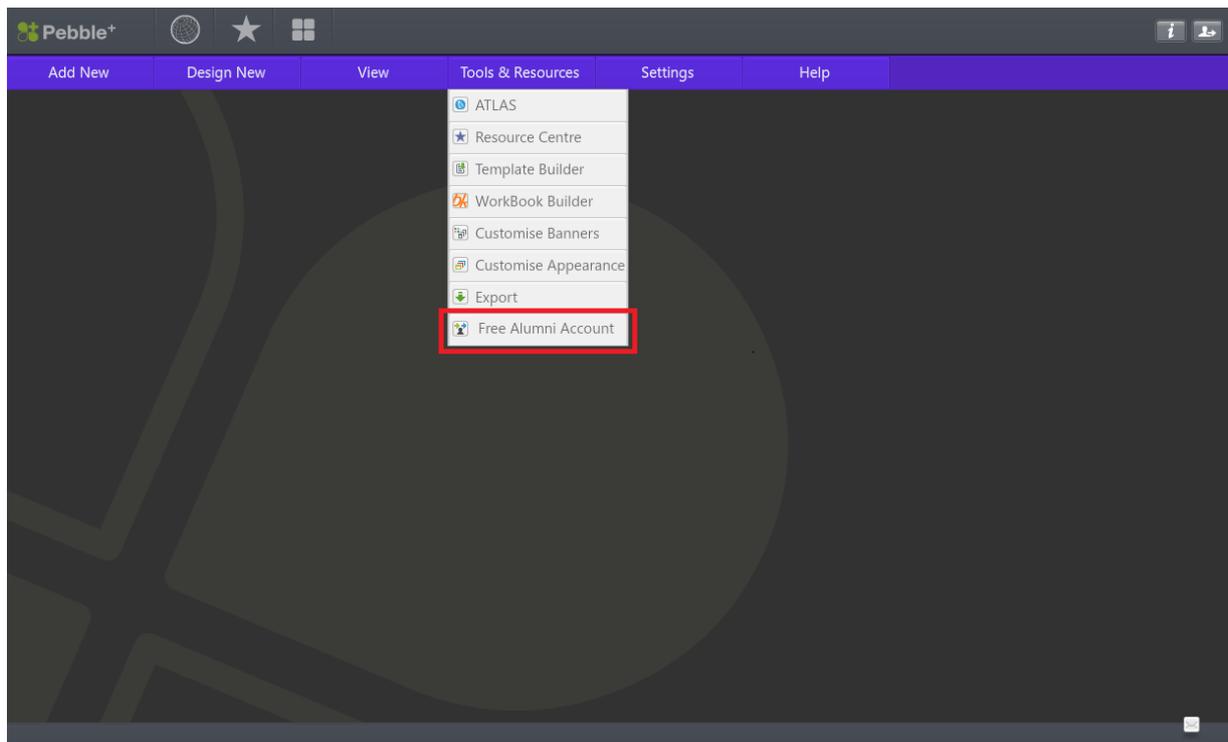


## Activating a Free Alumni Account

If you have been using PebblePad at your university and are about to leave, you are entitled to a free PebblePad account. You will be able to take your assets with you and continue to use PebblePad to support your personal learning and professional development as you move on to the next stage of your career.

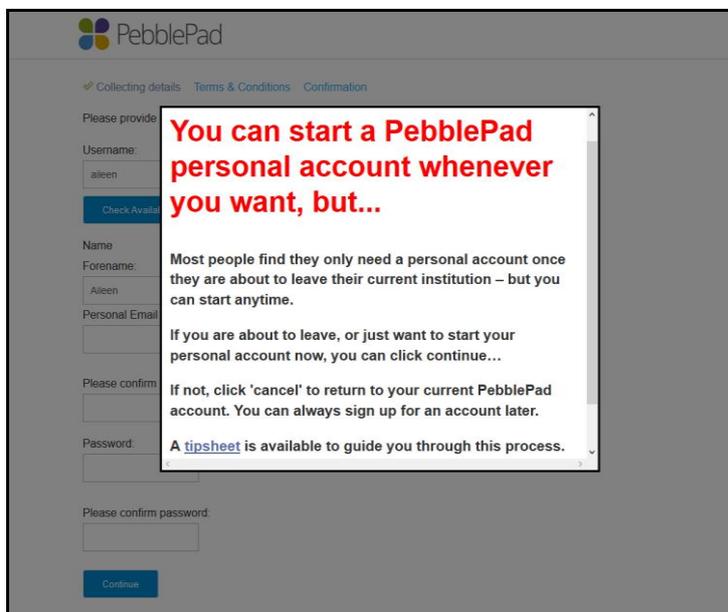
### Creating your free Alumni Account

To create an alumni account log into your PebblePad account and select the 'Free Alumni Account' option from the 'Tools and Resources' Menu.



**Note:** Assets shared by other users at your university will not be available in the Alumni Account unless you copy the shared assets into your asset store before creating the alumni account. You will not be able to copy shared assets unless you have been granted [copy permission](#).

You will be redirected to the following pop-up window where you can 'Continue' to the account creation page or 'Cancel' to return to your PebblePad account.  
Click to 'Continue'



The screenshot shows a PebblePad account creation page. At the top left is the PebblePad logo. Below it are three tabs: 'Collecting details' (active), 'Terms & Conditions', and 'Confirmation'. The page contains several input fields: 'Please provide Username:' with the value 'aleen', 'Check Availability' button, 'Name Forename:' with the value 'Aleen', 'Personal Email', 'Please confirm', 'Password:', and 'Please confirm password:'. A blue 'Continue' button is at the bottom. A white pop-up window with a red border is overlaid on the page. The pop-up has a red title: 'You can start a PebblePad personal account whenever you want, but...'. The main text in the pop-up reads: 'Most people find they only need a personal account once they are about to leave their current institution – but you can start anytime. If you are about to leave, or just want to start your personal account now, you can click continue... If not, click 'cancel' to return to your current PebblePad account. You can always sign up for an account later. A [tipsheet](#) is available to guide you through this process.'

The 'Collecting details' page is for you to provide details for your Alumni Account. Since you already use PebblePad, the sign-up form will be pre-populated with your name and email address, you can make changes to this information if you wish to.

**Note:** Please use a personal email address instead of your university email address as you will lose access to this when you leave your university. All PebblePad notifications will be sent to the email address you enter on this page.

 PebblePad

[Collecting details](#) [Terms & Conditions](#) [Confirmation](#)

Please provide all of the following information.

Username:  
  
  
**This username is available!**

Name  
Forename:  Surname:

Personal Email Address:

Please confirm email:

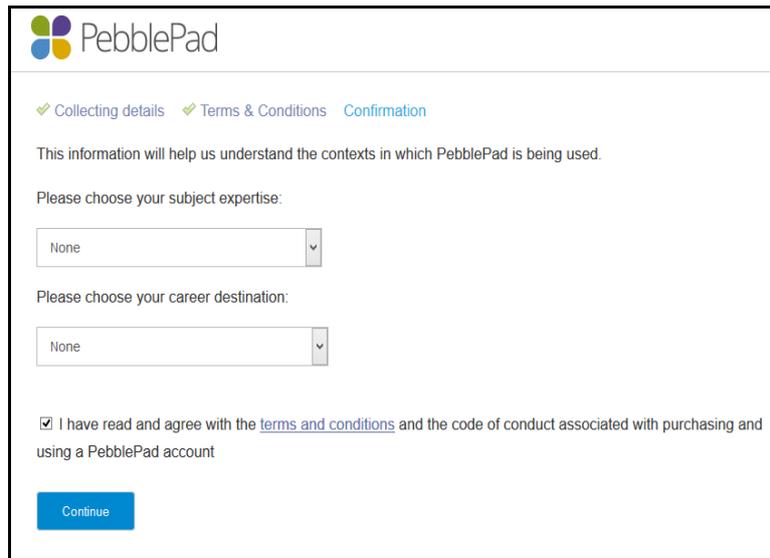
Password:

Please confirm password:

When you have completed all the fields, click to 'Continue'.

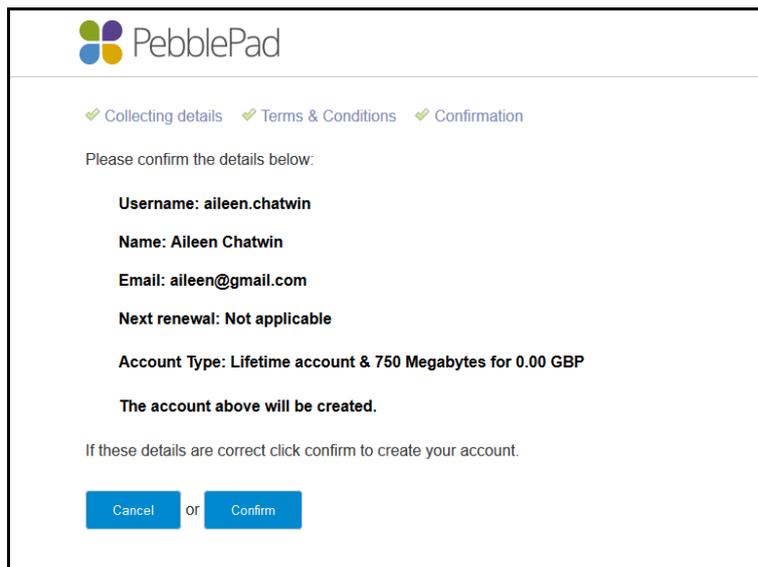
The next page will ask you questions about your subject expertise and career destination; these fields are not mandatory but will help us understand the context in which you will be using PebblePad.

Once you have agreed with the terms and conditions of using PebblePad, click 'Continue' to go to the confirmation screen.



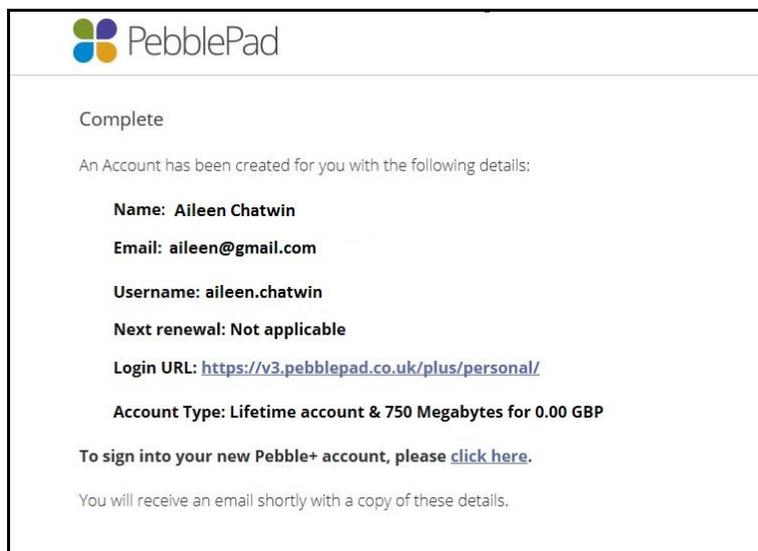
The screenshot shows the PebblePad Confirmation screen. At the top left is the PebblePad logo. Below it, there are three navigation links: 'Collecting details' (with a green checkmark), 'Terms & Conditions' (with a green checkmark), and 'Confirmation' (highlighted in blue). The main text reads: 'This information will help us understand the contexts in which PebblePad is being used.' Below this, it says 'Please choose your subject expertise:' followed by a dropdown menu with 'None' selected. Then, it says 'Please choose your career destination:' followed by another dropdown menu with 'None' selected. At the bottom, there is a checked checkbox with the text: 'I have read and agree with the [terms and conditions](#) and the code of conduct associated with purchasing and using a PebblePad account'. A blue 'Continue' button is located at the bottom left.

The confirmation screen will display your account details, check that your account information is correct and click the 'Confirm' button to create your alumni account.



The screenshot shows the PebblePad Confirmation screen with account details. At the top left is the PebblePad logo. Below it, there are three navigation links: 'Collecting details' (with a green checkmark), 'Terms & Conditions' (with a green checkmark), and 'Confirmation' (with a green checkmark). The main text reads: 'Please confirm the details below:'. Below this, the account details are listed: 'Username: aileen.chatwin', 'Name: Aileen Chatwin', 'Email: aileen@gmail.com', 'Next renewal: Not applicable', and 'Account Type: Lifetime account & 750 Megabytes for 0.00 GBP'. Below the details, it says 'The account above will be created.' At the bottom, there is a line of text: 'If these details are correct click confirm to create your account.' Below this, there are two blue buttons: 'Cancel' and 'Confirm', separated by the word 'or'.

The final screen will display a summary of your account information and a Login URL to take you directly to the login page for your new Alumni Account. You will also receive an email to confirm the account creation.



The screenshot shows a confirmation page for a new PebblePad account. At the top left is the PebblePad logo, consisting of four colored circles (green, blue, purple, yellow) arranged in a square, followed by the text 'PebblePad'. Below the logo, the word 'Complete' is displayed. A message states: 'An Account has been created for you with the following details:'. The details listed are: Name: Aileen Chatwin, Email: aileen@gmail.com, Username: aileen.chatwin, Next renewal: Not applicable, Login URL: <https://v3.pebblepad.co.uk/plus/personal/>, and Account Type: Lifetime account & 750 Megabytes for 0.00 GBP. A final instruction says: 'To sign into your new Pebble+ account, please [click here](#).' At the bottom, it notes: 'You will receive an email shortly with a copy of these details.'

**Note:** Please bookmark this [login URL](https://v3.pebblepad.co.uk/plus/personal/) or save it as a favourite in your browser, you will only be able to login to your Alumni Account using this URL. The login credentials for your Alumni Account will not be recognised if you attempt to login via the URL you use to log into your university PebblePad account.

Log into your Alumni Account and open the asset store, you will see 2 stores on the top left hand side; one is a store for your Alumni Account and the other is your institutional account. Newly created assets will appear under the PebblePad 3 tab and existing assets that were created via your university account will appear under the institutional tab.

