**Faculty of Health and Life Sciences**

**Public Engagement Grants Scheme 2025/26**

**To apply for a Public Engagement Grant, you will need to complete this form and submit it via email to the Faculty Public Engagement Team –** **HLSEngagement@liverpool.ac.uk**  **by Friday 7th November 2025.**

The maximum amount that will be allocated to any individual activity is £2,000. Applicants are welcome to apply for any amount between £200 and £2,000 and are required to provide a breakdown of the budget. In some circumstances, the Faculty may offer to provide a partial grant.

You can read more about projects we have funded previously [here.](https://www.liverpool.ac.uk/health-and-life-sciences/engage-with-us/public-engagement/opportunities-and-support/funding/public-engagement-grants/) On Wednesday 15th October 1-2pm, the Faculty Public Engagement team will be running a Tips and Treats training session about the grants scheme – with advice on how to complete your application and details of previous successful projects. Book your slot [here.](https://forms.office.com/Pages/DesignPageV2.aspx?subpage=design&token=7d24f8a7f530499bbaf94f924c8afa82&id=MVElUymxEECG4UdL_X6AdstfyD9cTgFDgJLOQANDsjFUQzI2UERPMTA1SllPQktaNTNENk9BQjBDMy4u)

Applications are open to all staff and students in FHLS. Applicants should read the ‘Guidelines for completing your application – Public engagement grants’ document accompanying this form prior to applying. Applicants will be contacted with the results of their application in November 2025.

All successful applicants will be expected to:

* Complete their project by the end of June 2026.
* Submit a short case report at the end of the grant.

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| **COMPLETING THE FORM -** **Once the application has been completed, please send to**  ***HLSEngagement@liverpool.ac.uk*** **by Friday 7th November 2025** |
| **Title of Activity:** |
| **Amount of funding requested**  |
| For each public engagement activity, you can apply for funding of between £200 - £2000. Please write the total amount of funding that you are requesting in the space below: |
| **Details of Lead person** |
| **Name:** |  |
| **Institute:** |  |
| **Department:** |  |
| **Job title/role:** |  |
| **Email:** |  |
| **Contact phone number:** |  |
| **Co-applicant details (if applicable)** |
| **Name:** |  |
| **Institute:** |  |
| **Job title/role:** |  |
| **Email:** |  |
| **Contact phone number:** |  |
| **Activity Details**  |
| **Q1. Please provide a brief description of the activity.** You should address the following questions:* What are the aims?
* Who and how many people will be involved? (Include both staff/students and members of the public)
* What will be done?
* What is the timeline?

*(600 words maximum)* |
| **Q2. Please describe the anticipated outcomes and impact of the project/activity**You may want to think about whether it will have an impact on any of the following areas:* Your research
* The staff/students involved
* The public involved

 *(500 words maximum)* |
| **Q3. Please summarise how you will evaluate the activity.** All successful applicants will also be required to submit a case study at the end of the grant.You may wish to consider:* Markers of success against original aims
* Suitable evaluation method

*(250 words maximum)* |
| **Q4. What do you anticipate the legacy, or potential legacy of the activity will be?** *(250 words maximum)* |
| **Will there be any collaborating partners?**  |
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| --- | --- |
|  | **Yes** |
|  | **No** |

**If yes, please specify the organisation below.** |
| **Organisation name:** |  |
| **Costing Information**  |
| **Please provide a breakdown of the funding requested to support this activity, outlining the budget requested for areas such as consumables, travel, equipment and other project costs.** **Please also include details of any match-funding or in-kind support secured.** |
| **Head of Department/ Institute Declaration** |
| As Head of Department/ School/Institute, I am aware of this application and have given the project my support.

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| Signed: |  | Name: | Date: |

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