TIPS TO IMPLEMENT SUCCESSFUL FORMATIVE ASSESSMENT

01 Make sure your formative assessment (FA) is aligned with the learning outcomes - you can use a backward design strategy - make any links to the learning outcomes transparent and very clear.

02 CONSISTENCY
Use the same rubrics/marking criteria for the summative assessment.

03 EXPERIMENT
Try to use various forms of FA e.g, polls, discussions, group work, reflections etc.

04 SAFETY
Create a safe environment: build confidence and try new learning approaches to assessment criteria, opening up dialogue on the process. It allows you to experiment with different forms of assessment and feedback.

05 DESIGN
Encourage students to help you design your formative assessments. Students who are involved are usually more engaged and perform better in their summative assessment.

06 PEER ASSESSMENT
Having students take responsibility for assessing their peers’ work will provide an insight into the marking process. Students will understand the assessment criteria better, improve their engagement, and reflect on their own approach for the assessment.

07 SELF ASSESSMENT
Design activities and ask students to self assess their performance. Like peer assessment, self assessment can enhance student performance and encourage deep learning.

08 FEEDBACK
Keep a record of your feedback that students can refer to before the summative assessment.

09 FEEDFORWARD
Provide students with feedforward rather than feedback. This would help them to identify the gap in their knowledge/skills and perform better.

10 RELAX
Don’t overdo it by over-assessing!