Destinations of Leavers from Higher Education (DLHE) Collection Notice
For leavers who graduated between 1 Aug 2016 and 31 July 2017

About the survey
The survey we are asking you to take part in is a national survey of everyone who has recently qualified from any university or HE college in the UK. The information you provide will also be very useful to us at the University of Liverpool to advise our current students about the opportunities that might be available to them.

Of those who obtained qualifications across the UK in 2014/15, 79% responded to the survey. Of these, 72% reported that they were working and a further 6% were working and studying. 13% were undertaking further study only. 5% of leavers were assumed to be unemployed. More results can be found at https://www.hesa.ac.uk/news/30-06-2016/sfr237-destinations-of-leavers.

If we don’t hear from you we will try to contact you again, possibly by phone, so please let us know if you change your email address or phone number. If we can’t get in touch with you at all, we may try to get information about what you were doing from someone else, either at the University of Liverpool or someone we can reach using the contact information you have previously provided. If you don’t want us to do this, or you don’t want to give us any information at all, please tell us. Below are details about what happens to your information after it is sent to us.

A follow-up survey is planned for three years’ time so that we can get even more information about the early careers of those with HE qualifications. You might be asked to take part in this follow-up survey as well, which will be carried out by a different organisation. If you don’t want to take part in the follow-up survey please let us know. You can also let us know that you do not want to take part in the follow-up survey by ticking the box at the end of the questionnaire.

What happens to your information
When your form is returned, the Careers & Employability Service will generate a computerised record of your data on the University of Liverpool student record system. This is transmitted to the Higher Education Statistics Agency (HESA) and forms part of the national data collection on university students (see below). Your completed questionnaire and electronic record will be held in strict confidence by the Careers & Employability Service. The processing of this data will be consistent with policies set out in the University Data protection pages www.liv.ac.uk/legal/data_protection/. The data you supply will be:

- Incorporated into institutional reports on the first destinations of students. This enables university staff to review the employment outcomes of their students and revise course content for the future. It also provides existing and prospective students with an insight into what they might do after graduation. Published reports will not identify you by name although details of the employer or institution you joined may be included. Data will be presented in ways which prevent you from being identified.
- Shared with academic staff in your faculty, school or department, when requested, for completion of their course records, monitoring and publicity purposes.
- Shared with relevant administrative departments such as Student Recruitment & Admissions, Strategic Planning for statistical monitoring and publicity purposes.
- Contact details and career information will be made available to the Alumni Relations office to help them maintain your relationship with the University and keep you updated on matters of interest. If you do NOT wish for the Alumni Office to receive your career information from this survey, please let us know. If you would prefer not to be contacted by the Alumni office, please send an email to alumni@liverpool.ac.uk.

On occasion, we may request your help with research into longer-term career patterns. Up to date details about how your careers is progression are helpful for course review and planning purposes, and for producing careers information that will help existing and potential students. You are under no obligation to participate in such surveys.

If you would prefer that we do not contact you, or you have any concerns or queries about the use of the information for this survey, please contact Ms Kirsty Rothwell, Information Manager, Careers & Employability Service by email to kirsty.rothwell@liverpool.ac.uk or by telephoning +44 (0)151 794 5819.

We will send information from this survey to the Higher Education Statistics Agency (HESA). The uses that HESA makes of your survey responses are described in detail at https://www.hesa.ac.uk/about/regulation/data-protection/notices/dlhe-c16018.