



Contact Details:

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Thank you for your application to the
International Summer School at the University of
Liverpool.

This is your **Pre-contract Agreement**. This document includes:

- **1. International Summer School Course Conditions**
This advises you about all the International Summer School conditions. It is important that you read and understand this before you confirm your application.
- **2. International Summer School Payment Policy**
This explains the way in which you must pay your fees.



1 International Summer School Programme Conditions

Please read the conditions below carefully. By accepting your place on the International Summer School programme you are confirming you have read, understood and accept the following information.

- You can study a three week or six week programme.
- Each three week programme offers 16-20 hours' tuition per week (in addition to the scheduled learning students will be expected to engage in self-directed study)
- To apply to the International Summer School you will be a student at post graduate or undergraduate level at a university worldwide or have completed an undergraduate degree at a university worldwide.
- You will be aged 18 or over on the first day of the course.
- If English is your second language you must have a minimum level of English language proficiency equivalent to IELTS 6.0/CEFR B2/Upper intermediate or above.
- You must provide proof of your proficiency in English or we are able to send you a short online test.
- Because we do not require a secure English test, any student who is found to fall significantly below the required level on arrival may be refused registration.
- The deadline for applications is 15 May 2020.
- Once you have submitted your application on line you will receive an automatic email from us. This is your confirmation of application receipt. You will receive another email if we require any further information.
- We will aim to process your application in 3-5 working days from the date it is received.
- You will receive an offer, which will be sent to your email address. You should then formally accept your offer by email. Once this has been received we will then send you all the information you need for the start of the course.
- Please note it is your responsibility to apply in good time to allow for the granting of the appropriate visa. In certain countries this may mean applying before the deadline of 15 May 2020.



MODULES AND PATHWAYS

- Modules are grouped into pathways, with each pathway dedicated to a different theme. You can opt to concentrate your studies within one pathway or alternatively to pick and mix modules to suit your needs and those of your home university.
- If you want to continue improving your English language skills we offer a non-credit bearing module called English Communication Skills, which can be selected as one of your four choices.
- Places on chosen modules are allocated on a first come first served basis, so please submit your application form as soon as possible, do not wait until the closing date.
- We will try to place all students in their chosen module classes. However, please be aware that modules which do not recruit enough students may be withdrawn. Modules may also be cancelled due to reasons beyond our control e.g. sickness. In this case, the University of Liverpool will contact you to agree an alternative module choice.

CREDIT TRANSFER

- Each credit bearing module will have a value of 5 University of Liverpool credits (equivalent to 2.5 ECTS).
- Students choosing our three week programme will be able to study 4 modules, giving them the potential to earn up to 20 University of Liverpool credits (equivalent to 10 ECTS).
- Students choosing our six week programme on ISS will be able to study up to 8 modules, giving them the potential to earn up to 40 University of Liverpool credits (equivalent to 20 ECTS)
- It is your responsibility to discuss credit transfer with an academic adviser at your home university before making your application, as arrangements can vary from institution to institution.
- Credits earned on the International Summer School are transferable only to non-University of Liverpool awards.
- In order to gain credit for each module you will normally be assessed by one or a combination of the following methods: multi choice questionnaire, a reflective written piece of writing, a presentation or an alternative specific assessment. Assessment will be ongoing over the three weeks or be at the end of each three-week block.
- At the end of your programme you will receive a University of Liverpool certificate. An official transcript will subsequently be emailed to you or your home university. A hard copy can be posted out on request.



Additional Information

- If an applicant is found to have supplied any information or documentation which is false or fraudulent, the application will automatically be withdrawn. The applicant will then be prevented from applying for any future programmes at the University of Liverpool.
- Any student admitted to the University who is later proven to have made a fraudulent application will have their registration terminated and be required to leave. Any fees already paid will not be refunded. Students who have been suspended on the basis of fraudulent information will be reported to UK Visas and Immigration (UKVI).

2 International Summer School Dates and Fees

Fees

Course length	Course dates	Tuition fee	Accommodation fee	Total Fee
Full Programme (Weeks 1-6)	15/06/2020-24/07/2020	£3100	£1000	£4100
Weeks 1-3 Programme	15/06/2020-03/07/2020	£1650	£500	£2150
Weeks 4-6 Programme	06/07/2020-24/07/2020	£1650	£500	£2150

Dates

Course length	Suggested Arrival Dates	Registration and Induction	Departure Dates
Full Programme (Weeks 1-6)	14/06/2020	15/06/2020	04/07/2020
Weeks 1-3 Programme	14/06/2020	15/06/2020	25/07/2020
Weeks 4-6 Programme	06/07/2020	24/07/2020	25/07/2020

The deadline for applications is 15 May 2020.

2.1 International Summer School Payment Policy

The total fee includes both tuition and accommodation.

Individual bookings

- Individual applicants will be sent a link for online payment of the fees, once you have completed your application. You can pay using a debit or credit card. Your application cannot be processed until this payment is received.



Group bookings

- Students who are coming as part of an organised group should follow the application instructions of their study abroad advisor.

2.2 Accommodation

- Students will be accommodated in [Crown Place](#), a self-catered student accommodation, a 10-minute walk from the ISS Central Office.
- Each group of students within a flat will be responsible for ensuring that the communal areas are left undamaged and in a clean and acceptable condition.
- You will be charged for any keys or fobs not returned to the security desk on departure and for any cost incurred should rooms or communal areas be left damaged or in an unacceptable condition.

2.3 Your Right to Cancel

2.3.1 Under UK consumer law, you have the right to cancel your course booking and receive a full refund at any time during the 14 days following the day on which you accept your offer of a place on the course. This is often called “the cancellation period”.

2.3.2 If you want to cancel your course booking, please write an email to international.summerschool@liverpool.ac.uk. You should tell us clearly that you want to cancel your booking and give the following information:

- Your name
- Your University
- The date you are due to start and end your course

You do not need to tell us why you want to cancel your booking. We cannot accept cancellations over the telephone or in person. It is your responsibility to keep a record of when and how you asked for a cancellation.

2.3.3 When we receive your confirmation that you would like to cancel your booking, we will process the necessary refund and send it to you as soon as possible and normally within 14 days of receiving your notification of cancellation. Your refund will be made in the same way that you originally paid for your fees.



2.4 Refunds of Course Fees after the Cancellation Period

2.4.1 We will make a refund in full of your fees in the case of your visa application being rejected, and in this case we require some documentary evidence that you made the correct visa application and that its refusal is the reason for your non-attendance on the course.

3. Additional Help and Advice

International Summer School

Students should contact the International Summer School if they have any queries relating to application, payment of tuition fees or cancellation of booking.

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