**EEECS EDI Student Award**

The [EDI committee](https://www.liverpool.ac.uk/electrical-engineering-electronics-and-computer-science/equality-diversity-inclusion/edi-committee/) for the School of Electrical Engineering, Electronics and Computer Science (EEECS) are pleased to announce a **peer-nominated EDI student award**, in **recognition to outstanding student achievement/s, in promoting and/or enhancing** equality, diversity, and inclusion, within the School or University. The recipient of the award will receive an official certificate and monetary award of £50. Further details on eligibility, criteria, nomination and selection processes are provided below.

**1.1 Eligibility and criteria**

* Both nominator and nominee must be students of the University of Liverpool, and the nominee must also be a student of the School of EEECS.
* **The application must showcase outstanding achievement/s in promoting and/or enhancing** equality, diversity, and inclusion activities within the School or University. See appendix A for examples of related EDI activities.
* The application must include evidence to support the case.
* Nominations are only valid for the academic year in which they are submitted and based on the achievements in respective or recent years.
* There is no limit on the number of nominations from given individual.
* All submitted nominations will be reviewed and judged by the EDI selection committee.

**1.2 Nomination Requirements/Process**

To nominate a student for the award, the nominator must submit a single application (see template in Appendix B) with the following required information:

1. **Agreement from nominee**: Basic background information (e.g. University email address, programme and year of study) of the nominee is required, in addition to a signed statement (no more 200 - 300 words) from the nominee in agreement to the nomination.
2. **Nomination case**: The case must include accomplishments and contributions of the nominee satisfying the above criteria. The case should describe any particular initiative(s) and/or behaviour(s) that has contributed to creating a safe, inclusive, and/or tolerant environment thereby fostering more positive experiences for students. The case can be prepared in collaboration with the nominee, and **presented as either a** description (no more than 500 words with images/illustrations, where applicable) and/or short video (approx. 3 - 5 minutes).
3. **Further endorsement**: Signed statement of support (no more 200 – 300 words) is recommended, for example from an academic advisor or project supervisor, in support to the nomination.
4. **Consent Form**: Both nominator and nominee should sign a consent form to allow any information provided in the case to be sign-posted within the School or University newsletters and/or website as an example of best practice, if successful.

**1.3 Selection Process**

All submitted applications will be reviewed and judged by the School’s EDI selection committee to ensure high-quality nominees are identified, and respective achievements meet the criteria for the award. Awards will not be offered, if the committee deems the application does not met the criteria.

**1.4 Deadline/Submission**

****Submit the application by email to **Dr Munira Raja** ([mraja@liv.ac.uk](mailto:mraja@liv.ac.uk)) before the deadline indicated on the School’s EDI webpage**.** Successful candidate/s will be contacted by email within 4 weeks and an announcement will be made in the School’s newsletter and EDI webpage. Further information on School’s EDI activities, including past winners can be found by scanning the QR code.

**Appendix A: Example of EDI activities for nominations**

**Case 1:** *Student A examined biases in specific current design / technologies, approaches, and/or software / app / algorithms e.g. devices which cannot be used by individuals with certain disabilities, or devices that have variable functionality depending on skin colour, or software which are racially or gender biased. Following on the findings, student A proposed possible improvements on the designs and/or approaches / methodologies.*

**Case 2:** *Student B created a study group within the School ensuring a diverse group of students with different needs. Following on this, peers indicated improvement on their knowledge and understanding of the subject area resulting in overall improved performance.*

**Case 3:** *Student C created and/or manages student society which regularly host events and/or activities around EDI related topics.*

**Appendix B: Application Template**

**1.0: Agreement from nominee**

*(Please included brief background information i.e. email address, programme and year of study of nominee with a signed statement in agreement to the nomination. Maximum word count is 200 – 300).*

**1.1: Nomination case**

*(Please include accomplishments and contributions of the nominee meeting the specified criteria. Describe any particular initiative(s) and/or behaviour(s) that has contributed to creating a safe, inclusive, and/or tolerant environment thereby fostering more positive experiences for students. The case can be* ***presented as either a*** *description (no more than 500 words with images/illustrations, where applicable) and/or short video (approx. 3 - 5 minutes submitted alongside this application).*

**1.3: Further endorsement**

*(Please include signed statement of support from academic advisor or project supervisor, in support to the nomination. Maximum word count is 200 – 300).*

**1.4: Consent to Publish Form**

*(Please complete and sign the consent section below).*

**We (nominator and nominee), give our consent for the publication of details provided in the nomination case, which can include photographs(s) and/or videos and and/or details within the text. The information will be published within the EDI EEECS webpage and in applications related to Athena Swan and EDI activities.**

**Nominator’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nominee’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**