



INTERNATIONAL SUMMER SCHOOL

LEARNING AND CONDUCT AGREEMENT

1. I understand that as a registered student on the International Summer School I represent the University of Liverpool and that I must behave in a responsible, polite and appropriate manner at all times.
2. I understand that I must attend punctually all timetabled contact hours and that I must complete the appropriate assignments and assessments for the modules to which I am assigned.
3. I will behave appropriately in all module sessions and contribute to discussions and exercises.
4. **MOBILE TELEPHONES:** I understand that laptops can only be used during a module session on the authorisation of the lecturer.
5. **LAPTOP COMPUTERS:** I understand that laptops can only be used during a module session on the authorisation of the lecturer.
6. I understand that absences and persistent lateness may affect the award of the course completion certificate and the marks awarded for each module.
7. I will inform the ISS Central Office of any absences and give a reason for my absence.
8. I will treat all university staff and property with respect and ensure that any library loans are returned before I leave. I understand that the University may withhold my certificate and transcripts and/or may bill me for any outstanding loans and/or damage to property attributable to me.
9. I understand that if my accommodation or the area surrounding it is damaged or left dirty **I may be fined by the Accommodation Manager**. The occupants of each flat or house are responsible for its condition. I will respect the property and my fellow occupants by maintaining a good standard of hygiene. I understand that my accommodation will be inspected during and at the end of my stay.
10. I understand that smoking is **not allowed** anywhere in the University including my accommodation.
11. I understand that interference with the smoke detectors, the heat detectors or the fire extinguishers in University property is a serious matter and this could put staff and students at risk.
12. I will abide by the University of Liverpool's noise curfew which applies strictly between the hours of 11pm and 7am in consideration of other residents and neighbours.



13. I will complete the necessary form to notify the ISS Admin Team if I will be absent from the University overnight or at weekends, giving details of my intended destination, my expected date of return and a contact number.

I understand the International Summer School may notify the Border Agency of any unauthorised absences/travel.

14. I will not make any arrangements for independent travel which will impact on my attendance on the programme.

15. I will respond to requests for information from the ISS Central Office promptly.

16. I understand that I may receive formal written warnings if I do not observe this Learning and Conduct agreement and that my home university will be informed of this. (Applicable only to students from partner universities)

17. I understand if I do not attend scheduled modules and observe this Learning and Conduct agreement the U of L can expel me from the Summer School and I will be asked to leave University accommodation. (Applicable only to individual applicants)