact phone number:** | |  |
| **Co-applicant details (if applicable)** | | |
| **Name:** | |  |
| **Institute:** | |  |
| **Job title/role:** | |  |
| **Email:** | |  |
| **Contact phone number:** | |  |
| **Activity Details** | | |
| **Q1. Please provide a brief description of the activity.** You should address the following questions:   * What are the aims? * Who and how many people will be involved? (Include both staff/students and members of the public) * What will be done? * What is the timeline?   *(600 words maximum)* | | |
| **Q2. Please describe the anticipated outcomes and impact of the project/activity** You may want to think about whether it will have an impact on any of the following areas:   * Your research * The staff/students involved * The public involved   *(500 words maximum)* | | |
| **Q3. Please summarise how you will evaluate the activity.**  All successful applicants will also be required to submit a case study at the end of the grant.  You may wish to consider:   * Markers of success against original aims * Suitable evaluation method   *(250 words maximum)* | | |
| **Q4. What do you anticipate the legacy, or potential legacy of the activity will be?**  *(250 words maximum)* | | |
| **Will there be any collaborating partners?** | | |
| |  |  | | --- | --- | |  | **Yes** | |  | **No** |   **If yes, please specify the organisation below.** | | |
| **Organisation name:** |  | |
| **Costing Information** | | |
| **Please provide a breakdown of the funding requested to support this activity, outlining the budget requested for areas such as consumables, travel, equipment and other project costs.**  **Please also include details of any match-funding or in-kind support secured.** | | |
| **Head of Department/ Institute Declaration** | | |
| As Head of Department/ School/Institute, I am aware of this application and have given the project my support.   |  |  |  |  | | --- | --- | --- | --- | | Signed: |  | Name: | Date: | | | |