FACILITIES MANAGEMENT DEPARTMENT

SNOW AND ICE CLEARING POLICY

FOREWORD

In icy conditions, and especially when snow has fallen, staff from the Facilities Management Gardening Section will endeavour to clear, and maintain a safe environment so far as reasonably practical. Footpaths and circulation routes across University premises will be maintained in a safe condition; however, this does exclude the Halls of Residences who operate their own snow and ice clearing policy.

In these conditions FM staff will commence work as early as possible so they can begin to clear the worst areas. However, it must be remembered that the Campus is a very large area and not all accessed areas can be cleared before the majority of staff and students arrive on Campus. Also we ask that tolerance is shown as our own FM staff may encounter difficulties when travelling in to work if there has been a heavy fall of snow the night before.

Where there is a delay in gritting areas, staff should take the initiative and avoid walking in these areas, if this is not possible, then they are requested to take additional precautions when moving around sites. Only use designated routes, and where possible avoid high risk areas i.e. steps, ramps etc., also individuals are reminded to wear the appropriate footwear in snowy and icy conditions.

Please be assured that gritting and snow clearing will take priority over all other tasks within the gardening sections responsibility, and in really severe weather conditions we will endeavour to recruit staff from other areas of the department as well as contractors if the weather is of such severity that extra resources are required. These staff will of course follow instructions from the Grounds Maintenance Manager.

Grounds Maintenance Staff

The GMS are responsible for salting/gritting the main University Campus including Leahurst in accordance with the Grounds Managers priority list.

The GM will always endeavour to have adequate supplies of salt. However, there may be exceptions to stock levels being maintained depending on the severity and length of time the snow and ice continues.

Security Staff

Security Staff out of normal working hours will assist in gritting roads, car parks and footpaths if practical for their own and others safety.

Building Management

All Building Management staff will be provided with salt, and when called upon. will be responsible for gritting and salting the first 5 metres of the building or other buildings under their control, and if required may assist with the slopes and ramps in close proximity to their buildings.